ANNUAL FINANCIAL STATEMENTS
For the Year Ended December 31, 2016

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R.W. Hickman, P.C. Certified Public Accountants

Raymond W. Hickman, C.P.A. Brentan C. Hickman, C.P.A.

1717 South Fifth Street Springfield, Illinois 62703 Tel 217-753-5008 Fax 217-753-5018 RWHickmanCPA.com

Independent Auditor's Report

Board of Directors Community Action Partnership of Central Illinois, Inc. Lincoln, Illinois

We have audited the accompanying financial statements of Community Action Partnership of Central Illinois, Inc. (a nonprofit organization) which comprise the statement of financial position as of December 31, 2016 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Action Partnership of Central Illinois, Inc., as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements of Community Action Partnership of Central Illinois, Inc. taken as a whole. The accompanying Schedule of Expenditures of Federal Awards, State, Local Awards and List of Programs, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the Statement of Program Activity, on pages 19 through 28, are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards, State, Local Awards and List of Programs and the Schedules of Program Activity are fairly stated in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by Governmental Auditing Standards

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In accordance with Government Auditing Standards, we have also issued a report dated August 7, 2017, on our consideration of Community Action Partnership of Central Illinois, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Springfield, Illinois August 7, 2017

Statement of Financial Position December 31, 2016

Assets

		m	
	Unrestricted	Temporarily Restricted	
Current Assets	Funds	Funds	Total
Cash and cash equivalents	\$ 574,847	\$ 413.308	# 000.177
Accounts receivable	φ 374,847 62,988	, , , , , , , , , , , , , , , , , , , ,	\$ 988,155
Prepaid expense	64,153	396,868 31,788	459,856
Notes receivable-current portion	01,100	8,313	95,941
Total Current Assets	701,988	850,277	8,313
		030,211	1,552,265
Fixed Assets			
Property and equipment at cost, net of			
accumulated depreciation	250,513	_	250,513
			200,010
Other Assets			
Notes receivable-long term portion	_	86,249	86,249
Total Assets	\$ 952,501	\$ 936,526	\$ 1,889,027
¥ 1.4.4444			
Liabilities and Net A	Assets		
Liabilities			
Accounts payable	\$ 14,981	\$ 73.273	.
Accrued expenses	21,051		\$ 88,254
Bank overdrafts	104,603	129,583 343,692	150,634
Due to (from) other funds and programs	(63,318)	63,318	448,295
Amounts held for others	89,837	03,318	-
Notes payable-current portion	16,610	-	89,837
Total Current Liabilities	183,764	609,866	<u>16,610</u> 793,630
			7 93,030
Other Liabilities			
Notes payable-long term portion	43,302	-	43,302
Total Liabilities	227,066	609,866	836,932
No. Annual			
Net Assets			
Temporarily restricted:		i	
Temporarily restricted funds	-	326,660	326,660
Unrestricted:			
Unrestricted funds	725,435	-	725,435
Total Net Assets Total Liabilities and Net Assets	725,435	326,660	1,052,095
Total Dadlactes and Net Assets	\$ 952,501	\$ 936,526	\$ 1,889,027

Statement of Activities and Changes in Net Assets For the Year Ended December 31, 2016

Public Support and Revenue	Unrestricted Funds	Temporarily Restricted Funds	Total Funds
Public support:			
Grants-Federal	\$ -	\$ 4,632,186	\$ 4,632,186
Grants-State	-	1,043,260	1,043,260
Grants-Other	17,782	125,132	142,914
Local funds	-	55,350	55,350
Program income	170,359	539,240	709,599
Contributions	58,307	1,076,370	1,134,677
Interest	3,526	, , , <u>, , , , , , , , , , , , , , , , </u>	3,526
Fund raising	35,561	_	35,561
Miscellaneous	97,794	16,926	114,720
Total Public Support and Revenue	383,329	7,488,464	7,871,793
Net Assets Released from Restrictions			
Satisfaction of program restrictions	7,453,307	(7,453,307)	-
Total Public Support, Revenue Available			
for Current Period	7,836,636	35,157	7,871,793
Expenses:			
Program services:			
Child care/education	4,024,454	-	4,024,454
Community services	647,205	*	647,205
Weatherization assistance	311,321	_	311,321
Residential energy assistance	1,355,387	-	1,355,387
Transportation services	380,993	•	380,993
Nutrition services	413,575	· -	413,575
Total Program Services	7,132,935		7,132,935
Supporting services:			
Management and general	773,966	_	773,966
Total Supporting Services	773,966	*	773,966
Total Expenses	7,906,901		7,906,901
Change in Net Assets before Transfers			
and Other Items	(70,265)	35,157	(35,108)
Transfers	(92,165)	92,165	(55,106)
Change in Net Assets	(162,430)	127,322	(35,108)
Net Assets - beginning of year	887,865	199,338	1,087,203
Net Assets - end of year	\$ 725,435	\$ 326,660	\$ 1,052,095

Statement of Cash Flows For the Year Ended December 31, 2016

Cash Flows from Operating Activities:				
Change in net assets	\$	(35,108)		
Adjustments to reconcile excess of support		, , ,		
and revenue over expenses to cash provided by	•			
operating activities:				
Depreciation		210,469		
Changes in operating assets and liabilities:				
Increase in accounts receivable		(270,868)		
Decrease in prepaid expense		15,530		
Decrease in notes receivable		22,759		
Increase in accounts payable		23,273		
Increase in bank overdrafts		44,417		
Increase in accrued expenses		21,299		
Increase in funds held for others		20,388		
Net Cash Provided from Operating Activities				52,159
Net Flows from Financing Activities:				
Decrease in short term debt		(23,386)		
Net Cash Used in Financing Activities				(23,386)
Net Change in Cash and Cash Equivalents				28,773
Cash and Cash Equivalent - beginning of year			*******	959;382
Cash and Cash Equivalent - end of year			\$	988,155
Other Information:				
Interest paid during the current year			\$	2,862

