



PSYCHOLOGICAL OPERATIONS REGIMENTAL HONORS NOMINATION PACKET (MG Robert A. McClure Medallion) CHECKLIST

The following documentation must be included in
MG Robert A. McClure Medallion nomination packets

1. PO REG Honors Nomination Form (MG Robert A. McClure Medallion) – Cover Sheet v4

2. Command Endorsement:

a. All nominations for nominees who are currently serving must be submitted through the chain of command (COC) up to the required level of endorsement stated below, who may then submit the nomination packet for consideration.

(1) Gold and Silver medallion nominations must be endorsed by the first Colonel / O6 (or Sister-Service / Allied / partner equivalent) in the nominees COC.

(2) Bronze medallion nominations must be endorsed by the first Lieutenant Colonel / O5 (or Sister-Service / Allied / partner equivalent) in the nominees COC.

b. Retiree, veteran, or civilian nominations should be submitted directly to the PO Proponent Office, Attn: Mr. Jeffrey Kennedy PO RHPM, for processing and panel consideration.

(1) Gold and Silver medallion nominations must be reviewed and endorsed by the PO Commandant prior to panel consideration.

(2) Bronze medallion nominations must be reviewed and endorsed by the PO Proponent Director prior to panel consideration.

3. Nomination Letter:

a. Must not exceed three (3) pages in length.

b. Must be clear and concise, highlighting the nominee's significant contributions that have had, or will have a long-lasting positive impact on the PO Regiment, both in and out of service as applicable.

c. Contributions should be described utilizing an action (what did the nominee do), effect (what occurred because of the action(s)), and impact (how did it contribute to the PO Regiment) format.

d. Separate contributions should be broken into individual paragraphs.

e. Should not be a review of assignment histories, or evaluation and / or award bullets / narratives.

3. Biography: This is a separate document from the nomination letter

a. Must not exceed two (2) pages in length.



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b. Highlights additional contributions to the PO Regiment as applicable, Military / Civilian career highlights, honors, awards and decorations, military or civilian schools and education, and / or any additional relevant information the nominator or nominee wish to convey to the honors panel.

4. Soldier Talent Profile (STP):

a. For currently serving personnel, submission of an accurate, IPPS-A STP, or service equivalent document(s) is acceptable.

b. For retired, veteran, and civilian personnel, submission of a final IPPS-A STP, Soldier Record Brief / Enlisted Record Brief / Officer Record Brief (SRB / ERB / ORB) or service equivalent document(s), Copy 4 of DD Form 214, Civilian Career brief, Curriculum Vitae, or equivalent document(s).

5. Professional Photo: A 8"x10" head and shoulder color photo (as available). DA or equivalent type photos are considered professional photos. Digital submissions will include a high-resolution photo in a graphic format (i.e. .jpg, .pdf, .png, or .gif).

6. Supporting documentation: As necessary, additional documentation may be submitted to support a nomination. Supporting documents may include but not limited to: Soldier Talent Profiles (STP) or equivalent documents, awards, evaluations, service records, letters of recommendation, published works by the nominee or about the nominee, etc.