

St. Dominic School Yearbook Staff Application – for 2020-21

Qualifications Overview:

The SDS Yearbook Staff is looking for dedicated, committed, creative, organized, enthusiastic, and innovative students. Staff members must be able to work with others, be reliable, meet deadlines, and put in extra work sessions outside of the regular school day. Staff members must also be dedicated to having fun and creating the best yearbook this school has ever seen!

Because we do not have class time available to work on the yearbook, our projects are driven by our student staffers themselves. We provide cameras and the opportunity for staffers to take photos on campus, and from there it is up to our staffers to put forward ideas and develop projects largely on their own. Staffers can present a concept/draft design, and from there we will work with our students to help them make their ideas into creative yearbook pages! Staffers who do not put forward any ideas will not enjoy the same experience as those who take the initiative and turn their ideas into reality.

We traditionally hold one or two meetings during lunchtime and sometimes after dismissal. But our communication is primarily by email, so please provide a reliable email address below to ensure your student is included.

This year is unique due to COVID-19. All applications will be submitted electronically, and because of safety limitations, our in-person meetings may be limited. Our staff will be smaller than past years so we can focus our work on the most motivated students who have ideas ready to go. Therefore, not all applicants will be accepted. The information you provide in your application will help us determine who to select, so please be thoughtful in your answers and make sure your application is complete and on time, including your teacher evaluation and your signed student/parent commitment form.

Application Process:

If you believe you have the qualities described above, please complete the application process listed below. You could be on this year's SDS Yearbook Staff!

1. Applicants must fill out this form and submit it electronically to sdsgear@gmail.com **no later than Tuesday, August 25, 2020**. Handwritten, scanned copies (sent as attachments) or typed email messages are fine.
2. Applicants must have the attached teacher recommendation form completed and provided (by the teacher) to Miss Perata no later than August 25, 2020. Because we are not on campus yet, please email the form to your chosen teacher early, to give them plenty of time!
3. Applicants must have the attached parental forms completed and included with their application. If you don't have access to a scanner, a photograph of the signed form is sufficient. If you don't have access to a printer, please email sdsgear@gmail.com and we will figure out a solution.
4. All applicants will receive notification regarding the status of their application by August 28, 2020.

The Basics:

Name: _____

Best Phone Number: _____

Best Email Address for Parents: _____

Best Email Address for Applicant
(*NOT* an "sdbenicia.org" address, please): _____

Grade this Year (must be 7th or 8th): _____

Current Grade Average (approximate): _____

Do you own a digital camera? (This is not required.) _____

Do you have digital camera experience? (This is not required.) If so, please describe:

Do you have photo-editing experience? (This is not required.) If so, please describe:

List computer programs / apps with which you have done photo-editing, or photo design (such as creating collages): (This is not required.)

List photo classes taken: (This is not required.)

List experience you have creating videos: (This is not required.)

What extracurricular activities do you plan to participate in this year?

Why do you want to be a member of the SDS Yearbook Staff?

What strengths do you possess that would make you an asset to our staff?

PLEASE NOTE: Your involvement relies entirely on your drive to put ideas forward and take the steps necessary to turn your designs into reality by taking the necessary photos and working with parent volunteers to finalize the design. **Please describe your ideas for the 2020-21 yearbook:**

What pages, specifically, would you like to take photos/videos for?

What pages, specifically, would you like to create the design for?

Which teacher is filling out your evaluation form? (You may choose any member of the faculty who knows you well enough to assess your character and abilities, even if they aren't currently one of your teachers.)

Teacher Evaluation Form

Teacher: Thank you for taking the time to give your valuable input so we may select the most qualified, highly motivated yearbook staff members possible. **You do not have to be a current teacher of the student you are evaluating; please answer the questions below to the best of your knowledge based on how you know the student.** The information you share on this form will be kept confidential and viewed by Miss Perata **only**. After you have completed the form, please seal it in an envelope and submit it to Miss Perata by August 25, 2020. If COVID concerns prevent you from providing a physical recommendation, an electronic recommendation is also acceptable. Thank you!

Teacher's name:

Student applicant:

Have you taught this student directly?

How long have you known this student?

To the best of your knowledge, please rate the applicant from 1 to 10 (1 being the lowest) in each of the following areas, or write "N/A" if you have no knowledge:

- _____ Turning in work consistently and on-time
- _____ Turning in high-quality work
- _____ Following directions
- _____ Showing responsibility for his or her actions
- _____ Maturity
- _____ Relating well with adults
- _____ Relating well with other students
- _____ Staying focused on his/her own work during class
- _____ Displaying pride in his/her own work
- _____ Accepting suggestions for improvement
- _____ Fixing mistakes
- _____ Maintaining a positive attitude

_____ Internally motivated to perform well

_____ Creative in approaches to projects/assignments

_____ Trustworthy

Do you feel this student would be a positive addition to the yearbook staff? Why or why not?

It is important for yearbook staff members to be energetic, outgoing, motivated, creative, fair, dependable, and self-motivated. We are looking for students who will go the extra mile and make the yearbook a priority in their schedule. Insights you have into these traits – and any others you feel are important – would be a great help to us.

Thank you!