Statement of Functional Expenses For the Year Ended December 31, 2016

Expenses		nild Care/ ducation	Tr	ansportation		Nutrition	C	community		therization
Personnel	\$	1,981,860	\$	Services 203,347.00	\$	Services	-	Services		ssistance
Travel	Ψ	10,265	Φ	640	Ф	142,808	\$	229,661	\$	32,047
Supplies		39,847		6,151		1,285		1,644		151
Contractual		85,600		•		13,231		11,938		17
Other		762,330		2,469 162,690		986		7,292		49,242
Benefits/Materials		102,330		102,090		193,807		92,444		7,240
Depreciation		147,920		4,165		4 777		258,418		213,433
Subtotal Program Expenses		3,027,822		379,462		4,777		10,537		9,191
on the same and th		3,021,022		379,402		356,922		611,934		311,321
Local Match:										
Classroom activities	\$	15,316	\$	-	\$		\$	_	\$	_
Supplies		372,455		_	•	11,658	~	_	Ψ	-
Other		5,601		280		264		26,276		-
Volunteers		38,221		-		3,903		2,190		-
Policy Council		4,532		_		-		2,190		-
Professional Services		219,738		1,251		1,287		6,730		-
Space		338,357				39,276		75		-
Home visits		2,412		_		-		-		-
Travel		-		_		265		_		_
Subtotal Local Match		996,632		1,531		56,653		35,271		
Total Expenses	\$	4,024,454	\$	380,993	\$	413,575	\$	647,205	\$	311,321
·			-							011,021
	Re	sidential		Total	Ma	nagement				
		Energy		Program		&				
Expenses	As	ssistance		Services		General	G	rand Total		
Personnel		ssistance 49,564	\$	Services 2,639,287	\$		<u>G</u>	rand Total 3,191,162		
Personnel Travel	As	49,564 4,259	\$	Services 2,639,287 18,244		General 551,875 8,065				
Personnel Travel Supplies	As	49,564 4,259 1,186	\$	Services 2,639,287 18,244 72,370		General 551,875 8,065 9,495		3,191,162		
Personnel Travel Supplies Contractual	As	49,564 4,259 1,186 (174)	\$	Services 2,639,287 18,244 72,370 145,415		General 551,875 8,065 9,495 79,082		3,191,162 26,309		
Personnel Travel Supplies Contractual Other	As	49,564 4,259 1,186 (174) 11,503	\$	Services 2,639,287 18,244 72,370 145,415 1,230,014		General 551,875 8,065 9,495		3,191,162 26,309 81,865		
Personnel Travel Supplies Contractual Other Benefits/Materials	As	49,564 4,259 1,186 (174) 11,503 1,286,407	\$	Services 2,639,287 18,244 72,370 145,415		General 551,875 8,065 9,495 79,082		3,191,162 26,309 81,865 224,497		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642	\$	Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232		General 551,875 8,065 9,495 79,082 94,212 31,237		3,191,162 26,309 81,865 224,497 1,324,226		
Personnel Travel Supplies Contractual Other Benefits/Materials		49,564 4,259 1,186 (174) 11,503 1,286,407	\$	2,639,287 18,244 72,370 145,415 1,230,014 1,758,286		General 551,875 8,065 9,495 79,082 94,212		3,191,162 26,309 81,865 224,497 1,324,226 1,758,286		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642	\$	Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232		General 551,875 8,065 9,495 79,082 94,212 31,237		3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match:		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642	\$	Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848		General 551,875 8,065 9,495 79,082 94,212 31,237		3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		Services 2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council Professional Services		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532 229,006	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532 229,006		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council Professional Services Space		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532 229,006 377,708	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532 229,006 377,708		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council Professional Services Space Home visits		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council Professional Services Space Home visits Foster Grandparents in Classrooms		49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412 265	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412 265		
Personnel Travel Supplies Contractual Other Benefits/Materials Depreciation Subtotal Program Expenses Local Match: Classroom activities Supplies Other Volunteers Policy Council Professional Services Space Home visits	\$	49,564 4,259 1,186 (174) 11,503 1,286,407 2,642		2,639,287 18,244 72,370 145,415 1,230,014 1,758,286 179,232 6,042,848 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412	\$	General 551,875 8,065 9,495 79,082 94,212 31,237	\$	3,191,162 26,309 81,865 224,497 1,324,226 1,758,286 210,469 6,816,814 15,316 384,113 32,421 44,314 4,532 229,006 377,708 2,412		

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 1. REPORTING ENTITY, NATURE OF OPERATIONS, AND ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Community Action Partnership of Central Illinois, Inc. (Agency) (formerly Central Illinois Economic Development Corporation) operates as a nonprofit organization located in Lincoln, Illinois servicing disadvantaged families by providing comprehensive health, education, nutritional and social services to preschool aged children and their families through the Health and Human Services Head Start Program; weatherization of houses and assistance with energy bills through various energy programs, and referral services through the community services programs. The Agency is supported primarily through donations, and grants from the Illinois Department of Commerce and Economic Development, Illinois Department of Human Services, Illinois Department on Aging, U.S. Department of Health and Human Services, and the United Way of America.

Basis of Presentation:

The financial statements have been prepared on an accrual basis of accounting and in conformity with the standards promulgated by the American Institute of Certified Public Accountants as those standards pertain to voluntary health and welfare organizations.

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board related to its classification of net assets. Under the standards, Community Action Partnership of Central Illinois, Inc. is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporary restricted net assets, and permanently restricted net assets. Support revenues are reported as unrestricted unless explicit funding source stipulations specify how the revenues must be used. When a funding source restriction ends or purpose restriction is met, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities and Changes in Net Assets as net assets released from restrictions.

The accounts of the Agency are maintained in accordance with the principles of fund accounting. Under fund accounting, resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds have been combined and presented for the Agency as a whole.

The Agency follows standards of accounting and financial reporting prescribed for voluntary health and welfare organizations. The financial statements are prepared using the accrual basis of accounting in which revenue is recognized when earned and expenses are recognized when incurred.

Classification of Net Assets:

Net assets and revenue, expenses, gains, and losses are classified based on the existence or absence of donor-restrictions. Accordingly, net assets of Community Action Partnership of Central Illinois, Inc. and changes therein are classified as follows:

- Unrestricted Net Assets Net assets that are not subject to donor-imposed stipulations or where donor-imposed stipulations are met in the year of the contribution.
- 2. Temporarily Restricted Net Assets Net assets subject to donor-imposed stipulations that may or may not be met, either by actions of Community Action Partnership of Central Illinois, Inc. and/or the passage of time. When a restriction expires, temporarily restricted net assets are transferred to unrestricted net assets and reported in the Statement of Activities and Changes in Nets Assets as net assets released from restrictions.
- 3. Permanently Restricted Net Assets Net assets subject to donor-imposed stipulations that they be maintained permanently by Community Action Partnership of Central Illinois, Inc. Generally, the donors of these assets permit Community Action Partnership of Central Illinois, Inc. to use all or part of the income earned on any related investments for general or specific purposes. Currently, Community Action Partnership of Central Illinois, Inc. does not have any permanently restricted net assets.

Revenue and Expense Recognition/Grant Funds Received in Advance

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions. Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Agency reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Agency reclassifies temporarily restricted net assets to unrestricted net assets at that time. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized.

