

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, April 3, 2020 at the Village Office, 5004-50 Avenue, Caroline, Alberta.

Attendance: Mayor John Rimmer (video call); Councilors: Mary Bugbee (video call), Corby Parsons (video call), Bill Sumyk and Donavin Nichols

Staff: CAO Melissa Beebe, Assistant Administrator Lyndsay Hindbo

1. Call to Order

Mayor Rimmer called the meeting to order at 1:07pm.

2. Adoption of Agenda

Additions:

7.4 Revised Personnel Policy based on 2020 Approved Budget (Addition)

7.5 Rocky Mountain Regional Solid Waste Authority and Services Agreement Extension Request Ltr

8.8 Missing Link Internet Fibre for the Village of Caroline (Addition)

8.9 Stantec Upgrade Engineering Design Quote 48/49 Street Watermain Upgrade, 49 Street Sanitary Main Upgrades per March 23, 2020 resolution 118 03 20

8.10 Stantec Report on Northeast County Development Servicing Study provided July 25, 2017

Motion 126 04 20

Moved by Councilor Nichols to adopt agenda as amended.

CARRIED

3. Adoption of Minutes

Motion 127 04 20

Moved by Councilor Nichols to adopt minutes of March 20, 2020 as presented.

CARRIED

Motion 128 04 20

Moved by Councilor Bugbee to adopt the special minutes of March 23, 2020 as presented.

CARRIED

4. Delegations

None.

5. Staff Reports

5.1 CAO Report

Review of written report.

Motion 129 04 20

Moved by Councilor Sumyk to accept the CAO written and verbal report as presented as information.

CARRIED

6. Committee & Board Reports

6.1 Mayor Report

- Attended an online town hall with AHS regarding COVID-19 concerns regarding seniors facilities.
- MCMS Sundre doctors may be moving away from the area due to funding cuts from the Provincial Government.

6.2 Council Reports

Councillor Nichols

- Reported on crime activity in the area.

Councillor Parsons

- Nothing to report

Councillor Sumyk

- Chamber of Commerce has cancelled the Bighorn Stampede Parade.

Councillor Bugbee

- Funding applications have been done with Neighborhood Place.

Motion 130 04 20

Moved by Councilor Bugbee to accept Mayor and Council reports as presented.

CARRIED

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7. Business

7.1. Bylaw 2020-002 – Intermunicipal Regional Fire Rescue Services Bylaw 2020-002.

Motion 131 04 20

Moved by Councilor Parsons to accept first reading of Intermunicipal Regional Fire Rescue Services Bylaw 2020-002.

CARRIED

Motion 132 04 20

Moved by Councilor Sumyk to accept second reading of Intermunicipal Regional Fire Rescue Services Bylaw 2020-002.

CARRIED

Motion 133 04 20

Moved by Councilor Bugbee to proceed to third reading of Intermunicipal Regional Fire Rescue Services Bylaw 2020-002 with unanimous consent.

CARRIED

Motion 134 04 20

Moved by Councilor Nichols to accept third and final reading of Intermunicipal Regional Fire Rescue Services Bylaw 2020-002.

CARRIED

7.2. Clearwater Regional Fire Rescue Services Quality Management Plan

Motion 135 04 20

Moved by Councilor Nichols to table

CARRIED

7.3. March 23, 2020, resolution; Member of Council Remuneration Policy and Computer/Tablet Discussion and Direction

Motion 136 04 20

Moved by Councilor Parsons to appoint Councilor Nichols to do a review of tablets and provide a recommendation of a tablet and provide amendments for HUM 2018-002 to include use of tablets for Councilors.

CARRIED

7.4. Revised Personnel Policy based on 2020 Approved Budget

Motion 137 04 20

Moved by Councilor Rimmer to not approve the Personnel Policy

3 in favour
2 against (Sumyk, Nichols)

Motion 138 04 20

Moved by Councilor Rimmer to rescind Resolution 2020 budget.

3 in favour
2 against (Sumyk, Nichols)

Motion 139 04 20

Moved by Councilor Nichols to hold a budget meeting on Wednesday April 8 at 1pm.

CARRIED

Motion 140 04 20

Moved by Councilor Nichols to table the proposed Personnel Policy to Special Meeting on April 8.

CARRIED

7.5. Rocky Mountain Regional Solid Waste Authority and Services Agreement Extension Request

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Motion 141 04 20

Moved by Councilor Rimmer that Council denies moving forward with extension request and in its place would request a service agreement to dealing with charge for disposal of residential curbside only.

CARRIED

8. Discussion, Correspondence, and Information Items

- 8.1. Intermunicipal Regional Fire Rescue Services Agreement News Release
- 8.2. Alberta Municipalities and Council Meeting Procedures (Covid 19 Suppression) Bulletin
- 8.3. Business Continuity Evaluation, Requirements and Policy Information
- 8.4. Deferral Request of Village Utilities
- 8.5. Town of Rocky Mountain House Inter Municipal Mediation Letters
- 8.6. Town of Rocky Mountain House Inter Municipal Regional Fire Rescue Services Agreement Letter
- 8.7. Rocky Mountain Regional Solid Waste Authority and Services Agreement Extension Letter
- 8.8. Missing Link Internet Fibre for the Village of Caroline
- 8.9. Stantec Upgrade Engineering Design Quote 48/49 Street Watermain Upgrade, 49 Street Sanitary Main Upgrades per March 23, 2020 resolution 118 03 20
- 8.10. Stantec Report on Northeast County Development Servicing Study provided July 25, 2017

Motion 142 04 20

Moved by Councilor Nichols to suspend all late payment penalties on Village utility accounts until May 31, 2020.

CARRIED

Motion 143 04 20

Moved by Councilor Nichols that the Village politely decline Missing Link's request for funding investment, but would welcome new ISP's in Caroline.

CARRIED

Motion 144 04 20

Moved by Councilor Bugbee to approve Stantec's revised engineering and design quote.

CARRIED

Motion 145 04 20

Moved by Councilor Nichols to accept all other items under Section 8 as information.

CARRIED

9. In Camera

None

10. Adjournment

Motion 146 04 20

Moved by Councilor Bugbee to adjourn the meeting.

CARRIED

Time of Adjournment: 3:37pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER