



Monroe Fire Protection District



Board of Trustees

Meeting Agenda

March 8, 2023

Meeting held at Station 21,
9094 S. Strain Ridge Road and via
ZOOM

at 6:00 PM EST

Meeting Link: <https://us02web.zoom.us/j/2509924795>

Vicky Sorensen
Chair

Mark Kruzan
Vice-Chair

C. Edward Brown
Fiscal Officer

Michael Baker
Board Trustee

Christina Courtright
Board Trustee

Kevin Robling
Board Trustee

Daniel Vest
Board Trustee

1. **Call to Order and Roll Call**
2. ***Changes or Amendments to Agenda***
3. **Public Comment**
4. ***Approval of Minutes – February minutes***
5. **Unfinished Business**
6. **Department Updates**
 - a. Legal Counsel – Attorney, Christine Bartlett
 - b. Statistics – Deputy Chief, Matt Bright
 - c. Special Operations and EMS – Deputy Chief, Matt Bright
 - d. Operations – Deputy Chief, George Cornwell
 - e. Training – Assistant Chief, J.J. McWhorter
 - f. Community Risk Reduction – Deputy Chief, Steve Coover
 - g. Administrative – Chief, Dustin Dillard
7. **New Business**
 - a. *Financial – Claims*
 - b. *Financial – Payroll*
 - c. *Financial – Statement*
 - d. *Ambulance Purchasing*
 - e. *Fixed Capital Asset Retirement – 2005 Copier/Fax/Scanner in One; Kenwood Repeater*
 - f. *Hartman & Williams*
8. **Next Meeting Scheduled April 12, 2023@ Station 25, 5081 N. Old State Road 37 and via Zoom**
9. **Adjourn**



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:01p.m. EST Wednesday, February 8 2023. The meeting was held in person at Station 25, located at 5081 N. Old State Road 37, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- Mark Kruzan, Vice Chair
- C. Ed Brown, Fiscal Officer (arrived at 6:25)
- Dan Vest, Trustee
- Christina Courtright, Trustee
- Michael Baker, Trustee (via Zoom)

Those absent were as follows:

- Kevin Robling, Trustee

Others present were as follows:

- George Cornwell, Deputy Chief, Operations
- Matt Bright, Deputy Chief, EMS
- Steve Coover, Deputy Chief, Community Risk Reduction
- JJ McWhorter, Assistant Chief, Training
- Jason Allen, Battalion Chief
- Christine Bartlett, Attorney, Ferguson Law
- Lorie Robinson, Financial Assistant
- Darrell Cooper, IT Specialist
- Davy McDonald, MFD

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Sorensen asked if there were any amendments or changes to the agenda. There were no changes or amendments to the agenda.

**HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

PUBLIC COMMENT

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. There were no public members requesting to speak.

MINUTES OF PREVIOUS MEETING

Minutes from the January 11, 2023 regular meeting, were presented to the board for approval. Chair Sorensen asked for a motion to approve the minutes.

Vice-Chair Kruzan made a motion to approve the minutes of January 11, 2023 as presented.

Trustee Vest 2nd

Roll call vote was taken: Sorensen – Yes, Baker – Yes, Vest – Yes, Kruzan – Yes, Courtright – Yes

Motion passed 5-0

a. 2023 Salary Ordinance

Chair Sorensen asked Trustee Vest to discuss the changes he had requested on the Salary Ordinance. Trustee Vest explained that the wording associated with Officer Pay, had been changed to the following “Officers of the department will be paid the following amounts per annum for their position. Officers’ pay for persons who are full time employees may be pro-rated and paid two (2) times a month salary”

Chair Sorensen asked for further discussion on the 2023 wording change for Officer Pay. No further discussion

Trustee Vest made a motion to approve the 2023 Revised Salary Ordinance with wording changes to Section 3-Officer Pa

Vice-Chair Kruzan 2nd

Roll call vote was taken: Kruzan – Yes, Baker – Yes, Sorensen – Yes, Courtright – Yes, Vest – Yes

Motion passed 5-0

NEW BUSINESS

Department Updates

a. Legal Updates

Legal Counsel, Mrs. Bartlett stated that the County has completed their review of the Benton Property submission. We now wait for the signed copies from the Survey department and the deeds.

b. Statistics

	<u>Dec 2022</u>	<u>Jan 2023</u>
TOTAL Emergency Calls	368	339
Fire Calls	16	15
<i>Structure</i>	<i>7</i>	<i>9</i>
<i>Vehicle</i>	<i>2</i>	<i>4</i>
<i>Wildland</i>	<i>3</i>	<i>1</i>

<i>Other</i>	4	1
Over Pressure Rupture, Explosion, Overheat	0	2
EMS Calls	218	225
<i>Medical</i>	148	137
<i>EMS Crew Assist</i>	51	71
<i>Motor Vehicle Accidents</i>	19	17
Hazardous Conditions	7	9
Service Calls	63	51
Good Intent Calls	39	23
False Alarms	25	14
Severe Weather	0	0
Special Incidents	0	0

Incidents by Township	334	316
Benton	24	23
Bloomington	31	35
Clear Creek	32	31
Indian Creek	10	6
Perry	102	82
Van Buren	123	126
Washington	12	13

Incidents – Contracted Townships	17	13
Polk	4	3
Salt Creek	13	10

Incidents by Aid Given	17	10
Bean Blossom	2	0
Bloomington City	1	5
Ellettsville	4	1
Richland Township (EFD)	7	1
Greene County	3	3
Lawrence County	0	0
Brown County	0	0
Owen County	0	0
Morgan County	0	0

AID Received - January **1**

Average Response (dispatch to arrival on scene)	7 min 17 sec	7 min 24 sec
Average Turnout (dispatch to enroute)	1 min 09 sec	1 min 03 sec
Average Time on Scene	22 min 01 sec	19 min 33 sec

SOR (Statements of Refusal) signed: 0

Chair Sorensen and Vice-Chair Kruzan both appreciated the side by side view of the current month and previous month in the statistics.

Chair Sorensen asked about the average fire response time for December was 14:16 and for January 7:38. Was this due to the speed of our crews? Deputy Chief Bright explained that this was more likely a distance issue for calls. If the location of the fire is at the far end of a stations run area, it takes longer to arrive.

c. Emergency Medical Services – Special Operations

Deputy Chief Bright updated the board on EMS/Special Operations

Current Situation:

- Ambulance and affiliated equipment purchase

Accomplishments:

- Ordered LEPC HazMat equipment/meter

Planned Activities:

- Equipment imports into reporting software

Trustee Baker asked the timeline on the ambulance and affiliated equipment purchase. Deputy Bright explained that everything has to be executed by 2026 based on the MOU with the County. Trustee Courtright asked if we are looking at new ambulances or used one that we can refit? Deputy Chief Bright stated the proposal to the county was to purchase new chassis with refurbished boxes, however they will look at both ways. If the difference in price isn't that much, we would prefer to purchase brand new. Trustee Courtright asked if new chassis meant engine. Deputy Chief Bright stated that yes, it would be a new motor with no miles.

Vice-Chair Kruzan asked if the MOU with the County was locked into exactly what we can purchase. Deputy Chief Bright believes that the MOU is flexible.

d. Operations

Deputy Chief Cornwell updated the board on Operations

Current situations:

- Engine 22 (NEW) new seat to be installed – still waiting for appliances
- Tender 22 is at Crossroads for front end repairs
- New Thermal Camera for Station 23 has been ordered

Accomplishments:

- F-150 Trucks – Line-X, Camper Shells & Slide outs have been completed
- Promotion of two Lieutenants, David Richards, and Isaac Schultheis
- Work Orders: 47 Completed – 15 Open

Planned Activities:

- Engine Company Class with new recruit academy (Week 4)
- Truck Company Class with new recruit academy (Week 5)

e. Training

Assistant Chief McWhorter updated the board on Training:

Current Situation:

- Shifts are completing the following required classes:
 - EMS training
 - Audit & Review
 - Electrical Emergencies
 - Preparations for vehicle extrication (airbags, struts and cribbing)
 - Patient care at automobile accidents

Accomplishments:

- Total Training hours for January: 3,726.04
 - Full Time Personnel: 3,016.76
 - Part Time Personnel: 433.17
 - Volunteer/Substitutes: 276.11

Planned Activities:

- Live Fire days with the recruit class will be March 1st and 2nd at Station 25, evolutions should be up and running around 0930

f. Community Risk

Deputy Chief Coover updated the board on Community Risk Reduction.

Current Activities:

- Hoosier Defender June 8-11 with distinguished Visitor Day on June 10 – please let Deputy Chief Coover know if you are planning to attend so that he can build a roster for entry onto the base
- Participant in the CHIP's (Community Health Improvement Plan) – participant on several subcommittees

Accomplishments:

- Participated in Community Partners providing health services to those impacted by the criminal justice system

Planned Activities:

- Participating in a Media Roundtable event February 13

g. Administrative Report

Deputy Chief Cornwell updated the board Administrative activities:

Current Activities:

- Working with Ellettsville Fire Department on Dispatch related matters
- Working with Local and state officials on legislation

Accomplishments:

- All apparatus has been rebranded with MFD logo
- Joint meeting with Union, Volunteers and Auxiliary to work together and act as one

Planned Activities:

- Promotion process in early 2023
- Open House at Station 23 set for March 25

NEW BUSINESS

a. Financial – Claims

Financial Assistant Robinson presented claims signed January 3, 6, 10, 20 and 24, 2023. Financial Assistant Robinson informed the board that we are now set up for EFT payment to 7710 Worker's Compensation Insurance and that the payment was processed and we are now paid until June 2023.

Vice-Chair Kruzan made a motion to approve claims for January.

Trustee Vest 2nd

Roll call vote was taken: Baker - Yes, Vest - Yes, Kruzan - Yes, Courtright - Yes, Sorensen - Yes

Motion passed 5-0

b. Payroll: Included the semi-monthly payrolls for January 2023. Administrative Assistant Bovenschen presented the payroll.

Vice-Chair Kruzan made a motion to approve the payrolls for January as presented.

Trustee Vest 2nd

Roll call vote was taken: Courtright - Yes, Vest - Yes, Baker - Yes, Kruzan - Yes, Sorensen - Yes

Motion passed 5-0

c. Financial – Statement

Financial Assistant Robinson stated that the budget can be spent by 8.3% for this time of the year, currently we have spent 7.4%. Financial Assistant Robinson reminded the board that the encumbrances are listed in the first column and that the percentages are based on the original budget, not the encumbered funds. Financial Assistant Robinson also stated that the yearly contracts are paid in the month of January, so those lines will look heavy.

Financial Assistant Robinson stated that the Cum fund has had the first payments for Engine 22 and Rescue 11 made for the year, which pushes the percentage up.

Vice-Chair Kruzan made a motion to approve the Certified Financial Statement as presented for January 31, 2023.

Trustee Vest 2nd

Roll call vote was taken: Vest, Baker, Kruzan, Courtright, Sorensen

Motion passed 5-0

Financial Assistant Robinson informed the board that the MOU with the County states that we will purchase new chassis with refurbished boxes, however in the miscellaneous items it states that an amendment can be made to the document with approval by both parties.

Financial Assistant Robinson stated that our last COVID reimbursement request has been put on hold so that we can explain in greater detail some of our request.

Fiscal Officer Brown arrived

d. Ambulance Contract

Deputy Chief Bright spoke to the board concerning the MOU (Memorandum of Understanding) that the District received from the County Commissioners in December 2022. Deputy Chief Bright has had multiple meetings with individual companies concerning the purchase of an ambulance. Deputy Chief Bright stated that he would like to request from the board the ability to start purchasing some of the items needed as they found reasonable pricing on items.

Deputy Chief Bright noted that we have the funding to purchase 4 ambulances. He would like to have 4 identical chassis with refurbished boxes. He noted that when he finds something it may be only a day that he has to purchase them, before someone else grabs them up. Deputy Chief Bright would like the board to approve the purchase of 4 ambulances – when/if he finds 4 identical ones. Trustee Vest asked Deputy Chief Bright if he had a total cost out the door for the purchase of one ambulance. Deputy Chief Bright stated that the current estimate is \$250,000, and would include new chassis, refurbished box, stretcher and powerlift system. Trustee Vest asked if there was a list of phases or stages that Deputy Chief Bright had ready for the board to look at? Deputy Chief Bright stated that he did not have a price list put together yet. Trustee Courtright asked if Deputy Chief Bright had a list of all of the items that would need to stock the ambulances. Deputy Chief Bright stated that yes, there is a list of all needed items for the ambulances, but he does not have quotes or pricing on the items. Trustee Vest asked if Deputy Chief Bright felt that we could get the 4 ambulances with the total funds we are receiving from the County. Deputy Chief Bright stated that yes that is completely doable.

Fiscal Officer Brown asked about staffing of ambulances. Would we put 2 EMT's on the ambulance each shift? Deputy Chief Bright stated that yes, that would be the plan.

Trustee Courtright asked how the funding worked from the county. Fiscal Assistant Robinson stated that the District will provide a voucher with receipt copy to the county and they should be able to deposit the funds or write a check within one day. She also stated that she will check with the State Board of Accounts (SBOA) for direction of the funds.

Deputy Chief Bright was asked how long he felt the project would take. Deputy Chief Bright replied that this was at least a year-long project.

Vice-Chair Kruzan stated that this the second biggest allotment that was given to any organization in the county and the work that Chief Dillard and staff did to respond to the County's request for information in such a short time is a huge success. Vice-Chair Kruzan asked if this would still be Federal money with required reporting or if this would be considered County funds? Financial Assistant Robinson stated that the county will have to include the funds on their reporting and that we would then have to report on our reporting also. The property will be placed onto our asset list and is fully owned by the District.

Vice-Chair Kruzan thanked the County for giving us the funding and thanked the staff for their continued work on projects that better the community, such as this.

Vice-Chair Kruzan asked Deputy Chief Bright exactly what is his request of the board this evening? Was it just wanting their approval in spirit or are there specific items requested to be purchased. Deputy Chief Bright stated that items will exceed the \$2,500 threshold and may need to be purchased in a quick timeframe.

Deputy Chief Bright asked the board to proceed with getting quotes for items and if the situation presented itself that we had a small-time frame to purchase at a low price, did he have permission to go ahead and purchase? Vice-Chair Kruzan asked if we felt this would happen within the next 30 days? Vice-Chair Kruzan stated that he is not comfortable just allowing purchasing with some kind of a cap on how much can be purchased. Vice-Chair Kruzan also noted that we could also call a special meeting if needed.

Deputy Chief Bright will come back with more definitive items and amounts at the meeting in March.

Trustee Baker thanked the County Commissioners and County Council for assisting with this milestone for the District and the County. This will provide quick response in critical situations.

NEXT MEETING

Chair Sorensen stated that the next meeting will be in person on March 8, 2023, at Station 21, located at 9094 S. Strain Ridge Road, Bloomington, IN. The meeting will also be held via zoom.

ADJOURN

Chair Sorensen called for a motion to adjourn.
Trustee Courtright made a motion to adjourn at 6:45pm
Motion passed 6-0

Minutes approved by the board of trustees on March 8, 2023:

Aye:

Nye:

Vicky Sorensen, Chair

Vicky Sorensen, Chair

Mark, Kruzan, Vice-Chair

Mark Kruzan, Vice-Chair

C. Ed Brown, Fiscal Officer

C. Ed Brown, Fiscal Officer

Michael Baker, Trustee

Michael Baker, Trustee

Christina Courtright, Trustee

Christina Courtright, Trustee

Kevin Robling, Trustee

Kevin Robling, Trustee

Dan Vest, Trustee

Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
C. Ed Brown, Fiscal Officer
Ms. Christina Courtright, Trustee
Mr. Daniel Vest, Trustee
Mr. George Cornwell, Deputy Chief
Mrs. Christine Bartlett, Legal Counsel
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 29, Bulletin Board

Mr. Mark Kruzan, Vice-Chair
Mr. Michael Baker, Trustee
Mr. Kevin Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mr. David Ferguson, Legal Counsel
Station No. 21, Bulletin Board
Station No. 23, Bulletin Board
Station No. 25, Bulletin Board
Station No. 39, Bulletin Board



Monroe Fire Protection District

Statistical Summary

February 1-28, 2023



INCIDENTS BY CATEGORY:

COUNT:

Fires	17
<i>Structure</i>	5
<i>Vehicle</i>	1
<i>Wildland</i>	8
<i>Other</i>	3
Over Pressure Rupture	1
Emergency Medical Service Calls	212
<i>Medical</i>	134
<i>EMS Crew Assist</i>	61
<i>Motor Vehicle Accident</i>	17
Hazardous Condition (no fire)	14
Service Calls	39
Good Intent Calls	26
False Alarms	15
Severe Weather	0
Special Incidents	0
TOTAL	324

INCIDENTS BY DISTRICT TOWNSHIP

Benton	14
Bloomington	23
Clear Creek	31
Indian Creek	11
Perry	86
Van Buren	127
Washington	13
TOTAL	305

INCIDENTS BY FIRE PROTECTION CONTRACTED TOWNSHIPS

Polk	0
Salt Creek	13
TOTAL	13

INCIDENTS BY AID GIVEN

Bean Blossom	0
Bloomington (City)	1
Ellettsville	1
Richland Township (EFD)	3
Greene County	1
Lawrence County	0
Brown County	0
Owen County	0
Morgan County	0
<hr/>	
TOTAL	6
Aid Received - February	4
Aid Received - Year to Date	5

Average RESPONSE Time (Dispatch to Arrival)

STATION	EMS		FIRE	
	<u>JAN</u>	<u>FEB</u>	<u>JAN</u>	<u>FEB</u>
Station 21	7:57	7:08	6:32	9:48
Station 22	6:00	6:12	8:29	7:44
Station 23	6:21	7:50		11:47
Station 24	8:56	10:39	8:47	8:34
Station 25	11:40	10:43	7:38	9:14
Station 29	6:39	6:29	5:52	6:49
Station 39	5:41	7:15	5:47	6:05
AVERAGE FOR ALL CALLS			7:24	7:23

Average TURNOUT Time (Dispatch to En-route)

STATION	EMS		FIRE	
	<u>JAN</u>	<u>FEB</u>	<u>JAN</u>	<u>FEB</u>
Station 21	1:08	1:00	1:11	1:06
Station 22	1:18	1:16	1:11	1:12
Station 23	1:11	1:32	2:00	1:06
Station 24	1:07	1:24	0:26	1:26
Station 25	1:28	0:51	0:59	0:53
Station 29	0:57	0:58	0:52	0:46
Station 39	0:36	0:59	0:59	1:17
AVERAGE FOR ALL CALLS			1:03	1:02
AVERAGE TIME SPENT ON SCENE			19:33	26:25

Number of Refusals Obtained by MFD Personnel

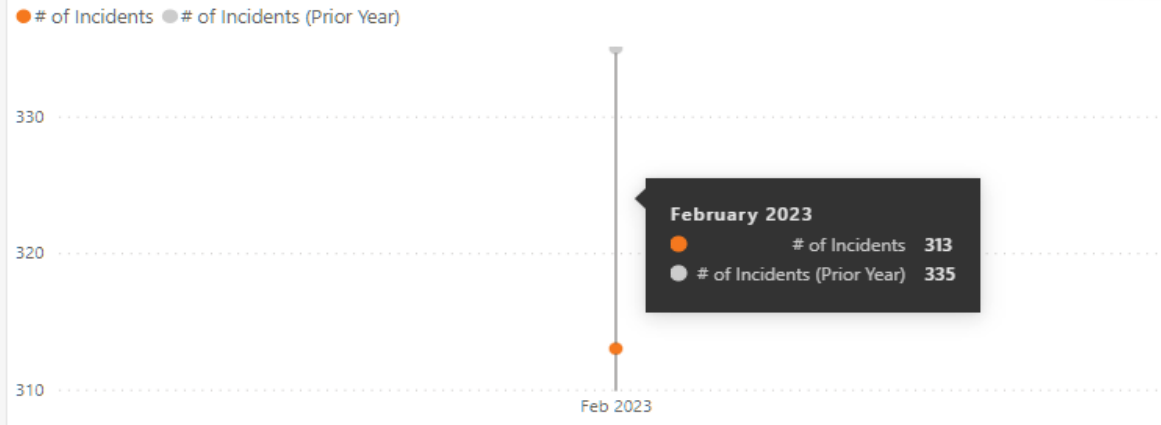
8

INCIDENTS: REVIEWED INCIDENT COUNTS

Monroe Fire Protection District | Last Refresh: 3/5/2023 8:00 PM

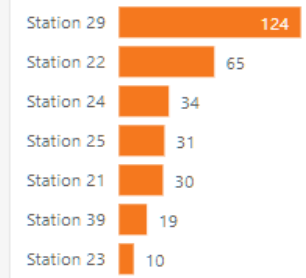
313 Incidents Filtered
 6 Not Reviewed
 696 Incidents YTD
 784 Prior YTD
 -88 Δ over PYTD
 -11% % over PYTD

of Incidents by Month

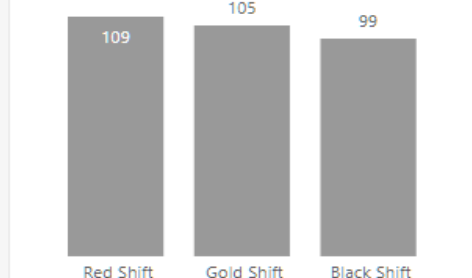


Incident Series	# of Incidents
1XX - Fire	17
2XX - Overpressure Rupture, Explosion, Overheat(no fire)	1
3XX - Rescue & Emergency Medical Service Incident	202
4XX - Hazardous Condition (No Fire)	14
5XX - Service Call	39
6XX - Good Intent Call	25
7XX - False Alarm & False Call	15
Total	313

