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# **Jackson Township Board of Fire Commissioners District #2**

785 Miller Avenue  
Jackson, NJ 08527  
Phone: 732-928-9100

## **Business Meeting Minutes – November 13th, 2025**

**Meeting called to order at 19:00 by Commissioner Rubio**

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### **Attendance**

- **Commissioner Rubio** – Present
- **Commissioner Burdge** – Present
- **Commissioner Quackenbush** – Present
- **Commissioner Tremor** – Present
- **Commissioner Poppe** – Absent

### **Also, in Attendance**

- **Cassville Chief** – McCarthy
  - **Whitesville Chief** - Bradley
  - **Robert Elliott** - CPA
  - **Rich Braslow, EST** – via phone
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### **Pledge of Allegiance**

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### **Reports and Discussions**

- **Braslow** – meeting was advertised and call to order
- **Elliott** - provided an overview of the 2024 budget audit to the Board.
- **A motion** for a resolution was adopted to approve the audit. It was first made by Tremor and seconded by Burdge with all present in favor.

- **Rauch** - provided an update to the sale of 5705. He also asked for a letter of intent for the cell tower contract and to execute the contract.
  - **A motion** for a resolution was made for the letter of intent for the cell tower contract and to execute it. It was first made by Tremor and seconded by Burdge with all present in favor.
  - **A motion** for a resolution was made to award the contract for the architect on the new approved firehouse. It was first made by Tremor and seconded by Burdge with all present in favor.
  - **A motion** for a resolution was made to set the Commissioner Salary for 2026. It was first made by Burdge and second by Quackenbush with all present in favor.
  - **Cassville Chief** advised UTV was picked up
  - **Whitesville Chief** updated the dissolving the company due to lack of volunteers.
  - **No old business or public presented.**
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## Financial Approvals

### Review of October bills

- Motion to approve payment of October bills:
  - **Made by:** Commissioner Tremor
  - **Seconded by:** Commissioner Burdge
  - **Vote:**
    - Commissioner Rubio – Yes
    - Commissioner Poppe – Absent
    - Commissioner Burdge – Yes
    - Commissioner Tremer – Yes
    - Commissioner Quackenbush – Yes

### Approval of October Meeting Minutes

- Motion to accept minutes:
  - **Made by:** Commissioner Burdge
  - **Seconded by:** Commissioner Tremor
  - **Vote:**
    - Commissioner Rubio – Yes
    - Commissioner Poppe – Absent
    - Commissioner Burdge – Yes
    - Commissioner Tremer – Yes

- Commissioner Quackenbush

## **Adjournment**

- Motion to close the meeting:
  - **Made by:** Commissioner Tremor
  - **Seconded by:** Commissioner Burdge
  - **Vote:** Unanimously approved

**Meeting adjourned at 19:49**