**EAST RANGE WATER BOARD**

**Monthly Meeting Minutes**

**Wednesday, August 21, 2024 4:30 P.M.**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Douglas Gregor, Chairman of the Board; Jim Gentilini;*

***Appointed Board Members for the Town of White:*** *Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

***Absent Board Members:*** *David Skelton, Dennis Schubbe*

***Others Present:*** Luke Heikkila (COA); *Jodi Knaus (TOW); Kimberly Berens (COA); Richard Hess (COA Councilor); Brian Guldan (Bolten-Menk); Jacob Crispo (Bolton & Menk); Josh Berndt; Craig Anttila; Hannah (Bolton & Menk)*

1. A board meeting was called to order by Chairman Gregor at 4:30 P.M.

2. Consent Agenda:

1. Approval of July 17, 2024 Regular Meeting Minutes
2. Treasurer’s Report – Interim Financing: $142,589.64; Biwabik Fund: $65,115.56; Total: $207,705.20
3. Correspondence – Copy of Minnesota Wetland Conservation Ac Notice of Decision – Approval – 5-year
4. Approval of Disbursements:
5. Bolton & Menk – Invoice 0341531 - $270,049.75
6. Magney Construction Application #2 - $586,398.90
7. Utility Systems of America Application #4 - $918,845.05
8. A1 Rental Services, Inc. - $312.70

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY JIM GENTILINI APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED. MOTION CARRIED**

3. Legal matters – Updates including but not limited to:

* 1. Scenic Acres – No pending legal matters
	2. Creation of New Legal Entity Timeline & Guidance – tabled to end of Project; discussions continue
1. Guests – None
2. Construction Management Updates – Bolton & Menk – August 15, 2024 Project Status Report Memo was reviewed by Guldan and Crispo;
	1. Funding Initiatives & Project Financing Report
		1. PFA Loan Request was submitted & payment schedule was reviewed by Heikkila

2. City of Aurora-Reimbursement Resolution 2024-54 was reviewed

* 1. Engineering Work –Hoyt Lakes is down to two options one of them being an interconnect with our Project. Work will continue through winter on the water plant. Color schemes for cast need to be selected so Board members should stop by and select the color they prefer for the building. The watermain service to Scenic Acres is complete. Letters will need to be sent to the residential homes being served by the Project soon with application forms, connection rates, and information soon. The caisson structure will now be concrete and this structure will now be the footing for the building.
1. Construction Updates –

a. Change Order #2 for Project labor agreements

**IT WAS MOVED BY CLARK NIEMI, SUPPORTED BY JON SKELTON APPROVING CHANGE ORDER #2 WITH A NET INCREASE TO THE PROJECT COST OF $181,263.81. MOTION CARRIED**

c. Permitting & other pending Items –

1.) DOLI permit has been submitted; meetings held with Department of Health

2.) Contingency Agreement – Biwabik PUC

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY JIM GENTILINI APPROVING THE CONTINGENCY AGREEMENT WITH THE BIWABIK PUBLIC UTILITIES COMMISSION AND THE CITY OF BIWABIK. MOTION CARRIED**

6. Community Outreach – Ground breaking event held on August 21, 2024 was a great success! Thanks to Bolton & Menk for hosting the event and helping take down the canopy – we are truly a team! Future outreach will continue as the Project moves forward.

7. Other Business:

a.) St. James Pit & current water plant updates – dewatering plan needs to be considered and completed for Fall

8.) Next Meeting Date: Wednesday, September 18, 2024 4:30 p.m.

9.) Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY JIM GENTILINI TO ADJOURN AT 5:14 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder