

**IBSD MEETING MINUTES – JANUARY 28, 2009**

A special meeting of the Board of Directors of the Iona Bonneville Sewer district, a political subdivision of the State of Idaho, was held at the District Office, 1555 E. Lincoln Road, Idaho Falls, Idaho on January 28, 2009.

Called to order by John Price at approximately 8:00 a.m.

IBSD Board Present:

John Price  
Mike Klingler  
Susan Ring  
Glen Clark

Also in attendance were:

David Smith, City of Idaho Falls  
Mike Hendrickson, City of Idaho Falls  
Bob Larson, Eagle Farms  
James Thomas, Eagle Farms  
Kevin Harris, Forsgren Engineering

1. Call for additional agenda items.
  - A. Mike asked for additional items, there were none.
2. Resolution – Opening of account with The Bank of Commerce.
  - A. Considered and read resolution for opening bank account for Manager’s daily use. Two signatures will be on account but only one required. Cindy will provide status of account each month at regular Board meeting.

MOTION --Glen, Mike second, accept resolution with only one signature required and monthly reports. 3-0, John Abstains

**MOTION PASSED**

3. Update: Received signed letter regarding Ashwood Acres
  - A. Board notes that letter received regarding Ashwood Acres. Expressed appreciation to Mr. Kunde and City of Idaho Falls for cooperation in resolving situation.

*Susan arrived*

4. Review – Forsgren itemization for recent invoices.
  - A. Kevin Harris presented itemized statement of bill. IBSD would like to see this type of itemization each month.

MOTION---Glen, Mike second, to pay Forsgren’s bill.  
3-0, John Abstains

**MOTION PASSED**

5. Discussion of Eagle Farms connection.

- A. Bob Larson, General Manager and James Thomas, Chief Operations Officer of Eagle Farms discussed proposed connection to IBSD sewer main.
- B. Current connection serves offices with lagoon servicing plant via DEQ. They want an additional connection for proposed offices and additional restrooms; six bathroom toilets, six sinks, six floor drains, one shower room and one home sized washing machine. Shower and washing machine are for driver's use.
- C. Current proposal has 8-inch line; Glen requested it be reduced to 4-inches and Eagle Farms agreed. It is believed the existing connection is 4-inch line. Plans are pending hook-up approval; they have paid \$37,190 for new connection per previous management. Quoted price was \$140,000 with potential \$560,000. There is a debate whether this was presented to the Board.
- D. Current charge is \$1,850 plus \$210 per fixture equaling \$6,260.00 and \$200 inspection fee. John requested Cindy find resolution for connection fees.
- E. Susan believes the connection fee is based on ERU's. John stated a connection fee is a fee and not based on ERU's, Glen and Mike confirmed. Location of lift station is a consideration. Eagle Farms would like refund of part of fee.
- F. David Smith and Mike Hendrickson with City of Idaho Falls attended meeting due to concerns of process water coming through lines. Since this is not the intent of the connection they do not need to be involved.
- G. A water meter can be installed to monitor amount and base our monthly fees. Current monthly fee is \$504 per month. There is balance on account even though they have not been constructed.
- H. Glen asked if they could install meter for all water that eventually empties into sewer to verify monthly fees.
- I. Debated on when billing starts; on the fifth month or after the fifth month. John asked Cindy to find resolution on this.

MOTION--- Glen, Mike second, to refund Eagle Farm after resolutions are found to verify connection fees and service fees. 2-1 Glen, Mike – AYE, Susan – NAY, John Abstains Susan - Nay since ERU's are not being considered for connection fee.

**MOTION PASSED**

- 6. The board discussed Will Serve letters and procedures and decided that meeting with the City of Idaho Falls was needed to finish the process. Some of the items discussed were:
  - A. IBSD is trying to codify procedure for establishing new service. At this point Will Serve letters is being considered.
  - B. Todd Meyer obtained a Will Serve letter from Idaho Falls, but he wants to connect IBSD. It may be good idea to have two signatures required, one from IBSD and one from IF.
  - C. John would like to have meeting to discuss how this will work and work together with IF. A procedure needs to be defined and accepted by both entities.
  - D. Conditional Will Serves may help with developers who want letters but are not sure what they are going to do with property. It has to be defined.
  - E. Termination date would be a good idea for developers who request them but never build. This way capacity is not tied up with undeveloped properties.
  - F. Meeting between IBSD and Idaho Falls to establish policy so packet can be put together so everyone can understand what is needed to be done.
- 7. Additional item – Quarterly line flushing.
  - A. Comments from Mike Hendrickson, we should continue as we are doing. Our system looks good considering age but there are problem areas. He recommends continuing this practice due to low flow areas.

8. Additional item – Country Corner issues.

- A. Country Corner would like to discuss ongoing issues. This will be added to agenda for next regular meeting.
- B. They are being charged for empty lots.

9. Additional item – Commercial Permit – Mike Hendrickson

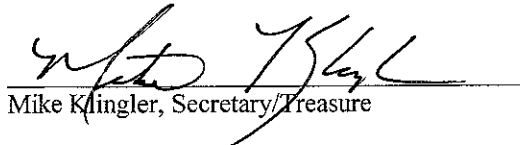
- A. The City of Idaho Falls commercial permit procedure form. Before facility is set up they determine if pretreatment is required. They have form for new hook ups.
- B. This form can be customized to IBSD. This will be discussed at later meeting.

10. Adjournment

Finished at 9:20 a.m.

  
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John Price, Chairman of the Board of Directors

5-20-2009  
Date

  
\_\_\_\_\_  
Mike Klingler, Secretary/Treasurer

5-20-2009  
Date

**NOTICE IS GIVEN** that the Board of Directors of the Iona Bonneville Sewer District shall hold a **Special Board Meeting January 28, 2009 at 8:00 am** at the office of the Iona Bonneville Sewer District, 1555 Lincoln Road, Idaho Falls, ID.

**Meeting Location:**

**Iona Bonneville Sewer District Office  
1555 Lincoln Road  
Idaho Falls, Idaho**

**January 28, 2009 Monthly Board Meeting AGENDA**

1. Call for additional agenda items.
2. Discussion of Eagle Farms connection.
3. Resolution – Opening of account with The Bank of Commerce.
4. Update: Received signed letter regarding Ashwood Acres
5. Review – Forsgren itemization for recent invoices.
6. Work meeting to review will serve letter and procedures and City of Idaho falls requirements.

Next monthly meeting February 18, 2009, 7:00 pm at the District Office.

**Adjournment.** "In as much as there have been no other requests for additional items to be included for discussion and proper notice given, the meeting will then be adjourned. Next monthly meeting date February 18, 2009. *Per Idaho Code for Open Meetings – all IBSD meetings of the board are Open to the Public. Executive Sessions are not open, however will be posted. Any persons wishing to place an item of discussion on the agenda are requested to submit such request to the IBSD Office no later than the Friday prior to the meeting. Unless the request is of an urgent matter, if received after the Friday prior deadline, it will be placed on the following month agenda.*