

Richwood Village Council Regular Meeting – Agenda 02/09/2026

1. Pledge of Allegiance

2. Call to Order

3. Administration of Oath of Office; Laurie Eliot

4. Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Brad Plotner Y Laurie Eliot Shea Y

5. Meeting Minutes from regular meeting on 1/12/2026

Motion to approve Minutes:

Motion PM Second BP Vote: RB Y PM Y VB Y DR Y BP Y

6. Meeting Minutes from Special Meeting on 01/14/2026

Motion to approve minutes:

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y BP Y

7. Warrants and electronic payments dated 01/26/2026 and 02/09/2026

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y BP AB LE ABSTAIN

8. Introduction of Visitors

Opera House - N Y Y N Y N Y
3-3 tie

9. Legislation:

Resolution 25-12232025 adding various fees to Village Fee Schedule. (third / final reading)

Motion RB Second PM RB Y PM Y VB Y DR Y BP Y LE Y

Ordinance 26-02092026 amending section 733.04 of the codified ordinances of the Village of Richwood regarding license application and requirements for peddlers and solicitors.

Motion VB Second RB RB Y PM Y VB Y DR Y BP Y LE Y

10. Mayor

11. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

12. Old Business:

- Brown – Vacant property and building registration (document in paperwork)
- Brown – Meeting of Richwood Planning Commission (minutes in paperwork)

13. New Business:

14. Adjourn Motion PM Second VB

Vote: RB Y PM Y VB Y DR Y BP Y LE Y Time: 8:11pm

Next Council meeting February, 23rd at 7pm

January 12, 2026
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on January 12, 2026 at 7:00 pm.

Mayor Scott Jerew swore in returning council members; Von Beal, Patrick Morse and Brad Plotner with the Oath of Office.

Mayor, Scott Jerew called for attendance. Council members present were Von Beal, Donald Ridgeway, Pat Morse, Brad Plotner and Reddy Brown. Zoning Officer Jason Brown, Village Administrator Monte Asher (Eric Kincaid), Police Chief Jim Hill, and Fiscal Officer Sarah Sellers. Solicitor Julie Spain, absent.

Pam Morse moved and Reddy Brown seconded the motion to enter into executive session for legal matters (ORC 121.22 (G)(3)) at 7:02 pm. Motion passed unanimously.

Brad Plotner moved and Reddy Brown seconded the motion to return to regular session at 7:09 pm. Motion passed unanimously.

Von Beal moved and Donald Ridgeway seconded the motion to approve meeting minutes for the regular meeting on 12/22/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Gail DeGood-Guy requested an update from council for the website. Eric Kincaid responded and stated that after a new zip-file upload is completed for the pictures it will be update very quickly.

Andrew Levering address council on the communication breakdown for his interest in the purchase of the Opera House. He stated serval times that he is still interested and the issues is between the investors and the lease wording with the control the village is demanding. The mayor and Reddy Brown both stated that the deadline has expired therefore the sale, if continuing, the village will have to start the process again due to the fact that Levering did not meet the required extension deadline.

Justin North gave an update for the Christmas Light Committee and stated that the feedback has all been very positive from the community. They plan to have even more next year. They need help with more electrical. They did have some issues and would like to see more options near the entrance of the park and restrooms. Looking to go further down the trail next year as well. Brown suggested that North come with number/ figures of cost for the next presentation so that council to make a better-informed decision on if help can be provided. Council did agree to give ownership of the Santa House to the Christmas Committee. They will be responsible for storing and upkeeping the building, they will sell it to the Committee for \$1.00 once the committee becomes a 501C3. Mayor will talk to Nick and Kevin to see if the park will be keeping the stainless-steel arch for future events.

January 14, 2026
Special Meeting
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the Special meeting of Richwood Village Council for interviewing council member candidates was called to order by Council President, Von Beal on January 14, 2026 at 5:00 pm.

Council President, Von Beal called for attendance. Council member present were, Donald Ridgeway, Brad Plotner, Von Beal, Pat Morse and Reddy Brown.

There were no public comments:

Action Item: interviewed 1 candidate, Laurie Eliot with standardized questions sent to all candidates.