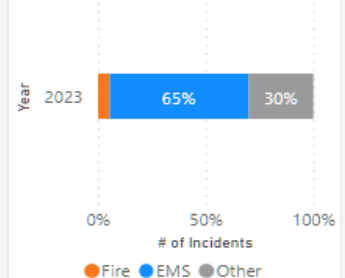
Top Stations by # of Incidents



of Incidents by Shift



of Incidents by Category



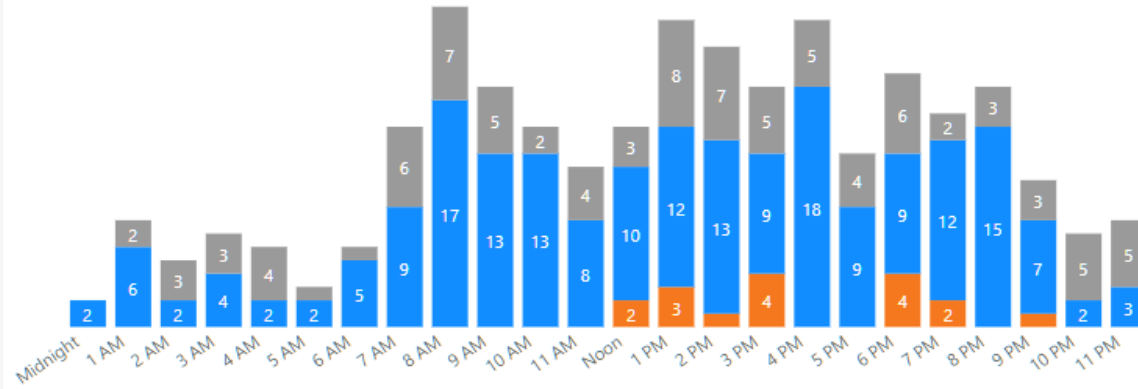
INCIDENTS: DAYS & TIMES

Monroe Fire Protection District | Last Refresh: 3/5/2023 8:00 PM

313 Incidents Filtered
 6 Not Reviewed
 696 Incidents YTD
 784 Prior YTD
 -88 Δ over PYTD
 -11% % over PYTD

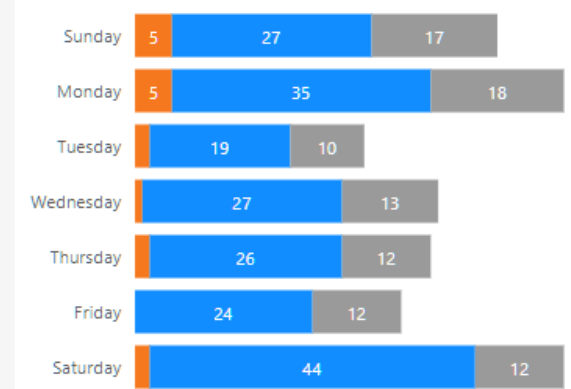
of Incidents by Hour of the Day

Incident Category ● Fire ● EMS ● Other

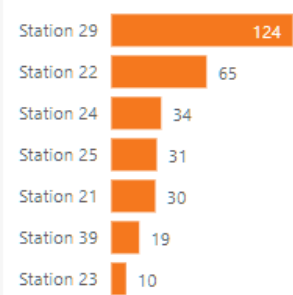


of Incidents by Weekday and Incident Category

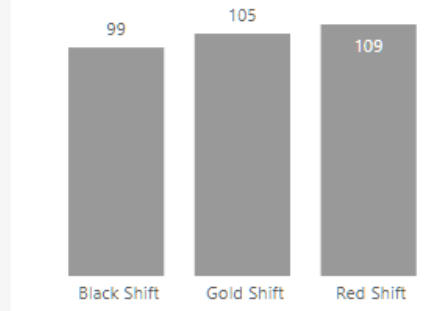
● Fire ● EMS ● Other



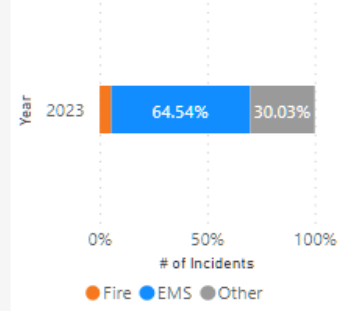
Top Stations by # of Incidents



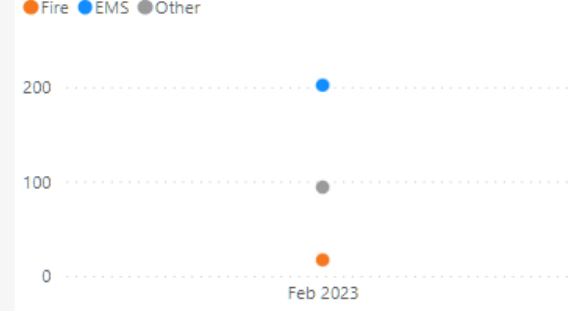
of Incidents by Shift



of Incidents by Category



of Incidents over Time



EMS / Special Operations

CURRENT SITUATION

- No members currently off with COVID
- Concluding work on Tactical Support Unit at Station 25

ACCOMPLISHMENTS

- Ambulance specifications finalized
- Bio-medical checks have been completed
- Submitted reimbursement for Hazmat Suits/boots LEPC
- All approved rope equipment distributed
- BLS Non-Transport certification paperwork submitted

PLANNED ACTIVITIES

- Schedule for Physicals and fit testing
- Initiate Transport process/paperwork
- Ambulance and affiliated equipment purchase / billing options /certification
- New meter training & in service
- Equipment imports into reporting software

Operations Monthly Report March 2023

Current Situation

Out of Service / In Service

- Engine 22 – Is set to go in service 1st week of March
- Thermal Camera @ Station 23 – New one has been ordered.
- Tender 22 - @ Crossroads

Planned Activities

- Currently working on getting the preventative maintenance scheduled for the Rescue Tool
- F-150 – Lights and Radios (next two weeks) Fleet is taking care of this.
- All SCBA equipment at the operations building will be moved to station 25, once current recruit class is complete.
- Working on getting more of the equipment & gear inventoried, and placed into Emergency Reporting

Accomplishments

- Week's 4 & 5 of the recruit class, are in the books. (Engine Company) (Truck Company)
- Fleet Department: Completed Work orders (49) Open Work Orders (19)

Training Report March 2023

CURRENT SITUATION

-We are all working on the recruit academy.

-Upcoming “on shift” training for this coming month includes the topics: Hazardous Materials (Spills at Motor Vehicle Accidents), Vehicle Extrication each station will have 3 cars to practice on. Chief Coover’s V.A. - SAVE training

ACCOMPLISHMENTS

-CPR recertification department wide

-Training hours

-Full time personnel	4008.78
-Permanent Part time personnel	259.8
-Volunteer/Substitute	260.43
- Total	4528.58

PLANNED ACTIVITIES

-Live Fire is scheduled for March 1st and 2nd at station 25. The evolutions should be up and running around 0930 if you would like to attend

-CPR class for the Annex and Auxiliary (Dates to be Announced)

CRR Monthly Report March 2022

■ CURRENT SITUATION

- Hoosier Defender June 8-11
 - June 10 is DV Day
 - Need a roster for entry onto the base
- Case Report
 - Family of 7 in Need of assistance provided information via the data base resources

■ ACCOMPLISHMENTS

- The Burch Road I69 Gate opener has been INSALLED!!!!
 - Thanks to Chief Combs and Jeremy Inman, Bryan Hazel, Jeff Bailey, Danny Gillespie
 - Board Approved \$4300
 - Completed \$1517.81
- Conducted follow up to Youth Fire Stop Program
- Participated in the Nonprofit Alliance of Monroe County
 - Several new connections made as additional resources for community
- Adult Services
 - Completed assistance for 5 referrals from the Fire District responses and requests for follow up

■ PLANNED ACTIVITIES

- Planning meetings with DNR and EMA regarding Full Solar Eclipse
- Initiating a meeting between Building Department, Health Department, and MFPD regarding unsafe buildings
- Presenting the MFPD Youth Fire Prevention and Education March 8 Vincennes at the Indiana Fire Inspectors and Community Risk Reduction Conference

Administrative Monthly Report March 2023

CURRENT SITUATION

- Ongoing digital exchanges with FEMA concerning the Public Assistance – COVID19 reimbursement. ‘Project 2’ has once again been approved at the eligibility level for \$134,801.95. Further approvals may be required before receiving any funds
- Working with Central Dispatch and Ellettsville Fire to finalize AVL response to closest resource

ACCOMPLISHMENTS

- IRS Forms W-2’s and 1095-C’s were processed by Root Advisors and distributed to all qualified members.
- Final 2021 Audit documents were sent to FORVIS (State GAAP Auditor) Feb 28th
- 2022 Annual Financial Report was due and submitted February 28th
- 2022 Worker’s Compensation Audit completed
- Station 23 – Day room TV, Spillman monitor and Wi-Fi are now working in the new building
- Station 22 – All equipment and wiring moved from downstairs to a temporary upstairs location due to flooding

PLANNED ACTIVITIES

- The next 2019 SAFER Grant reimbursement request will be submitted in March.
- Indian Creek Open House March 25 from 1:00-4:00pm
- Begin more formal review of Station 26 in Washington Township
- Work with Deputy Chief Tusing and Station 22 crew to expedite remodel following flood claim
- Work with Ellettsville Fire to plan a dual staff station Curry Pike
- Complete Wildland Firefighter Grant with Indiana DNR Wildfire
- Begin research into fire prevention grant with DC Coover
- Station 23 - Radios, PA system and alerting will be next on the list. Plan to finish up the new security cameras and reconfiguring the old day room into a training room to complete the IT portion of the remodel

Monroe Fire Protection District
Claims - Signed January 30, 2023

Invoices Received 01/30/2023 - 01/30/2023

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
1/30/2023	EFT	\$ 261.69	Indiana Dept of Workforce Dev	Merit Rate for UI in 2023 1.6%

Total: \$ 261.69

261.69

NOTE:

Monroe Fire Protection District Claims - Signed February 2, 2023

Invoices Received 01/23/2023 - 02/01/2023

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
2/2/2023	1543	\$ 11,420.00	Alexander's	CUM Fund Small Vehicles - Camper Shells & Bed Slides for New C2-1 & New Sq22 Funds were encumbered from 2022
2/2/2023	1544	\$ 799.07	Fire Service	CUM Fund Equipment - Adjustamount Kit (2), Channel Nuts
2/2/2023	1545	\$ 1,050.00	Line X of Columbus	CUM Fund Small Vehicles - Bedliner for two 2023 F-150 Trucks
2/2/2023	1546	\$ 1,545.10	MES - Municipal Emergency Services	CUM Fund PPE - Excalibur Gauntley Glove (18)
2/2/2023	EFT	\$ 4,316.42	Sam's Club	Operating - Station Supplies
2/2/2023	EFT	\$ 1,122.22	Menard's	Operating - Station Supplies & Stock
2/2/2023	EFT	\$ 1,614.22	FirstNet	Telephone / Data - MDTs & Cellular
2/2/2023	EFT	\$ 955.22	Duke Energy	Utilities - St21
2/2/2023	EFT	\$ 31.71	Comcast Xfinity	Utilities - St21
2/2/2023	EFT	\$ 21.14	Comcast Xfinity	Utilities - St19
2/2/2023	EFT	\$ 21.14	Comcast Xfinity	Utilities - St22
2/2/2023	EFT	\$ 10,063.16	Standard Insurance Co	Life Insurance - Life ADD STD LTD Computer Supp - 150W Power Adapter (2); Building Services - 'Ubiquiti UniFi Switch, Cables, Warning Lights for St23; Operating - Security Seal Pull Tags, Bay Lights, Zipper Lube; Air Filter, Gear Bag (10), Hand soap, Gear Bag; Soft Bristle Brush (3); Office Supply - Printer Paper - Ledger; Gray Backdrop
2/2/2023	8249	\$ 1,586.29	Amazon Capital Services	Medical Services - PERF '77, Phys, PFT, PSY
2/2/2023	8250	\$ 3,049.61	Ascension St Vincent Public Safety Med	Utilities - St24
2/2/2023	8251	\$ 166.32	B&B Water	Training - Hydrant Bags, Recruit Class
2/2/2023	8252	\$ 60.87	Black Lumber	Vehicle Repair - AWD Module Calibration C2-2
2/2/2023	8253	\$ 350.00	Community Ford of Bloomington	Fire Prevention Education
2/2/2023	8254	\$ 137.47	Cottrell Printing	Legal Counsel - December - Spiker, Benton, Meeting, Rainy Day; Background Chk
2/2/2023	8255	\$ 1,304.00	Devid Ferguson - Atty	Vehicle Mnt - 4 1/2-30-400PSIWF/BL (2) T24 Gauges
2/2/2023	8256	\$ 304.83	Donley Safety	St23, St29, St21, Annex, St22, St19, St39
2/2/2023	8257	\$ 350.00	Economy Termite & Pest	ArcGIS Online Creator - Annual 1/18/23-1/17/23
2/2/2023	8258	\$ 550.00	ESRI - Environmental Sys Research Inst	Vehicle Mnt - Latch Control E23
2/2/2023	8259	\$ 453.75	Fire Service Inc	AFG - W&F Powermill, Flat Bench, Pulley System - Grant to Reimburse
2/2/2023	8260	\$ 17,958.80	G & G Fitness Equipment	Training - INSROA Membership
2/2/2023	8261	\$ 50.00	Indiana School Resource Officers Assoc	Training - Tru Fuel Mix
2/2/2023	8262	\$ 59.98	Kleindorfer Hardware	Training - Binders - Recruit Class
2/2/2023	8263	\$ 66.83	Office Depot Credit Plan	Vehicle Repair - R29 Steer Tires (2)
2/2/2023	8264	\$ 1,283.82	Pomp's Tire Service, Inc	Building Services - Line Valve Repair, Knob, Screw-Bleed w Seat St25
2/2/2023	8265	\$ 201.00	Pro Air Midwest	Travel Expense - Travel to Public Safety Medical
2/2/2023	8266	\$ 86.25	Shane Chapman	Utilities - St19
2/2/2023	8267	\$ 91.33	Van Buren Water	Vehicle Mnt - Vehicle Markings 2023 F150 V#D03755 C2-1
2/2/2023	8268	\$ 1,750.00	VanHorn Tint & Accessories	
	Total:	\$ 62,820.55		
		<u>62,820.55</u>		

NOTE:

2/2/2023	8241	Amazon	VOID *** Printer issue at Root
2/2/2023	8242	Ascension	VOID *** Printer issue at Root
2/2/2023	8243	B&B Water	VOID *** Printer issue at Root
2/2/2023	8244	Black Lumber	VOID *** Printer issue at Root
2/2/2023	8245	Community Ford	VOID *** Printer issue at Root
2/2/2023	8246	Cottrell Printing	VOID *** Printer issue at Root
2/2/2023	8247	David Ferguson	VOID *** Printer issue at Root
2/2/2023	8248	Donley Safety	VOID *** Printer issue at Root

Monroe Fire Protection District
Claims - Signed February 9, 2023

Invoices Received 2/3/2023 - 02/08/2023

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
2/9/2023	1547	\$ 3,246.89	Kusmaul Electronics	CUM Fund Equipment - Vehicle Markings 2023 F150 V#D03755 C2-1
2/9/2023	1548	\$ 12,265.90	New Pig Corporation	CUM Fund PPE - HazMat Boots & Suits (LEPC to Reimburse)
2/9/2023	1549	\$ 1,257.00	Thompson Furniture	CUM Fund Station Renovations - 3XL Mattress
2/9/2023	EFT	\$ 461.38	AT&T	Telephone / Data - Mobile Phones & Tablet
2/9/2023	EFT	\$ 598.16	Duke Energy	Utilities - Annex
2/9/2023	EFT	\$ 624.23	Duke Energy	Utilities - St22
2/9/2023	EFT	\$ 1,321.85	Gibson Teldata	Telephone / Data - Phone System & Service
2/9/2023	EFT	\$ 8,363.54	Wex	Fuel - District Vehicle Mnt - 'Battery Cable Lug Crimp Tool, Fuses, Welding Wire, Saw Kit; Low Profile Drain Pan (returned); Tread Depth Gauge; Gas Tank Grommet; Cobalt Drill Bits; Impact Drill
2/9/2023	8269	\$ 475.33	Amazon Capital Services	Operating - Paint Brushes, Paint, Stencils for St25 EE Reimburse
2/9/2023	8270	\$ 25.02	Anthony Bowers	Building Services - Quarterly Monitoring St25, St39, Annex through May 31; Annual Mnt 10lb ABC Extinguisher
2/9/2023	8271	\$ 327.05	B-Tech Fire & Security	Training - LP Refill at St25 Training Ctr
2/9/2023	8272	\$ 661.16	Clark LP Gas	Building Services - St29 Trane Furnace Flue Check, Safety Tripped; St29 return trip freezing up
2/9/2023	8273	\$ 294.00	Commercial Services	Promotional - Sunglasses (givaways); Pizza Cutters
2/9/2023	8274	\$ 1,773.96	Cottrell Printing	Vehicle Repair - R23 Filters and Flex Pipe; R23 Sealclamp; R23 Filter & Swivel Grip
2/9/2023	8275	\$ 376.03	Crossroads Trucking	EMS Supplies - Yellow Shortboard
2/9/2023	8276	\$ 71.99	Emergency Medical Products	Vehicle Mnt - Whelen 508E Lens
2/9/2023	8277	\$ 406.22	English Off-Road & Accessories	Contractual - Emergency Reporting
2/9/2023	8278	\$ 13,145.00	ESO Solutions	Promotional - Striped Winter Cap (13)
2/9/2023	8279	\$ 195.00	Free Think	Operating - TB Cleaner (24); Ice Melt (42)
2/9/2023	8280	\$ 527.34	HB Warehouse	Vehicle Mnt - MTZ 78 Red Plow Truck; 12V Red Plow Truck
2/9/2023	8281	\$ 329.70	Interstate All Battery	Office Supp - Photos 2/3, 2/4
2/9/2023	8282	\$ 525.00	Kevin Montague	Operating - Adhesive
2/9/2023	8283	\$ 82.97	Lowe's	Utilities - St19, St39
2/9/2023	8284	\$ 615.02	Midwest Natural Gas	Printing - Programs
2/9/2023	8285	\$ 80.10	Mr Copy	Vehicle Mnt - Jan Invoices
2/9/2023	8286	\$ 1,138.77	Napa Auto Parts	Vehicle Mnt - Jan Invoices (5) Sq22, C2-7
2/9/2023	8287	\$ 253.14	O'Reilly Automotive	Vehicle Repair - E29 Steer Tires
2/9/2023	8288	\$ 1,220.24	Pomp's Tire Service	Utilities - ST23, St19, St29, St39
2/9/2023	8289	\$ 1,569.26	REMC	Utilities - St19, St23
2/9/2023	8290	\$ 95.80	Republic Services	Accounting Services - Bookkeeping for January
2/9/2023	8291	\$ 4,000.00	Root Associates	Utilities - St21
2/9/2023	8292	\$ 273.64	Southern Monroe Water	Office Supp - Sharp Drum Annex
2/9/2023	8293	\$ 64.99	Staples	Vehicle Mnt - Decals
2/9/2023	8294	\$ 110.00	VanHorn Tint	Utilities - St25
2/9/2023	8295	\$ 128.09	Washington Twp Water	
	Total:	\$ 56,903.77		
		<u>56,903.77</u>		

NOTE:

Monroe Fire Protection District
Claims - Signed February 24, 2023

Invoices Received 2/9/2023 - 02/22/2023

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
2/24/2023	EFT	\$ 5,230.30	AFLAC	Voluntary AFLAC - Employee Deductions
2/24/2023	EFT	\$ 683.91	CenterPoint Energy	Utilities - St21
2/24/2023	EFT	\$ 412.88	CenterPoint Energy	Utilities - St22
2/24/2023	EFT	\$ 374.44	CenterPoint Energy	Utilities - St24
2/24/2023	EFT	\$ 231.20	CenterPoint Energy	Utilities - St24G
2/24/2023	EFT	\$ 845.16	CenterPoint Energy	Utilities - St25
2/24/2023	EFT	\$ 181.33	CenterPoint Energy	Utilities - St25G
2/24/2023	EFT	\$ 904.48	Cincinnati Life	Voluntary Cincinnati Life - Employee Deductions
2/24/2023	EFT	\$ 1,209.60	Comcast Business	Telephone / Data - District Data
2/24/2023	EFT	\$ 1,576.72	FirstNet	Telephone / Data - MDTs Tablets Phones
2/24/2023	EFT	\$ 11,448.31	Standard Insurance Co	Life Insurance - Life ADD STD LTD
2/24/2023	EFT	\$ 617.72	CenterPoint Energy	Utilities - St29 (Was 617.74 only pd 617.72)
2/24/2023	8297	\$ 1,709.15	Anthem Blue Cross	Health Ins - Group Vision
2/24/2023	8298	\$ 2,227.40	AT&T	Telephone / Data - Mobile Phones (2)
2/24/2023	8299	\$ 339.50	City of Bloomington	Utilities - Hdqtrs, St22, St29
2/24/2023	8300	\$ 463.42	Cottrell Printing	Promotional - Pens (500)
2/24/2023	8301	\$ 1,487.80	Reliance Standard	Health Insurance - Group Critical Illness
2/24/2023	8302	\$ 628.13	South Central REMC	Utilities - St24
2/24/2023	8303	\$ 448.74	Sternberg	Vehicle Mnt - T24 Filter Repl; R23 Tie Rods; Res E23 Coolant Filter
	Total:	\$ 31,020.19		
		31,020.19		

NOTE:

2/24/2023	8296	1,709.15	VOID - Misprint by Accountant
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Monroe Fire Protection District
Claims - Signed February 27, 2023

Invoices Received 2/22/2023 - 02/26/2023

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
2/27/2023	1550	\$ 245.00	911 Fleet & Fire Equipment	CUM Fund PPE - Minerva Gear Rep
				CUM Fund Misc Eq - I-69 Emergency Access Gate' New F150 50' 12g Copper Wire Sleeve Tubing red & blk
2/27/2023	1551	\$ 1,314.61	Amazon Capital Services	CUM Fund Misc Eq - Conduit & Coupling I-69 Gate
2/27/2023	1552	\$ 42.34	Danny Gillespie	CUM Fund Misc Eq - Harrington HSFS-LH Storz to Long Fem 5"x4.5"
2/27/2023	1553	\$ 234.50	Fire-End & Croker	CUM Fund Misc Eq - Batteries for I-69 Gate
2/27/2023	1554	\$ 55.70	Interstate Battery System	CUM Fund Station Renovations - 12 Locker Cabinets
2/27/2023	1555	\$ 11,435.00	Larry Graber Cabinets, LLC	Utilities - St25G
2/27/2023	EFT	\$ 146.61	Duke Energy	Utilities - St25
2/27/2023	EFT	\$ 976.65	Duke Energy	Utilities - St21
2/27/2023	EFT	\$ 835.67	Duke Energy	Utilities - St22
2/27/2023	EFT	\$ 13.57	Express Waste	Utilities - St29
2/27/2023	EFT	\$ 82.80	Express Waste	Utilities - St21
2/27/2023	EFT	\$ 72.25	Express Waste	Utilities - St23
2/27/2023	EFT	\$ 60.25	Express Waste	Utilities - Hdqtrs
2/27/2023	EFT	\$ 8.25	Express Waste	Health Insurance - Group Medical
2/27/2023	EFT	\$ 111,456.86	IU Health Plans	Health Insurance - Group Dental
2/27/2023	EFT	\$ 7,960.74	Paramount Dental	Health Insurance - HAS Participants (57)
2/27/2023	EFT	\$ 27,973.40	People's State Bank	EMS Supplies - 'Ring Cutter (6) Oximeter (6); Operating - Rescue Flags (6); Vehicle Mnt - Honda Oil Filter Cap; Oper - Drill & Impact, Wheelchair sign, Drill Set, LED Light; Veh Mnt - Crimping Tool, Side marker LED E29; Comp Sup - Motorola Accessory Term Kit connectors & adapters; Oper - Parking permit holder (Pointe gate cards); Training - Essentials of Fire Fighting; Comp Sup - Coax 50' antenna cable connectors, Ham radio dual band; Veh Mnt - Drill bit set St39 (2), Hex Washer set
2/27/2023	8304	\$ 1,205.97	Amazon Capital Services	Travel Expense - Office Errands
2/27/2023	8305	\$ 88.13	Erin Cain	Legal Counsel - Jan Mtg, WC Claim, Bylaws, LIT Bill, Comp Time
2/27/2023	8306	\$ 1,147.50	David Ferguson - Atty	Vehicle Mnt - Res E22 Bezel Outer Headlight
2/27/2023	8307	\$ 543.04	Fire Service Inc	Operating - Red Probationary (6)
2/27/2023	8308	\$ 120.00	Free Think Apparel	Training - CO2
2/27/2023	8309	\$ 31.36	Indiana Oxygen	Operating - PIO Software Reimb
2/27/2023	8310	\$ 198.00	Jason Allen	Office Supply - Cert Holders, Shredder, Dry Erase Board
2/27/2023	8311	\$ 196.74	Office Depot	Accounting - 1095-C & 1094 Prep
2/27/2023	8312	\$ 800.00	Root Advisors	Office Supply - Cert Holders
2/27/2023	8313	\$ 265.47	Staples	Utilities - Logis, St23, St39
2/27/2023	8314	\$ 87.31	Van Buren Waer	Vehicle Mnt - Station 25 & Station 23
2/27/2023	8315	\$ 150.00	Vanhorn Tint	
	Total:	\$ 167,747.72		
		<u>167,747.72</u>		

NOTE:

