



Meeting Minutes

Isanti County Government Center
Cambridge, MN
January 25, 2018

Co-Chair Turnquist called the meeting to order at 7:03 PM, and called for participation in reciting the Pledge of Allegiance.

Members Present:	Terry Turnquist	Isanti County
	Heidi Steinmetz	Kanabec County (EDA)
	Tom Ryan	Blaine
	Marsha Westover	Cambridge
	Steven Voss	East Bethel
	John Erlandson	Cambridge Township
	Ken Mattson	Knife Lake Township

Others Present:	Doug Fischer	Anoka County (Administrative Representative)
	Janna King	Isanti County (EDA)
	Ann Lenczewski	Blaine
	Jack Davis	East Bethel
	Beth Thorp	Mora
	Troy Olsen	North Metro Mayors Association

Co-Chair Turnquist declared a quorum to be present.

Ryan made motion approving the minutes of the September 28, 2017 meeting. Voss seconded the motion. Motion approved.

Annual Meeting Organizational Items were conducted as follows:

- a. Election of Officers for 2018:

- i. For the Positions (2) of Co-Chair: Motion by Davis, seconded by Erlandson to nominate Terry Turnquist as Co-Chair. Motion by Turnquist, seconded by Ryan to nominate Julie Braastad as Co-Chair. Being no other nominations, a vote was conducted. Motion approved.
 - ii. For the position of Secretary: Motion by Turnquist, seconded by Voss to nominate Tom Ryan as Secretary. Being no other nominations, a vote was conducted. Motion approved.
 - iii. For the position of Treasurer: Motion by Turnquist, seconded by Ryan to nominate Steven Voss as Treasurer. Being no other nominations, a vote was conducted. Motion approved.
 - iv. For the position of At-Large Member: Motion by Turnquist, seconded by Voss to nominate Ken Mattson as At-Large Member. Being no other nominations, a vote was conducted. Motion approved.
- b. Recognition of Members/Alternates of Member Agencies:
- i. New representative for the city of Braham will be Shawn Sullivan (replacing Traci Leaf)
 - ii. New Representative for the city of Cambridge is Jim Godfrey (replacing Kersten Conley)
 - iii. City of Mora has decided to withdraw its membership in the coalition.
- c. Establishment of Meeting Dates, Times and Locations:
Motion by Davis, seconded by Ryan that the Coalition meetings will be conducted on the fourth Thursday of the odd months (January, March, May, July, September and November) at 7:00 p.m. at the Isanti County Government Center in Cambridge, Minnesota unless otherwise approved by the coalition.
- d. Designation of the Administrative Representative as an Ex-Officio Non-Voting Member
Motion by Davis, seconded by Ryan to nominate Doug Fischer as Administrative Representative and Ex-Officio Non-Voting Member of the coalition. Motion approved.
- e. Work Plan / Goals for 2018
Goals for 2018 include enhancing the public involvement and outreach for the numerous construction projects that will be conducted by MnDOT on this corridor in 2018, and to be actively involved in the TH 65 Corridor Study in Blaine, Spring Lake Park and Ham Lake that MnDOT will be commencing in 2018.

Treasurer's Report: Former-Treasurer Thorp presented the Treasurer's Report of January 25, 2018 which included authorization to make payment for Website Services Fees. Motion by Ryan, seconded by Voss to approve the report. Motion approved.

Administrative Representative Report: Administrative Representative Fischer discussed updates to the coalition membership roster. New rosters are attached to these minutes.

Website: The coalition spent time reviewing the existing website and recommended several updates and revisions. Steinmetz will work with the coalition website administrator in making changes as noted by the group. The group also discussed a new Mission Statement. Motion by Ryan, seconded by Voss to adopt the new Mission Statement, "To work in cooperation and collaboration with transportation and transit agencies in identifying and planning for transportation safety improvements in the North TH 65 Corridor." Motion approved.

Legislative Update: It was noted that the solicitation of projects for MnDOT's "Corridors of Commerce" was currently out and that this year's selections would be made using the legislative criteria firmly established by the legislature in 2017.

Programmed Projects:

- a. MnDOT Metro District – No representatives present but email update was provided (see attached).
- b. MnDOT District 3 – No representatives present but email update was provided (see attached).

Community Updates were provided by various members. King mentioned that Isanti County is conducting a broadband survey. Vos and Davis informed the group that the city of East Bethel will be continuing its construction of additional frontage road projects in 2018. Ryan noted that construction of 105th Avenue will continue in 2018 which when completed should improve the signalized intersection on TH 65. Erlandson asked if a new letterhead could be developed that includes the coalition's contact information. Samples will be developed and brought to the March meeting.

Being no other business for the coalition, the meeting was adjourned at 8:25 p.m.