

**CONFIRMATION OF RECEIPT OF
ITSSD OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY
PUBLIC RECORDS REQUEST
(7-28-16)**

From: RecordsRequest
Sent: Thursday, July 28, 2016 10:41 AM
To: ALSDORF William H <ALSDORF.William@deq.state.or.us>
Subject: Thank you for contacting DEQ.

In accordance with ORS 192.440(2), this is to acknowledge that your request for DEQ records has been received. We will contact you regarding this request as soon as possible.

IMPORTANT NOTE: Due to the high volume of requests, DEQ has changed the way we handle record requests. Requests are now limited to one site per request, and payment of fees is required before records can be made available.

Thank you,
DEQ Records Management Team

Requests for Review or to Obtain Copies of Public Records -- OAR 340-011-0330(5)

Time to provide requested records: DEQ will respond to a record request as quickly as reasonable. This time frame will vary depending on the volume of records requested, staff availability to respond to the record request, the difficulty in determining whether any of the records are exempt from disclosure, and the necessity of consulting with legal counsel. If DEQ determines that it will require more than 30 days to respond to a record request, it will inform the requestor of the estimated time necessary to comply with the record request.