Special Fire General - Fund 8603			Encumbrances	Adjusted Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
			Transfers		Change fx		17.0%	
Personal Services			DLGF Budget Sub-Categories					
8212	Fire Chief	Salaries & Wages		\$ 84,872.00	7,072.66	\$ 14,042.32	16.5%	\$ 70,829.68
8213	Deputy Chief (4)	Salaries & Wages		\$ 318,270.00	26,522.64	\$ 52,658.96	16.5%	\$ 265,611.04
8214	Assistant Chief (3)	Salaries & Wages		\$ 222,789.00	15,471.45	\$ 33,766.83	15.2%	\$ 189,022.17
8215	Battalion Chief (6)	Salaries & Wages		\$ 413,751.00	34,479.48	\$ 68,456.70	16.5%	\$ 345,294.30
8216	Fire Marshal	Salaries & Wages		\$ 68,959.00	5,746.58	\$ 11,409.45	16.5%	\$ 57,549.55
8217	Mechanic	Salaries & Wages		\$ 68,959.00	3,928.68	\$ 7,630.97	11.1%	\$ 61,328.03
8219	Firefighters Salary - PERF Fund	Salaries & Wages		\$ 700,194.00	58,794.00	\$ 116,293.75	16.6%	\$ 583,900.25
8220	Firefighters Salary - 1977 Fund	Salaries & Wages		\$ 3,946,548.00	313,774.11	\$ 589,239.55	14.9%	\$ 3,357,308.45
8221	Incentive Qualifications	Salaries & Wages		\$ 218,000.00	4,999.86	\$ 9,520.54	4.4%	\$ 208,479.46
8222	Officer Pay	Salaries & Wages		\$ 385,000.00	26,625.01	\$ 54,291.69	14.1%	\$ 330,708.31
8223	Longevity	Salaries & Wages		\$ 150,000.00	10,600.00	\$ 21,131.25	14.1%	\$ 128,868.75
8224	Holiday Pay	Salaries & Wages		\$ 32,000.00	-	\$ 9,841.67	30.8%	\$ 22,158.33
8226	Part-Time Employees	Salaries & Wages		\$ 800,000.00	57,940.48	\$ 126,825.23	15.9%	\$ 673,174.77
8227	Substitute, Emergency, Overtime, Trng	Salaries & Wages		\$ 527,000.00	77,025.19	\$ 115,336.93	21.9%	\$ 411,663.07
8228	Administrative Assistant (2)	Salaries & Wages		\$ 137,780.00	11,481.68	\$ 22,639.18	16.4%	\$ 115,140.82
8229	IT Specialist	Salaries & Wages		\$ 77,250.00	6,437.50	\$ 12,781.25	16.5%	\$ 64,468.75
8230	Trustee Compensation (7)	Salaries & Wages		\$ 24,953.00	-	\$ -	0.0%	\$ 24,953.00
8235	Uniform Allowance	Salaries & Wages		\$ 160,000.00	-	\$ -	0.0%	\$ 160,000.00
8240	Social Security	Employee Benefits		\$ 205,000.00	14,835.24	\$ 29,151.00	14.2%	\$ 175,849.00
8241	Medicare	Employee Benefits		\$ 116,000.00	9,347.19	\$ 17,889.94	15.4%	\$ 98,110.06
8242	Unemployment Insurance	Employee Benefits		\$ 35,000.00	-	\$ 1,154.84	3.3%	\$ 33,845.16
8243	Health Insurance (M/D/V/CI)	Employee Benefits		\$ 1,810,900.00	145,074.44	\$ 256,471.69	14.2%	\$ 1,554,428.31
8244	PERF 1977 Employer Contribution	Employee Benefits		\$ 1,156,383.00	69,324.19	\$ 134,934.19	11.7%	\$ 1,021,448.81
8245	Life Insurance (Life/ADD/STD/LTD)	Employee Benefits		\$ 130,000.00	21,511.47	\$ 21,511.47	16.5%	\$ 108,488.53
8246	PERF Fund Employer Contribution	Employee Benefits		\$ 360,500.00	22,803.37	\$ 45,919.57	12.7%	\$ 314,580.43
8251	Volunteer Contract	Other Personal Services		\$ 75,000.00	-	\$ -	0.0%	\$ 75,000.00
8252	Length of Service	Other Personal Services		\$ 30,000.00	-	\$ -	0.0%	\$ 30,000.00
8253	Medical Services	Other Personal Services	\$ 10,647.28	\$ 115,647.28	3,049.61	\$ 14,326.09	13.6%	\$ 101,321.19
8254	Early Retirement	Salaries & Wages		\$ 50,000.00	-	\$ -	0.0%	\$ 50,000.00
Category Sub-Total			\$ 10,647.28	\$ 12,420,755.28	\$ 946,844.83	\$ 1,787,225.06	14.4%	\$ 10,633,530.22
3097	Voluntary Cincinnati Life	Liability Account						
3098	Voluntary AFLAC Insurance	Liability Account						
Supplies			DLGF Budget Sub-Categories					
8300	Office Supplies	Office Supplies		\$ 20,000.00	2,350.48	\$ 3,014.90	15.1%	\$ 16,985.10
8301	Operating Supplies	Operating Supplies		\$ 131,500.00	25,479.84	\$ 28,975.70	22.0%	\$ 102,524.30
8302	Vehicle Maintenance Supplies	Repair & Mnt Supplies		\$ 100,000.00	6,513.98	\$ 14,619.78	14.6%	\$ 85,380.22
8303	Promotional Supplies	Office Supplies		\$ 12,000.00	1,922.01	\$ 3,042.01	25.4%	\$ 8,957.99
8304	EMS Supplies	Operating Supplies		\$ 30,000.00	260.69	\$ 1,589.58	5.3%	\$ 28,410.42
8306	IVFA Dues	Operating Supplies		\$ 3,500.00	-	\$ -	0.0%	\$ 3,500.00
8308	Fuel	Operating Supplies		\$ 150,000.00	8,363.54	\$ 16,475.41	11.0%	\$ 133,524.59
8311	Special Chemical Supplies	Operating Supplies		\$ 5,000.00	-	\$ 105.57	2.1%	\$ 4,894.43
8312	Fire Prevention Education Supplies	Operating Supplies		\$ 12,000.00	137.47	\$ 137.47	1.1%	\$ 11,862.53
8313	Inspection/Investigation Supplies	Office Supplies		\$ 1,000.00	-	\$ -	0.0%	\$ 1,000.00
8314	Hazardous Materials Mitigation	Operating Supplies		\$ 10,000.00	-	\$ -	0.0%	\$ 10,000.00
8315	Color Guard Supplies	Other Supplies		\$ 4,000.00	-	\$ -	0.0%	\$ 4,000.00
Category Sub-Total				\$ 479,000.00	\$ 45,028.01	\$ 67,960.42	14.2%	\$ 411,039.58
Services & Charges			DLGF Budget Sub-Categories					
8351	Seminars/Training	Professional Services		\$ 60,000.00	1,030.19	\$ 15,671.61	26.1%	\$ 44,328.39
8352	Legal Counsel & Expenses	Professional Services		\$ 65,000.00	2,481.50	\$ 2,481.50	3.8%	\$ 62,518.50
8353	Equipment Tests/Certifications	Professional Services		\$ 31,500.00	35.25	\$ 35.25	0.1%	\$ 31,464.75
8354	Computer Technical Support	Repairs & Maintenance	\$ 1,481.90	\$ 51,481.90	2,628.26	\$ 13,336.89	26.7%	\$ 38,145.01
8355	Accounting Services	Professional Services		\$ 55,000.00	4,800.00	\$ 8,800.00	16.0%	\$ 46,200.00
8400	Telephone & Data Services	Communication & Transportation		\$ 70,000.00	8,442.88	\$ 11,456.89	16.4%	\$ 58,543.11
8401	Contractual Services	Professional Services		\$ 52,000.00	13,145.00	\$ 27,053.00	52.0%	\$ 24,947.00
8402	Postage & Fees	Other Services & Charges		\$ 3,000.00	-	\$ -	0.0%	\$ 3,000.00
8403	Travel Expenses	Communication & Transportation		\$ 10,000.00	174.38	\$ 193.58	1.9%	\$ 9,806.42
8450	Legal Advertising	Printing & Advertising		\$ 1,500.00	-	\$ -	0.0%	\$ 1,500.00
8451	Printing	Printing & Advertising		\$ 1,000.00	80.10	\$ 80.10	8.0%	\$ 919.90
8500	General Insurance	Insurance		\$ 150,000.00	-	\$ 54,613.34	36.4%	\$ 95,386.66
8501	Worker's Compensation Insurance	Insurance		\$ 170,000.00	-	\$ 49,710.00	29.2%	\$ 120,290.00
8550	Utilities	Utility Service		\$ 150,000.00	11,886.96	\$ 23,880.56	15.9%	\$ 126,119.44
8600	Building Services	Repairs & Maintenance	\$ 2,035.00	\$ 52,035.00	1,530.24	\$ 6,862.13	13.7%	\$ 45,172.87
8605	Equipment & Vehicle Repairs	Repairs & Maintenance	\$ 5,379.60	\$ 105,379.60	3,230.09	\$ 5,059.73	5.1%	\$ 100,319.87
Category Sub-Total			\$ 8,896.50	\$ 1,027,896.50	\$ 49,464.85	\$ 219,234.58	21.5%	\$ 808,661.92
General Fund Total			\$ 19,543.78	\$ 13,927,651.78	1,041,337.69	\$ 2,074,420.06	14.9%	\$ 11,853,231.72
General Fund Cash Balance						\$ 4,004,891.83		