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 1. REPORTING ENTITY, NATURE OF OPERATIONS, AND ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES - continued

Revenue and Expense Recognition/Grant Funds Received in Advance - continued

Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award.

A. Grant Awards That Are Contributions

Grants that qualify as contributions are recorded as invoiced to the funding sources. Revenue is recognized in the accounting period when the related allowable expenses are incurred. Amounts received in excess of expenses are reflected as grant funds received in advance.

B. Grant Awards That Are Exchange Transactions

Exchange transactions reimburse based on a predetermined rate for services performed. The revenue is recognized in the period the service is performed.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Program Revenues

The Statement of Activities and Changes in Net Assets demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges
 provided by the given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Functional Expenses

The Agency allocates expenses on a functional basis among its various programs. Expenses that can be identified with specific programs are allocated directly according to their natural expenditure classification. Administrative expenses are allocated to grant programs according to the proportionate use of service provided by the cost, as provided by the Agency Cost Allocation Plan.

Vacation and Sick Leave

Employees accumulate vacation and sick leave, which vests as it is earned, based on years of service with the Agency. That portion of these accumulations, which is expected to be paid from current available resources are accounted for as a liability of the fund that incurred the expense. The accumulated amount of vacation and sick leave is accounted for in the Statement of Financial Position as "Amounts Held for Others" in the amount of \$89,837 and is held in a separate checking account.

Equipment and Buildings

Property and equipment are recorded at cost and depreciated on a straight line basis over their useful lives. It is the Agency's policy to capitalize property and equipment with unit cost of \$1,000 or more and a useful life of more than one year. Leasehold improvements are depreciated over the shorter of their estimated useful life or lease term. Property and equipment purchased through the various Federal and State programs administered by the Agency are expensed when purchased for grant reporting purposes and are capitalized for financial reporting purposes. Such items acquired under grants from Federal and State sources are considered owned by the Agency while used in the programs for which they are purchased or in programs authorized in the future. However, the funding source has a reversionary interest in the property and equipment purchased with grant funds. Grantor approval is required to dispose of or transfer of this property.

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 1. REPORTING ENTITY, NATURE OF OPERATIONS, AND ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES - continued

Equipment and Buildings - continued

Property and equipment used by the Agency in the administration of grant funds, and purchased with non-federal monies, is allocated to the various programs through the use of depreciation on a straight line basis over the estimated useful life of the asset as follows:

Buildings 20 Years
Equipment 5 Years
Vehicles 3 Years

The Agency made leasehold improvements to buildings that are leased for office and classroom space. Since the terms of the leases range from 3 to 17 years, depreciation for the improvements is calculated over the term of the lease. Depreciation for these improvements for the current year was \$136,868.

Cash and Cash Equivalents

For the purpose of cash flows, cash and cash equivalents are considered to be all unrestricted highly liquid investments with maturity of three months or less at the time of acquisition.

Tax Exempt Status:

The Agency is exempt from federal and state income taxes under Internal Revenue Code Section 501(c) 3, and similar provisions of the state income tax code. In addition, the Agency qualifies for charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Uncertain Tax Positions

Community Action Partnership of Central Illinois, Inc. is required to assess whether it is more likely than not that a tax position will be sustained upon examination on the technical merits of the position assuming the taxing authority has full knowledge of all information. If the tax position does not meet the more likely than not recognition threshold, the benefit of that position is not recognized in the financial statements. Community Action Partnership of Central Illinois, Inc. has determined there are no amounts to record as assets or liabilities related to uncertain tax positions. Federal returns for the tax years ended 2012 and thereafter remain subject to examination by the Internal Revenue Service.

Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivable and payables are classified as "due from other funds" and "due to other funds" on the Statement of Financial Position. Short-term interfund loans are also included in these categories. These amounts are usually repaid in subsequent periods.

Investments

The Agency carries investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by the passage of time or by use) in the reporting period in which the income and gains are recognized. The Fair Value Measurement Topic of the Financial Standards Board (FASB) Accounting Standards Codification establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The Hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 inputs) and the lowest priority to unobservable inputs (Level 3 inputs). During the current year the Agency's only investment was a money market account which are included in cash and cash equivalents.

Allocated Costs

The Agency uses a cost allocation for financial reporting purposes to spread common costs to the various funds and programs. The cost allocation program is based on a formula established by the Agency and approved the Agency's cognizant agency, U.S. Department of Health and Human Services.

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 2. SUPPORT FROM GOVERNMENT UNITS

The Agency receives a substantial amount of its support from federal, state, and local governments. If a material reduction in the level of this support were to occur, it would have a significant effect on the Agency's programs and activities.

Note 3. PENSION PLAN

The Agency adopted a Simple 403(b) retirement plan allowing all employees who have completed 1,000 hours of service during the eligibility period and have attained at least age 21, after one year of service. The plan provides for a 3% matching contributions by the Agency. Agency contributions for the current plan were \$23,910.

Note 4. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restrictions on grant revenue is provided by the following sources: Illinois Department of Commerce and Economic Opportunity, Illinois Department on Aging, Illinois State board of Education, United States Department of Agriculture, United States Department of Health and Human Services, United States Department of Homeland Security, United States Corporation for National and Community Services, United Way of America, United States Department of Energy, and Area Agency on Aging. Under terms of the grant agreements, costs which do not meet the terms and conditions of the grant programs may be disallowed and required to be returned to the grantor. As of December 31, 2016 the Agency is not aware of any such costs. Grants and contracts provide funds be spent for specific purposes, provide for matching from the recipient and allow certain limitations for administration costs

Note 5. OPERATING LEASE AGREEMENTS

The Agency maintains a number of lease agreements for the purpose of providing classrooms and operations for the Head Start and other programs. The leases generally provide for monthly payments and are renewed annually.

Included in these leases is an operating lease with Central Illinois Ventures for Community Action for the lease of a building located at 2018 North Kickapoo Street, Lincoln, Illinois. The lease began on June 29, 2007 and will terminate on June 29, 2032. Terms of the lease provide for monthly payments of \$1,200. The lease agreement provides for the purchase of the building at the end of the lease period with the amount of the by-out to be determined by the lessor.

The Agency maintains an operating lease with Central Illinois Ventures for Community Action for the lease of a building located at 1800 5th Street, Lincoln, Illinois. The lease began on June 29, 2007 and terminates on June 29, 2032. Terms of the lease provide for monthly payments of \$2,056. The lease agreement provides for the purchase of the building at the end of the lease period with the amount of the by-out to be determined by the lessor.

The Agency maintains an operating lease with Central Illinois Ventures for Community Action for the lease of a building located at 301 South Dale, Havana, Illinois. The lease begins on June 29, 2007 and will terminate on June 29, 2032. Terms of the lease provide for monthly payments of \$967. The lease agreement provides for the purchase of the building at the end of the lease period with the amount of the by-out to be determined by the lessor.

The Agency also maintains an operating lease for a building in Clinton, Illinois. The lease is for the period March 26, 2015 to April 30, 2020. Terms of the lease provide for monthly payments of \$6,750.

The Agency also maintains six other operating leases for a buildings used for the purpose of providing a facility to operate the Head Start and other programs. These leases provide for monthly payments totaling \$59,124 for the year ending December 31, 2016, \$22,476 for the year ending December 31, 2017 and \$12,922 for the year ending December 31, 2018.

The following is a schedule of minimum payments for the above agreements:

For the year ending December 31, 2017	\$ 191,308
For the year ending December 31, 2018	144,598
For the year ending December 31, 2019	131,676
For the year ending December 31, 2020	77,676
For the year ending December 31, 2021	50,676
For subsequent years	44,341
Total payments	<u>\$ 640,275</u>

During the current year an amount of \$304,492 was paid for rent.

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 6. FUND RAISING ACTIVITIES

The Agency hosts an annual fundraising event for the purpose of promoting its activities and raising funds. All contributions received and other revenues relating to the event have been reported in the Statement of Activities and Changes in Net Assets. The following is information relating to the event:

Total revenue	\$ 35,561
Expenses incurred	7,169
Net fund raising income	<u>\$ 28,392</u>

Note 7. DONATED SERVICES AND MATERIALS - IN-KIND

The Agency maintains grants and programs that require in-kind matching of local services and materials for federal funds expended. Those programs include: Foster Grandparents Program, Nutrition Program, the Head Start Program, and the Transportation Program. The services and materials reflected in the financial statements represent professional services and parent volunteer's time and supplies and space donated by individuals within the surrounding area. Donated services are valued at current market value for such services and other donations are valued at a reasonable value or current market value. The amounts included in the financial statements are only those allowable under generally accepted accounting principles. The Agency met or exceeded its in-kind matching requirements for the audit period. The amount of in-kind required by the grant agreements is based on current grant expenditures. Total in-kind for the current year for all programs was \$1,090,087. Total in-kind provided by the Agency for the current reporting year is scheduled below:

In-kind expenditures for the Head Start Program for the current year consist of the following:

Classroom activities Supplies Other Volunteers Policy Council Professional services Space Home visits Total	\$	15,316 372,455 5,601 38,221 4,532 219,738 338,357 2,412 996,632
Total in-kind required by grant expenditures	\$	756,956
In-kind expenditures for the Transportation Program for the current year consist of the fo	ollow	ing:
Other Professional services Total	\$ <u>\$</u>	280 1,251 1,531
Total in-kind required by grant expenditures	\$	2,178
In-kind expenditures for the Nutrition Program for the current year consist of the following	ıg:	
Supplies Other Volunteers Professional services Space Travel Total	\$	11,658 264 3,903 1,287 39,276 265 56,653
Total in-kind required by grant expenditures	\$	13,115
In-kind expenditures for the Foster Grandparent Program for the current year consist of	the fo	ollowing:
Supplies Other Professional services Space	\$	11,238 2,190 6,730 <u>75</u>
Total	\$_	20,233
Total in-kind required by grant expenditures	\$	31,825

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 7. DONATED SERVICES AND MATERIALS - IN-KIND - continued

In-kind expenditures for non-grant programs for the current year consist of the following:

Supplies Total	\$ \$	12,306 12,306
Total in-kind required by grant expenditures	\$	N/A

Note 8. NOTES/LOANS RECEIVABLE

The Agency operates a revolving loan program whereby certain allocated monies funded through the Community Services Block Grant Program are loaned to qualified businesses. Principal repayments made on the loans is used to make new loans to eligible applicants. Final determination of whether a loan is deemed uncollectible is made by the Illinois Department of Commerce and Economic Development. Loans are considered delinquent or past due if payment is more than three to four months in arrears. The Illinois Department of Commerce and Economic Opportunity has the final determination whether the loan is considered uncollectible unless the business declares bankruptcy. The loans are stated at the value expected to be received, which would be the outstanding balance as of December 31, 2016. The following is a summary of the notes receivable transactions for the year.

Beginning Balance	Additions	Reductions	Ending Balance
\$117,321	\$	\$22,759	\$ 94,562

Note 9. DISCLOSURE OF RISK

Significant losses are covered by commercial insurance for all major programs: property, liability, and workers compensation. During the year ended December 31, 2016, there were no significant reductions in coverage. Also, there have been no settlement amounts that have exceeded insurance coverage in the past three years.

Note 10. NOTES PAYABLE

The Agency has the following notes outstanding at December 31, 2015:

<u>Bus Loan</u>			
Town	&	Country	Bank

10wii & Coulidy Balik	
Balance at December 31, 2016	\$33.096
Interest rate	4.06%
Monthly payments	\$ 764
Collateral: The note is secured by Agency owned busses.	, Ф 704

<u>Bus Loan</u>

Town & Country Bank	
Balance at December 31, 2014	\$26.816
Interest rate	3.99%
Monthly payments	\$ 792
Collateral: The note is secured by a 2015 Collins buss.	Ψ 132

The minimum payments under this agreement are as follows:

Year ended December 31, 2017	\$16.610
Year ended December 31, 2018	17.291
Year ended December 31, 2019	17,291
Year ended December 31, 2020	8,108
Total amount due on note	
	<u>\$ 59,912</u>

Change in Long-Term Debt:

Beginning Balance	Additions	Reductions	Ending Balance
\$ 83,298	\$	\$ 23.386	\$ 59.912

Total interest paid during the current year for interest was \$2,862.

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 11. CAPITAL ASSETS

For capital assets reported in the financial statements, depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities and Changes in Net Assets, with accumulated depreciation reflected in the Statement of Financial Position. Depreciation is provided over the assets estimated useful lives using the straight-line method of depreciation. A capitalization threshold has been set for all equipment having an original cost of over \$1,000. The purchase of equipment and other capital assets is recorded as an expense for grant reporting. In order to comply with generally accepted accounting principles, capital assets with a cost over \$1,000 have been included in the statement of financial position and depreciated over their estimated lives as described in Note 1.

