

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 13, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:05 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

COVID 19 – Notice: All attendees were asked to maintain social distancing of 6 feet, maximum of 50 persons allowed to attend the meeting.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on August 11, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Murray seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Public Hearing – Fiscal Year 2021 Budget:

- Open Hearing: Chairman Moyle moved to open the public hearing for the consideration of the 2021 Budget. Comm. Murray seconded the motion, motion passed with a unanimous voice vote. The public hearing was opened at 5:06 p.m.
- Staff Report: DA Ward reported that the Affidavit of Publication for the Public Hearing had been received from the Idaho Statesman, published date of August 5, 2020.
- DA Ward presented and Commissioners reviewed the proposed 2021 Budget as published.
- Public Input: None
- Close Hearing: Chairman Moyle moved to close the public hearing. Comm. Murray seconded the motion, motion passed with a unanimous voice vote. The public hearing was closed at 5:15 p.m.

Chairman Moyle moved to adopt Resolution 2020-12 Approving the 2021 Budget as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on July 9, 2020, and Special Meetings of July 7th, 16th and August 6th, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Murray moved to approve the Minutes of the Special Budget Meeting held on July 7, 2020. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on July 9th and Special Meetings held July 16th and August 6th, 2020, as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$324,350.85 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Murray had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Part Time employee program is going well in Middleton. Hope to begin utilizing them in Star to supplement the crews and maintain 4 person staffing. Also plan to utilize them next year when we begin staffing Station 2. CWI will begin another academy that will possibly provide us with more candidates for the part time program as we move forward.
 - Building Update: Discussing straight out access to Hwy 44 with the Mayor and he has been communicating with ITD. Will be looking in to applying for possible grants to help with the cost of the emergency light. We may also be able to help out ITD with water run off by utilizing our retention ponds.
 - Nicola Sinclair will be moving from the Middleton Station to HQ this week, she will be assisting administrative staff, phones etc.
 - Captain Jones is working on still water training for the new boat. Due to COVID19 the implementation and training has been delayed.
 - CARES Grant is in the works for COVID 19 related needs and reimbursements.

Deputy Chief Sparks: Not in attendance.

District Administrator: Robin Ward reported that she is working on the CARES grant application submittal. All other items are on the agenda.

Firefighters Union Representative: Danny Garringer was in attendance, thanks to everyone for the successful completion of the remodel of the new building. It has been decided that the annual breakfast had to be cancelled due to COVID19, was hoping to do an appreciation breakfast this year for the public. They recently purchased an old Star Fire truck that is a 1962 International. Plan to use it for public appearances, parades, etc. Continue to work with Middleton's Local to come up with a proposed contract.

Attorney Report: Attorney Gigray reported that a legislative committee has been formed and they will meet once a month to consider options for a long-term fix on property taxes. He would encourage anyone who knows legislative representatives to voice concerns about the impact changes could have on Fire Districts. All other items to be discussed under the agenda items.

Committee Reports:

- **2020 Negotiations Committee** – Chairman Moyle reported that the Committee had met with the Local earlier on this date and plan to meet again sometime in September to consider wages for the 2021 fiscal year.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they are on hold until September.
- **Impact Fees:**
 - City of Eagle – Nothing new to report, they have not communicated back to Gigray with any information.
 - City of Star – Attorney Gigray had provided a first amended and reformed agreement, the City is currently in the process of reviewing, this is on hold until we receive a response.
- **New Station 1 and District HQ Remodel** –
 - Chief Report – Crews have moved in! Everyone seems to be happy with the end product.
 - Bond Update – DA Ward reported that the current draw amount to date is \$3,650,000, will be determining the final draw amount once the final invoices are received.
- **Sale of Surplus Property – Fire District Station 1 located at 10831 W State St., Star, Idaho:** Consider resolution for the sale to the Star Sewer and Water District.

Comm. Murray moved to adopt Resolution 2020-13 Authorizing the Chairman to Execute the Real Estate Purchase and Sale Agreement and the Grant Deed and Acceptance between the Star Fire District and the Star Sewer and Water District for the property located at 10831 W. State St., Star, Idaho. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

New Business: None

Executive Session: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting is scheduled for Thursday, September 10, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 5:55 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the September 10, 2020, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable