

Commercial Questionnaire

Please complete a separate questionnaire form for each tenancy

NOTICE PURSUANT TO SECTION (3A) (1) VALUATION OF LAND ACT

1) OCCUPANCY DETAILS

Council: _____

Assessment Number: _____

Property Address: _____

Is the Property: Tenanted Owner Occupied Vacant

Type of Property: _____

Nature of Business: _____

Name of Business: _____

Name of Managing Agent (if any): _____

Building Area: Gross: _____ m² Net: _____ m²

2) DECLARATION

I declare that all information provided is true and correct.

Name (please PRINT): _____ I am the Tenant
 Owner
 Managing Agent

Signature: _____ Date: _____ Phone No: _____

Email Address: _____

IF PREMISES ARE TENANTED, PLEASE CONTINUE AND COMPLETE SECTIONS 3 & 4

3) LEASE DETAILS

Lease Commencement Date: ___/___/___ Initial Term: _____ Options: _____

Current Rental: \$ _____ (Exc. GST) Weekly/Fortnightly/Monthly/Yearly (Please circle)

Last Rental Review: ___/___/___ Next Rental Review: ___/___/___

Rent Review Method: Market Review CPI Increase Fixed %: _____ Other: _____

What incentives (if any) were offered by the Owner (i.e. rent free period, fit out contributions, etc.):

Is additional rent paid for car parks? Yes No If yes, rent paid: _____ Car parks: _____

4) OUTGOINGS

Who is responsible for paying the following Outgoings?

	Amount	Amount
- Council Rates:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____
- Water Rates:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____
- Land Tax:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____
- Building Insurance:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____
- Repairs/Maintenance:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____
- Body Corporate Fees:	<input type="checkbox"/> Tenant \$ _____	<input type="checkbox"/> Owner \$ _____

Please return completed questionnaire to: questionnaires@gippslandpv.com.au or
post to: Gippsland Property Valuations, PO Box 755, Sale Vic 3850