Equipment and building consists of the following:

	Beginning			Ending
	<u>Balance</u>	<u>Additions</u>	Deletions	<u>Balance</u>
Equipment	\$1,330,389	\$	(\$ 24,907)	\$1,305,482
Leasehold Improvements	<u>321,965</u>		***************************************	<u>321,965</u>
Total Depreciable assets	1,652,354		(24,907)	1,627,447
Accumulated			,	
depreciation	(1,191,372)	(210,469)	24,907	(1,376,934)
Net Equipment and Leaseho	old			
Improvements	<u>\$ 460,982</u>	<u>(\$ 210,469)</u>	\$	\$ 250,513

For grant purposes, all capital assets with a purchase cost of over \$10,000 are considered equipment and are included as costs expensed under the grant. For financial reporting purposes, the Agency has included capital assets (net of accumulated depreciation) on the Statement of Financial Position and recorded depreciation in the Statement of Activities and Changes in Net Assets, and the Statement of Functional Expenses. During the current year there were no grant funds used to purchase equipment and leasehold improvements. Depreciation on the leasehold improvements was calculated using the life of the related operating lease.

Note 12. SHORT TERM INTERFUND RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" and "due to other funds" on the Statement of Financial Position. Short-term interfund loans are also included in these categories. These amounts are usually repaid in a short period of time.

The following is a summary of interfund accounts at December 31, 2016:

	Due	Due
	From	То_
Leave Account	\$	\$ 18,828
Kitchen Fund	19,763	
Payroll Fund	48,910	
Corporate	13,473	
Community Services Block Grant	2,043	
Foster Grandparents Program	•	22,298
Homemaker Program	6,912	·
Homeless Prevention		18,566
Senior Nutrition		13,518
Senior Transportation		379
Head Start Program		35,535
Low Income Home Energy Assistance Program -		·
State Energy Assistance	3,165	
Low Income Home Energy Assistance Program		3,218
Illinois Home Weatherization Program-State	6,833	•
Illinois Home Weatherization Program-DOE	15,649	
Illinois Home Weatherization Program- HHS	1,242	
Logan Mason Transportation Program		5,648
Total	<u>\$ 117,990</u>	\$ 117,990

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 13. INTERFUND TRANSFERS

During the current year transfers were made to either reimburse a program for expenses incurred on behalf of another program or to fund a deficit in the account. The following is a summary of those transfers:

	Transfer	Transfer
	In	Out
Corporate-Non Federal	\$	\$ 92,165
Community Services Block Grant	9,092	, ,
Head Start	83,021	
LIHEAP PIPP Program	52	
Total	\$ 92,165	\$ 92.165

Note 14. CONCENTRATION OF CREDIT RISK

Custodial Credit Risk-Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Agency's deposits may not be returned. The Agency does not have a policy for custodial credit risk, however all deposits are currently covered by FDIC insurance and in addition, the Agency has an agreement with the financial institution providing for deposits to be covered by collateral held by the financial institution's Trust Department in the Agency's name.

As of December 31, 2016, the Agency's deposits with banks totaled \$886,804 with the book balances, exclusive of petty cash, totaling \$538,253.

Custodial Credit Risk-Investments

For investments, this is the risk that, in the event of failure by the counterparty, the Agency will not be able to recover the value of the investment or collateral security that are in the possession of an outside party. The Agency usually limits its investments to certificates of deposit at local institutions. These investments as well as cash deposits are covered by an agreement with the financial institution to collateralize all deposits and investments with securities held by the pledging bank's trust department in the Agency's name.

Credit Risk

The Agency has not adopted a formal policy related to Credit Risk.

Concentration of Credit Risk

The Agency places no limit on the amount it may invest in any one issuer.

Note 15. TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets at December 31, 2016 are as follows:

Revolving Loan Program	\$327,293
Community Services Block Grant	(27,513)
Foster Grandparent Program	9,996
Homemaker Program	(27,175)
Homeless prevention	13,623
Home Counseling Program	5,000
Senior Nutrition Program	16,601
Senior Transportation Program	(2,979)
Head Start Program	(30,402)
Low Income Home Energy Assistance Program -	
State Energy Assistance	7,615
Low Income Home Energy Assistance Program	(22,717)
Federal Emergency Management Agency	6,180
Illinois Home Weatherization Program-State	1,818
Illinois Home Weatherization Program-DOE	4,473
Illinois Home Weatherization Program- HHS	5,102
PIPP Program	2,211
Ameren Program	16,590
Strengthening Working Families	(161)
Logan Mason Transportation Program	21,105
Total	<u>\$326,660</u>

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2016

Note 16. STATEMENT OF PROGRAM ACTIVITY RECONCILIATION

Information included in the supplemental information section of the report, (Statement of Program Activity), contains the revenues and expenditures of the individual programs as provided by grant guidelines. The schedule includes the purchase and expensing of equipment and the amount of depreciation on equipment purchased with non-grant funds.

Reconciliation of Statement of Program Activity to Statement of Activities and Changes in Net Assets:

Total revenue per Statement of Program Activity
Total expenses per Statement of Program Activity
GAAP adjustment-remove fixed asset purchases
GAAP adjustment-record depreciation
Total adjusted expenditures
Change in net assets per Statement of Activities

\$7,871,793

7,727,670

179,231

7,906,901

Note 17. DISCLOSURE ABOUT THE FAIR VALUE OF FINANCIAL INSTRUMENTS

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Accounting standards set a framework for measuring fair value using a three-tier hierarchy based on the extent to which inputs used in measuring fair value are observable in the market.

(\$ 35,108)

Financial assets and liabilities valued using level 1 inputs are based on unadjusted quoted market prices within active markets. Financial assets and liabilities valued using level 2 inputs are based primarily on quoted prices for similar assets or liabilities in active or inactive markets. Financial assets and liabilities using level 3 inputs were primarily valued using management's assumptions about the assumptions market participants would utilize in pricing the asset or liability. Valuation techniques utilized to determine fair value are consistently applied.

Financial instruments consist of investments in mutual funds and money market accounts held by a local financial institution. The carrying amount of financial instruments is included as Level 1 inputs and approximate fair value because of the short maturity of the instrument.

Investment: Money market account Cost plus earnings: \$188,247 Fair Value: \$188,247

and Changes in Net Assets

Note 18. COMMITMENTS AND CONTINGENCIES

Community Action Partnership of Central Illinois, Inc. participates in a number of federally assisted and state grant programs. These programs are subject to program compliance audits by the grantors and their representatives. Any disallowed costs may constitute a liability for the Agency. Community Action Partnership of Central Illinois, Inc. is also required to provide in-kind match to various grant funds as they are expended. Community Action Partnership of Central Illinois, Inc. believes that it is in substantial compliance with all grant requirements, including those related to matching and disallowed costs, and any noncompliance, if any, would not be significant.

Note 19. SUBSEQUENT EVENT DISCLOSURE

Subsequent events were reviewed up to and including August 7, 2017 which is the date this report was available to be issued. No transactions during that period of time would have had a material effect on the enclosed financial statements.