Pat Morse moved and Reddy Brown seconded the motion to enter into executive session at 5:17 pm. Motion passed unanimously.

Brad Plotner moved and Reddy Brown seconded the motion to return to regular session at 7:20 pm.

Von Beal moved and Reddy Brown seconded the motion to appoint Laurie Eliot as council member. Motion passed 5-0.

Motion to adjourn Motion __BP____ Seconded __DR____ Time: 5:36 pm

Next regular Council meeting Monday, January 26th @ 7:00 PM

Payment Listing

February 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28036	02/09/2026	02/09/2026	AW	KEVIN L BLANKENSHIP	\$95.00	O
28037	02/09/2026	02/09/2026	AW	AUNALYTICS, INC	\$15.00	O
28038	02/09/2026	02/09/2026	AW	MASI Environmental Services	\$951.48	O
28039	02/09/2026	02/09/2026	AW	VERIZON WIRELESS	\$200.55	O
28040	02/09/2026	02/09/2026	AW	JULIE SPAIN LAW	\$2,246.65	O
28041	02/09/2026	02/09/2026	AW	Pat's Print Shop	\$16.00	O
28042	02/09/2026	02/09/2026	AW	PLOTNER HARDWARE	\$336.76	O
28043	02/09/2026	02/09/2026	AW	COMMUNITY IMPROVEMENT CORP	\$1,500.00	O
Purpose: ANNUAL DUES						
28044	02/09/2026	02/09/2026	AW	MEMORIAL - OCCUPATIONAL HEALTH	\$48.00	O
Purpose: SCREEN - WADDELL						
28045	02/09/2026	02/09/2026	AW	RICHWOOD GAZETTE	\$205.47	O
Purpose: LEGAL NOTICE / CLASSIFIED						
28046	02/09/2026	02/09/2026	AW	AG-PRO	\$236.06	O
28047	02/09/2026	02/09/2026	AW	CARL DAVIS	\$3,000.00	O
Purpose: SNOW REMOVAL						
28048	02/09/2026	02/09/2026	AW	CORE & MAIN LP	\$1,613.20	O
Purpose: WATER METERS						
28049	02/09/2026	02/09/2026	AW	WESTWATER SUPPLY	\$194.60	O
28050	02/09/2026	02/09/2026	AW	PARR PUBLIC SAFETY SERVICES	\$158.00	O
28051	02/09/2026	02/09/2026	AW	Union County Engineer	\$3,216.78	O
Purpose: SALT						
28052	02/09/2026	02/09/2026	AW	OHIO ASSOCIATION OF CHIEF OF POLICE	\$235.00	O
Purpose: RPD TRAINING - BALDWIN						
28053	02/09/2026	02/09/2026	AW	Richwood Tire Center	\$1,432.83	O
Purpose: WATER TRUCK REPAIRS; R-20 REG MAINT						
28054	02/09/2026	02/09/2026	AW	HAMILTON'S GARAGE	\$200.00	O
Purpose: WIPER MOTORS - 2 TRUCKS						
28055	02/09/2026	02/09/2026	AW	OHIO SOFTWARE SERVICES	\$1,780.00	O
Purpose: MAGNETIC SPRINGS - ANNUAL SOFTWARE FEES						
28056	02/09/2026	02/09/2026	AW	RICHWOOD AUTO AND TRUCK, LLC	\$691.11	O
28057	02/09/2026	02/09/2026	AW	Ohio Utilities Protection Service	\$8.00	O
28058	02/09/2026	02/09/2026	AW	Brown Supply Co.	\$85.70	O
28059	02/09/2026	02/09/2026	AW	DWA RECREATION	\$549.51	O
Purpose: SPLASH PAD REPAIR - PARTS						
Total Payments:					\$19,015.70	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$19,015.70	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing
1/26/2026 to 1/26/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28026	01/26/2026	01/26/2026	AW	MASI Environmental Services	\$1,443.12	O
28027	01/26/2026	01/26/2026	AW	PLOTNER HARDWARE	\$76.69	O
28028	01/26/2026	01/26/2026	AW	RICHWOOD AUTO AND TRUCK, LLC	\$929.24	O
28029	01/26/2026	01/26/2026	AW	RONA PENIX	\$350.00	O
28030	01/26/2026	01/26/2026	AW	MEMORIAL - OCCUPATIONAL HEALTH	\$406.00	O
Purpose: EMPLOYEE TESTS						
28031	01/26/2026	01/26/2026	AW	DAY FUNERAL SERVICE	\$1,000.00	O
Purpose: INDIGENT CREMATION - LAWRENCE FREY						
28032	01/26/2026	01/26/2026	AW	BURNHAM FLOWERS	\$140.00	O
28033	01/26/2026	01/26/2026	AW	REGAL PLUMBING	\$323.75	O
Purpose: WATER PLANT						
28034	01/26/2026	01/26/2026	AW	ID NETWORKS	\$1,650.00	O
28035	01/26/2026	01/26/2026	AW	ARTESIAN OF PIONEER INC	\$4,084.80	O
Purpose: WATER PLANT / SALT						
Total Payments:					\$10,403.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$10,403.60	

