RECORDS REQUEST
KANSAS OPEN RECORDS ACT
HARVEY COUNTY ELECTION OFFICE

READ CAREFULLY BEFORE SIGNING

“Use of voter registration lists for commercial purposes is knowingly selling, giving or receiving the information on or derived from voter registration lists with the intent to use such list or information for any commercial purpose. Use of voter registration lists for commercial purposes is a class C misdemeanor. For purposes of this section, compiling, using, giving, receiving, selling or purchasing the information on or derived from voter registration lists, solely for political campaign or election purposes, shall not constitute a commercial use of voter registration lists.” K.S.A. 25-2320a

By signing below, I acknowledge that I am aware of and understand K.S.A. 25-2320a.

Requester’s name: ______________________________  Date ____________

(request please print)

Address: ____________________________________________

(Street Address)  (City, State, Zip code)

Daytime Phone: (____)_________________________  E-Mail: ________________________________

Description of information requested: ________________________________________________

How will information be used?: ______________________________________________________

Signature: __________________________________________

In what medium do you prefer the information? (circle one):  Paper    Electronically

How do you wish to obtain information? (circle one):   U.S. Mail    Priority Mail    Fax    E-Mail    Pick Up

Election Office Use Only

Fees Charged:

$______ Copies (Total number of pages _______ @ $.10 per page)

$______ Staff time (Hours_____ Minutes_____ Rate ______)

$______ Other

Total cost: $__________   Authorized by: ________________________________

_____ Request for records granted ________________________________

_____ Request for records denied. Reason for denial: ________________________________

Received payment in full of: $_______________ (cash   check)

Date payment received: ________________________________

Records request completed by: ________________________________ Date completed: _____________