SUPPLEMENTAL INFORMATION

Federal Financial Awards

1717 South Fifth Street Springfield, Illinois 62703 Tel 217-753-5008 Fax 217-753-5018 RWHickmanCPA.com

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements

Performed in Accordance with Government Auditing Standards

Board of Directors Community Action Partnership of Central Illinois, Inc. Lincoln, Illinois

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Partnership of Central Illinois, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and related notes to the financial statements, and have issued our report thereon dated August 7, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Community Action Partnership of Central Illinois, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Community Action Partnership of Central Illinois, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Community Action Partnership of Central Illinois, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material deficiencies may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Community Action Partnership of Central Illinois, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the agency's internal control and compliance. Accordingly, this communication is not suitable for apy other purpose.

Springfield, Illinois August 7, 2017

Archnor, D.C.

R.W. Hickman, P.C. Certified Public Accountants

Raymond W. Hickman, C.P.A. Brentan C. Hickman, C.P.A.

1717 South Fifth Street Springfield, Illinois 62703 Tel 217-753-5008 Fax 217-753-5018 RWHickmanCPA.com

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Board of Directors Community Action Partnership of Central Illinois, Inc. Lincoln, Illinois

Report on Compliance for Each Major Federal Program

We have audited Community Action Partnership of Central Illinois, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Action Partnership of Central Illinois, Inc.'s major federal programs for the year ended December 31, 2016. Community Action Partnership of Central Illinois, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Community Action Partnership of Central Illinois, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Action Partnership of Central Illinois, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Action Partnership of Central Illinois, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Community Action Partnership of Central Illinois, Inc. complied, in all material respects, with the types compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2016.

Report on Internal Control over Compliance

The management of Community Action Partnership of Central Illinois, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Action Partnership of Central Illinois, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Action Partnership of Central Illinois, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of or Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Springfield, Illinois August 7, 2017

	Total Expenditure Grant Prior Current Award Year Year	406,403		162,194 73,486 72,438 163,658 28,790	\$25,852 73,486 101,228 \$ 10,206,369 \$ 4,289,524 \$ 4,578,336		1,090,087 7,727,670 179,231 \$ 7,906,901
tral Illinois, Inc. ion) Awards, State, grams 1, 2016	Program Year	1/1/2016 to 12/31/2016	7/1/2015 to	6/30/2016 7/1/2016 to 6/30/2017			
Partnership of Ceni Lincoln, Illinois For-Profit Organizat dditures of Federal I urds and List of Proj ended December 3	Federal CFDA Number	94.011		81.042			
Community Action Partnership of Central Illinois, Inc. Lincoln, Illinois (A Not-For-Profit Organization) Schedule of Expenditures of Federal Awards, State, Local Awards and List of Programs For the year ended December 31, 2016	Grant Award Number	14SFNILO01		13403011			
Communi Schedul	Major <u>Program</u>						
	Source of Funds and Programs	U.S. Corporation for National and Community Services Foster Grandparents Program Total U.S. Corporation for National and Community Services	Department of Energy Pass Through-Illinois Department of Public Aid	Weatherization Assistance for Low-Income Persons Weatherization Assistance for Low-Income Persons	Total Pederal Programs Total Pederal Programs Total Federal Programs	State and Local Programs State and Local Programs Kitchen Fund Corporate Payoll Loan Program Community Services Block Grant Foster Grandparent Program Homeless Program Senior Nutrition Program Transportation Program Head Start Program Low Income Energy Assistance Program Home Weatherization Assistance Program Home Weatherization Assistance Program Amerin Program Strengthening Working Families Total State and Local Expenditures	Total Expenditures before Adjustments Generally Accepted Accounting Principles Adjustment GAAP Adjustment-record depreciation Total Expenditures.

COMMUNITY ACTION PARTNERSHIP OF CENTRAL ILLINOIS, INC.

Lincoln, Illinois

Notes to Schedule of Expenditures of Federal Awards, State, Local Awards and List of Programs For the Year Ended December 31, 2016

Note 1. Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards, State, Local Awards and List of Programs includes the federal award programs administered by Community Action Partnership of Central Illinois, Inc. that are received directly from federal agencies, as well as federal awards that are passed through from state government agencies. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

Note 2. Summary of Significant Accounting Policies:

Expenditures reported on the Schedule are reported using the accrual basis of accounting, which is described in Note 1 of the notes to the Agency's financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance.

Note 3. Indirect Cost Rate:

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as the source for the data presented. The Agency's policy is to charge federal award programs with indirect costs based upon an allocation rate established by the Agency and approved by the U.S Department of Health and Human Services.

The Agency did not elect to use the 10% de minimis indirect cost rate for the reporting period.

Note 4. Pass-through Entities:

There were no amounts of federal awards provided to subrecipients.

Note 5. Non-cash Assistance- In-Kind:

There were no federal awards expended in the form of non-cash assistance.

Matching costs (the Agency's share of certain program costs) are included in the reported expenditures. The basis of accounting varies by federal program consistent with the underlying regulations pertaining to the related program. The amounts reported as federal expenditures were obtained from the financial reports for the various federal program records. The amounts reported in the report are prepared from records maintained for the federal program, which is reconciled with the Agency's financial reporting system.

The Head Start Program, Transportation Program, Nutrition Program and Foster Grandparent Program require either in-kind matching of local services and materials or local or state revenues for federal funds expended. The in-kind reflected in the financial statements represent professional services and parent volunteer's time, supplies, space and other amounts donated by individuals within the surrounding area. Donated services are valued at current market value for such services and other donations are valued at a reasonable value or current market value. During the current year the Agency received a total of \$1,090,087 in in-kind contributions. This amount does not include local funds that were used in the matching requirements.

Note 6. Contingencies:

Under the terms of federal and state grants, additional audits may be requested by the grantor agencies and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to a request for reimbursement to the grantor agencies.

COMMUNITY ACTION PARTNERSHIP OF CENTRAL ILLINOIS, INC.

