

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

Executive Committee

November 9, 2017 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Member, Cheryl Burrows, Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

• **Treasurer’s Report / Vouchers:** Coordinator

Account Balances:

- Checking 2017 = \$ 58,054.31
- Savings = \$ 3,089.88
- Total Balance = \$ 61,144.19**

Program Balances:

- 2017 Office = \$ 55,999.20
- FY17 Training = \$ 5,144.99
- Total Balance = \$ 61,144.19**

The Executive Committee reviewed payroll & benefits for October and vouchers in the amount of:

11/9/17: #5500-#5513 (14 checks) = \$ 13,606.76

Voided checks: none

Vouchers were approved. All account activities were available for review.

• **Other – Committee/Chair action:**

- Chair signed renewal for KCSO/SAR-EMS Provider Supervisory Organization Application (aka EMS affiliation status renewal) – No change in status.
- Cheryl requested funding be approved from AHA Training Site Accrual funds to pay for AHA initial instructor reciprocity to American Health & Safety Institute (ASHI) due to increase in AHA Heartsaver card costs (\$5/card to \$22/card). This will benefit the public. For active instructors, total cost is approximately \$500. SEIs reciprocity already complete to support AFA program. This issue is time sensitive as there was no notice from AHA regarding the price increase which has a significant impact on the cost of training to the public.
- 11/27/17 – Executive Committee (Hadden, DeHerrera, and Risdon) approved purchase of Microsoft Surface Pro. Executive Committee approval required for purchases greater than \$1000.
- 11/29/17 – Chairman signed 2018 Payment Agreements based on KCCOG recommended approval of the Council 2018 Proposed Office Budget Plan.

Approved by:

Prepared by:

Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair
Ray Risdon, Council Appointed Member

Cheryl Burrows
EMS Coordinator
Secretary/Treasurer

Date: _____