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Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later. **Waiting on better weather**
- 3) **Plowing and salting.**
- 4) **Prepping for sanitary survey at new water plant. Updating Contingency Plans, Asset Management Program and updating Lead service line inventory.**
- 5) **Have interviewed candidates for open water maintenance position. Currently checking employment history and references.**
- 6) **Completed Boundary and Annex Survey.**
- 7) **Updated Mitigation Plan with EMA. Waiting for meeting on March 3rd.**
- 8) **Fixed Several Broken/Frozed water meters around town as well as Fixing a Water Main Break.**
- 9) **HSX has started prepping dump sites at the water plant, to get rid of some of their dirt from the Magnetic Springs Sewer Project. Other locations for getting rid of fill dirt would be helpful. Ideas?.....**
- 10) **A tree has fallen on Tommy Ross's Fence at Ross Automotive. Getting quotes to cut down 3 trees and repair fencing.**
- 11) **Picked up Christmas Photo boxes from downtown and are storing them in the new water plant until the old water plant has been finished.**
- 12) **Picked up new forks for skid steer.**

Village of Richwood

Planned Projects for 2026

Date 02/09/2026

- 1) **Sewer Plant Up Grade - Bidding 2027**
- 2) **North Franklin Street Phase #4 Funding came in, CDBG Grant \$500,000 OPWC \$500,000 . Designs have started. Projected to go out to bid by the end of March or beginning of April.**
- 3) **Old Water Plant currently being redone. Piping, Filters, Bulk Lime tank and other equipment has been removed.**

Richwood Police Department/Council Report 02/09/2026

- **Spoke with Julie and Mayor Jerew about updating soliciting/peddler ordinance. Julie created an updated ordinance.**
- **Alex Aracia and Kirby Brandenburg still in process of completing field training.**
- **Multiple upcoming trainings scheduled for officers.**
- **Lt. Baldwin and myself will complete annual training for public records as required by auditor for the PD.**
- **The Sheriff's Office has purchased a BAC that will housed at RPD. This will give the ability for both the S.O. and RPD units to conduct breath tests in the northern part of county.**

Village of Richwood
Finance Report: 2/09/2026

- Payroll: biweekly 2/13; biweekly and monthly 2/27
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Working on submitting updates for Ordinances to Walter Drane – Sent and also put this on hold for more updates.
- **working on final budget for 2026**
- **year-end work**
- **W-2's completed for all employees (council check your boxes)**

REPORTS:

- **December bank reconciliation**
- **Fund Status Report**

Out of Office:

- **Local Government Training – March 18th – 20th**
- **Vacation: June 4th – 8th (will miss council meeting)**
June 17- 24th (will miss council meeting)

Reminder: 2% increase on water rate. Goes from \$25.46 to \$25.97

Increase = \$0.51; that makes minimum go from \$60.47 to \$60.98.

Minimum is 2,000 gallons; after that, the rate goes from \$5.15 to \$5.25 (increase of \$0.10) per thousand gallons thereafter

Star Ohio: January interest: \$8,225.67; YTD interest: \$8,225.67 Rate: 3.84%

Bulk Water: YTD revenue: \$170.00