Lincoln, Illinois

Schedule of Findings and Questioned Costs Year Ended December 31, 2016

Section I - Summary of Auditor's Results

Financial Statements

		*
Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: <u>United</u>	modified opinion	
Internal control over financial reporting:		
Material weakness identified?	Yes	XNo
Significant deficiencies identified?	Yes	X None reported
Noncompliance material to financial statements noted?	Yes	XNo
Federal Awards		
Internal control over major programs:		
Material weakness(es) identified?	Yes	XNo
Significant deficiency(ies) identified?	Yes	XNone reported
Type of auditor's report issued on compliance for major programs	: <u>Unmodified opinion</u>	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR-200.516(a)?	Yes	XNo
Identification of major programs: Name of federal program	CDFA Numi	oer
U.S Department of Health& Human Services: Head Start	93.600	
Pass Through - Illinois Department of Commerce and Economic Development Low Income Home Energy Assistance Program Weetherington Assistance for Low Low Program	93.568	
Weatherization Assistance for Low-Income Persons Pollar threshold used to distinguish between Type A	93.568	
Dollar threshold used to distinguish between Type A and Type B Programs:	\$750,000	
Auditee qualified as low risk?	<u>Y</u> es	XNo

Section II - Federal Award Findings and Questioned Costs

There no findings and no questioned costs for Federal Awards for the year ending December 31, 2016. There were there two findings and no questioned costs for the prior fiscal year. All prior year findings were corrected within the current fiscal year.

COMMUNITY ACTION PARTNERSHIP OF CENTRAL ILLINOIS, INC.

Lincoln, Illinois Corrective Action Plan Year Ended December 31, 2016

Finding: Cost sharing or matching (2015-001)

CFDA Number and Title: 93.600 Head Start

Federal Grantor Name: U.S. Department of Health and Human Services

Federal Award/Contract Number: 05CH8463-01

Pass Through Entity: NA

Grant Period: 4/1/2015 to 3/31/2016

<u>Condition</u>: The Agency did not have adequate internal controls to ensure compliance with federal matching requirements. Compliance for the Head Start Program provide that the Agency obtain a 25% of federal funds spent be locally matched.

Corrective Action Plan:

The Agency has implemented controls that provide for the timely recording of non-federal matching funds as the amounts are received and recorded in the *Child Plus* program. As of December 31, 2015 the Child Plus program, which provides an accounting of the non-federal in-kind matching showed sufficient in-kind match that was required for the program expenditures but the information was not timely recorded in the Agency financial statements. The Head Start Program did not end until March 31, 2016, and the recording of in-kind matching was implemented prior to the program year end and the Agency was in compliance at that date.

The management and board of directors have reviewed the policies and procedures for the recording of the requirements for non-federal match. Policies have been implemented whereby non-federal matching would be recorded on a monthly basis. The accounting procedures will be the responsibility of the fiscal manager and are to be implemented immediately.

Finding: Davis Bacon (2015-002)

CFDA Number and Title: 93.600 Head Start, 93.569 Community Services Block Grant

Federal Grantor Name and Pass through Entity:

U.S. Department of Health and Human Services;

Direct funding; Head Start

Pass though Illinois Department of Commerce and Economic Opportunity; Community Services Block Grant

<u>Condition</u>: Community Action Partnership of Central Illinois, Inc. is required to comply with the requirements of the Davis-Bacon Act that are applicable to the construction work financed with a federal grant. The Act requires that the Agency obtain and review certified payroll from construction contractors, for applicable projects, to ensure that the prevailing wage rates are being paid to individuals on the job site.

Corrective Action Plan:

Community Action Partnership for Central Illinois has implemented a policy whereby all contractors have been advised that they must comply with the terms of the Davis-Bacon Act when performing services or related construction projects. The Operation Director and the Fiscal Officer has attended training sessions that outline the requirements to comply with Davis-Bacon. The Agency has also implemented a policy whereby information regarding the requirements of the Davis-Bacon Act will be included on all requests for proposals and sealed bids that the contractor must comply with the Davis-Bacon Act in order to provide services in the future.

As of January 1, 2016 the following has been included in the Agency's fiscal policies and will be the responsibility of the Operations Director and the Fiscal Officer. "When required by Federal program legislation, all construction providers that accrue up to or more than \$2,000 in billing in a fiscal year shall provide all documents required for compliance with the Davis-Bacon Act and as supplemented by Department of Labor regulations. Community Action Partnership of Central Illinois, Inc. will maintain an approved list of vendors that have placed on file their required tax forms and concede to abiding by the federal guidelines, including the requirement of providing their payroll information as required".

COMMUNITY ACTION PARTNERSHIP OF CENTRAL ILLINOIS, INC. Lincoln, Illinois Corrective Action Plan

Year Ended December 31, 2016

Corrective Action Plan - continued

Below are persons responsible for the Davis-Bacon are:

Ryne Komnick, Operations Director

1800 Fifth St. Lincoln, IL 62656 Kathy Inman, Fiscal Officer

1800 Fifth St. Lincoln, IL 62656

(217) 732-2159

(217) 732-2159

Below are the persons responsible for the Federal Matching Requirements are:

Jenifer DeWeese Head Start Director

1800 Fifth St. Lincoln, IL 62656 Kathy Inman, Fiscal Officer

1800 Fifth St. Lincoln, IL 62656

(217) 732-2159

(217) 732-2159

SUPPLEMENTAL INFORMATION

Statement of Program Activity

Statement of Program Activity For the Year Ended December 31, 2016

	Leave Account	Kitchen Fund	Payroll Fund	Corporate Non Federal	Revolving Loan Program	Community Services Block Grant 15231011	Community Services Block Grant 16231011	Foster Grandparents Program
Grants-Pederal Grants-State Grants-Other	ι 62	· • • • • • • • • • • • • • • • • • • •	· ***	17,782	' 69	\$ 14,907	\$ 241,171	\$ 318,250 11,426
Local funds Program income Contributions Fund raising Rents Interest	30	135,935 50	C	34,424 58,257 35,561 27,653 393	3,103			30 21,554
Miscellaneous Total Public Support and Revenue	178	135,985	35	244,028	3,103	14,907	241,171	351,260
Expenditures: Program Services Personal/contractual		52.428		37,447		(5.829)	125.329	092'49
Travel		0		456		`o	1,053	135
Supplies Contractual		3,243		3,631		2,438	5,069	800 228
Other		68,904		25,526	55	1,306	47,512	17,884
Materials/client payment	•			21,434		20,376	5,432	189,994 21,554
Total Program Services	-	125,353		106,801	55	18,728	186,432	297,955
Supporting Services Personal/contractual						(296)	36,457	26,037
itavei Supplies						(2)	933	1,225
Contractual Other Demociation			က	290 10,678			6,937 11,531	8,197 15,577
Total Supporting Services	2	1	3	42,206	***************************************	(972)	56,206	51,155
Total Expenditures		125,353	ю	149,007	52	17,756	242,638	349,110
Revenue over Expenditures Transfers	178	10,632	32	95,021	3,048	(2,849)	(1,467)	2,150
Changes in Net Assets	\$ 178	\$ 10,632	\$ 32	\$ 2,856	\$ 3,048	\$ 6,243	\$ (1,467)	\$ 2,150

Statement of Program Activity For the Year Ended December 31, 2016

			Senior Nutrition	Senior	Senior	2016 Head Start	2014 Head Stort	Home Energy Assistance
	Homeless Prevention	Counseling Grant	Program N 17-17	Program N 17-16	Transportation	Program	Program	SSEA
Public support and revenue						20-00101000	020110402-01	1070201
Grants-Federal Grants-State	40 159	' 12	\$ 58,557	\$ 90,544	, 62	\$ 2,468,652	\$ 652,778	•
Grants-Other		5,000	1	60,753				297,408
Program income			5,000	40,000 30,453		150		
Contributions Fund raising			13,098	43,555		636,481	360,151	
Rents								
Interest Miscellaneous								
Total Public Support and Revenue	40,159	5,000	84,233	265,305	*	3,120,050	1,012,929	297.408
Expenditures:								
Program Services								
Personal/contractual	5,354		24,395	65,985	(253)	1,575,253	406.607	3.406
Iravel			202	1,083	•	11,278	(1,013)	241
Contraction			1,624	8,364		34,693	5,154	14
Other			195	13		65,915	19,685	12
Materials/client payment	21 182		27,908	96,995	796	536,718	225,612	107
In-Kind	4.,104		13.098	28 43.555		636 101	121.036	282,230
Total Program Services	26,536	\$	67,422	216,023	543	2,860,338	1,016,196	286,010
Supporting Services								
Personal/contractual			9,440	27,263	ю	205,939	46,997	3.900
Supplies			46	117		1,545	2,593	159
Contractual			424	678		3,575	(1,611)	24
Other			4,485	6,289		25,999	(1,253)	137
Depreciation			0,033	11,656		53,915	(52,187)	38
Total Supporting Services	1	1	21,028	46,003	3	290,973	(5,461)	4.258
Total Expenditures	26,536		88,450	262,026	546	3,151,311	1,010,735	290.268
Revenue over Expenditures Transfere	13,623	5,000	(4,217)	3,279	(546)	(31,261)	2.194	7 140
Changes in Net Assets	\$ 13.623	\$ 000 s	(4.017)				w	
			(1,211)	6 5,279	\$ (546)	\$ (31,261)	\$ 85,215	\$ 7,140

Statement of Program Activity For the Year Ended December 31, 2016

	Home Energy Assistance Program SSEA 15254011	Low Income Home Energy Assistance Program 16224011	Low Income Home Energy Assistance Program 15224011	Home Weatherization Assistance Program State 16251011	Home Weatherization Assistance Program State 17251011	Home Weatherization Assistance Program DOE	Home Weatherization Assistance Program DOE 13403011	Home Weatherization Assistance Program HHS 15221011
Fubite support and revenue Grants-Federal Grants-State Grants-Other Local funds Program income Contributions Fund raising Rents Interest	638,625	\$ 478,516	3,569	\$3,510	2,132	\$ 28,281	73,018	\$ 171,875
Miscenancous Total Public Support and Revenue	638,625	478,516	3,569	53,510	2,132	28,281	73,018	171,875
Expenditures: Program Services Personal/contractual Tractional	22,040 3,452	23,829	289	(1,286)	430 30	14,999 88	13,991 1	2,805
Supplies Contractual	202 203 8 7 7 7 7	84 84 070	(278)	10,496	. v. č.	30	9,159	29,547
Outed Materials/client payment In-Kind	574,698	408,357	2,712	41,998		5	37,042	134,393
Total Program Services	602,712	443,655	1,958	51,209	483	20,532	61,887	166,764
Supporting Services Personal/contractual Travel	34,932 168	10,635	39	1,604	1,461	6,398 245	6,076	418
Supplies Contractual Other	1,497	1,337 7,894 10,937	557 277 425	1 526	9 117 15	154 516 945	97 2,701 1,510	97 4,011 39
Depreciation Total Supporting Services	36,599	31,471	1,298	2,194	1,662	8,258	10,551	4,705
Total Expenditures	639,311	475,126	3,256	53,403	2,145	28,790	72,438	171,469
Revenue over Expenditures	(989)	3,390	313	107	(13)	(203)	280	406
Changes in Net Assets	\$ (686)	\$ 3,390	\$ 313	\$ 107	\$ (13)	\$ (509)	\$ 280	\$ 406

Statement of Program Activity For the Year Ended December 31, 2016

Home

	Weatherization							
	Assistance Program HHS	Logan Mason Transportation	PIPP	Ameren	Strengthening Working		Restricted	Unrestricted
Divide commont and common	16221011	Program	Program	Program	Families	Total	Funds	Funds
Grants-Federal	\$ 7.864	4 24.204	· •	- 69		\$ 4 630 186	4 630 106	€
Grants-State	•	•)	.	1.043.260	1.043.260	9
Grants-Other		24,379		35,000		142,914	125.132	17.782
Local funds		10,350		•		55,350	55,350	•
Program income		501,029				709,599	539,240	170.359
Contributions		1,531				1.134,677	1.076,370	58.307
Fund raising						35,561		35 561
Rents						27,653		27.653
Interest		•				3,526		3,526
Miscellaneous			2,159			87,067	16,926	70,141
Total Public Support and Revenue	7,864	561,493	2,159	35,000		7,871,793	7,488,464	383,329
Expenditures:								
Program Services								
Personal/contractual	1,108	203.600				780 059 0	0 540 410	20000
Travel	30					18 244	27.71	ò
Supplies	9	6,151				72,370	65 496	6.874
Contractual						145,415	140.047	5.368
Other	106	16			161	1.230.014	1.135.584	94 430
Materials/client payment				18,410		1,758,286	1,736,852	21,434
In-Kind						1,090,087	1.076.370	21,098
Total Program Services	1,255	376,285		18,410	161	6,953,703	6,721,549	239,535
Supporting Services								
Personal/contractual	4,936	130,307				551.875	551 875	
Travel	183	1,444				8.065	8.065	
Supplies	153					9 495	0,000	
Contractual	516	-				79 082	78 792	
Other	828	-,				94.212	83.531	10 681
Depreciation						31,238		31 038
Total Supporting Services	6,646	165,181			*	773,967	731,758	42,209
Total Expenditures	7,901	541,466	•	18,410	161	7,727,670	7,453,307	281,744
Revenue over Expenditures Transfers	(37)	20,027	2,159	16,590	(161)	144,123	35,157	101,585
Changes in Net Assets	(37)	400.00	52		***	- 1	92,165	٦
		•	4 Z,Z11	065,01 &	\$ (161)	\$ 144,123	\$ 127,322	\$ 9,420