Special CUM Fire - Fund 8691			Encumbrances	Adjusted Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
			Transfers					
Capital Outlays							17.0%	
		DLGF Budget Sub-Categories						
8779	Small Vehicles	Machinery, Equip & Vehicles	\$ 11,420.00	\$ 111,420.00	12,470.00	\$ 14,220.00	14.2%	\$ 97,200.00
8780	Misc, Equipment & Capital Outlays	Machinery, Equip & Vehicles	\$ 9,266.65	\$ 170,266.65	5,693.11	\$ 8,397.49	5.2%	\$ 161,869.16
8781	Personal Protective Equipment (PPE)	Machinery, Equip & Vehicles		\$ 116,000.00	17,358.64	\$ 17,358.64	15.0%	\$ 98,641.36
8782	Station 21 Mortgage	Buildings		\$ 172,549.00	-	\$ -	0.0%	\$ 172,549.00
8784	Building Renovations	Buildings		\$ 120,000.00	13,700.21	\$ 14,159.00	11.8%	\$ 105,841.00
8785	Rescue 11 (22) Replacement	Machinery, Equip & Vehicles		\$ 80,341.00	-	\$ 40,170.41	50.0%	\$ 40,170.59
8788	Engine 22	Machinery, Equip & Vehicles		\$ 128,876.00	-	\$ 64,437.78	50.0%	\$ 64,438.22
8790	Apparatus Replacement	Machinery, Equip & Vehicles		\$ 150,000.00	-	\$ -	0.0%	\$ 150,000.00
CUM Fund Total			\$ 20,686.65	\$ 1,049,452.65	\$ 49,221.96	\$ 158,743.32	15%	\$ 890,709.33

CUM Fund Cash Balance \$ **744,373.75**
Rainy Day Cash Balance \$ **672,593.81**
Restricted Donation \$ **323,756.00**

Monroe Fire Protection District

Financial Statements

February 28, 2023 and 2022

ACCOUNTANTS' REPORT

To the Management of:
Monroe Fire Protection District
3953 South Kennedy Drive
Bloomington, IN 47401-9619

The accompanying financial statements of Monroe Fire Protection District (a government entity) as of February 28, 2023 and 2022, were not subjected to an audit, review or compilation by us and accordingly, we do not express an opinion, a conclusion, nor provide assurance on them.



RootAdvisors LLC

March 01, 2023

Monroe Fire Protection District
Statement of Financial Position
As of February 28 , 2023 and 2022

	Feb 28, 23	Feb 28, 22
ASSETS		
Current Assets		
Checking/Savings		
1029 · PSB - Restricted Donation Fund	323,756.00	0.00
1023 · Savings - PSB (Rainy Day)	672,593.81	172,179.38
1024 · Savings - Peoples - CUM Fund	744,373.75	536,777.14
1026 · Checking - Peoples	4,004,891.83	2,758,866.37
Total Checking/Savings	5,745,615.39	3,467,822.89
Total Current Assets	5,745,615.39	3,467,822.89
Fixed Assets		
2100 · Land	477,900.00	464,000.00
2200 · Building	6,563,986.26	7,736,168.10
2260 · Improvements Other Than Bldgs	93,739.00	93,739.00
2270 · Machinery & Equipment	2,215,773.74	2,229,102.74
2300 · Vehicles - Apparatus	9,702,595.26	8,962,595.26
2900 · Accumulated Depreciation	(10,187,082.12)	(8,184,620.32)
Total Fixed Assets	8,866,912.14	11,300,984.78
TOTAL ASSETS	14,612,527.53	14,768,807.67
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
3097 · Cincinnati Life Ins Payable	(917.82)	(904.48)
3098 · AFLAC Ins Payable	(70.08)	0.00
3050 · Fica & Federal Withheld	66,474.02	62,761.76
3070 · State & County Withheld	34,184.25	30,089.43
3090 · Pension Payable	(160.38)	(160.50)
Total Other Current Liabilities	99,509.99	91,786.21
Total Current Liabilities	99,509.99	91,786.21
Long Term Liabilities		
4000 · NP - Peoples State Bank - 4423	337,416.62	406,665.63
4020 · NP - Old National Bank	734,249.00	881,098.80
4050 · NP - PSB - E22 - 8106	490,796.84	604,866.00
Total Long Term Liabilities	1,562,462.46	1,892,630.43
Total Liabilities	1,661,972.45	1,984,416.64
Equity		
5010 · Fund Balance	14,595,198.72	14,307,293.55
Net Income	(1,644,643.64)	(1,522,902.52)
Total Equity	12,950,555.08	12,784,391.03
TOTAL LIABILITIES & EQUITY	14,612,527.53	14,768,807.67

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
6010 · Monroe Co. Prop Tax Levy	0.00	8,676,669.00	(8,676,669.00)	0.0%
6160 · Local Income Tax (LIT) Cert Shs	585,562.50	3,520,778.00	(2,935,215.50)	16.6%
6110 · Vehicle/Aircraft Excise Tax	0.00	428,177.00	(428,177.00)	0.0%
6140 · CVET	0.00	10,700.00	(10,700.00)	0.0%
6180 · Fire Protection Contracts/Fees	0.00	240,904.00	(240,904.00)	0.0%
6030 · CUM Monroe Co. Prop Tax Levy	0.00	1,177,396.00	(1,177,396.00)	0.0%
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	60,000.00	(60,000.00)	0.0%
6141 · CUM CVET	0.00	1,300.00	(1,300.00)	0.0%
6190 · CUM Fire Protection Contr/Fees	0.00	18,000.00	(18,000.00)	0.0%
7010 · Federal Grant Reimbursment	0.00	1,276,204.00	(1,276,204.00)	0.0%
6300 · Donations	373.00			
6000 · Other Income	3,239.96			
Total Income	589,175.46	15,410,128.00	(14,820,952.54)	3.8%
Expense				
PERSONAL SERVICES				
Salaries and Wages				
8212 · Salaries & Wages - Fire Chief	14,042.32	84,872.00	(70,829.68)	16.5%
8213 · Salaries & Wages - Deputy Chief	52,658.96	318,270.00	(265,611.04)	16.5%
8214 · Salaries & Wages - Asst Chief	33,766.83	222,789.00	(189,022.17)	15.2%
8215 · Salaries & Wages - Battalion Ch	68,456.70	413,751.00	(345,294.30)	16.5%
8216 · Salaries & Wages - Fire Marshal	11,409.45	68,959.00	(57,549.55)	16.5%
8217 · Salaries & Wages - Mechanic	7,630.97	68,959.00	(61,328.03)	11.1%
8218 · Salaries & Wages - Trng Captain	0.00			
8219 · Salaries & Wages - FF PERF Fund	116,293.75	700,194.00	(583,900.25)	16.6%
8220 · Salaries & Wages - FF 1977 Fund	594,676.52	3,946,548.00	(3,351,871.48)	15.1%
8221 · Salaries & Wages - Incentive	9,520.54	218,000.00	(208,479.46)	4.4%
8222 · Salaries & Wages - Officer Pay	54,291.69	385,000.00	(330,708.31)	14.1%
8223 · Salaries & Wages - Longevity	21,131.25	150,000.00	(128,868.75)	14.1%
8224 · Salaries & Wages - Holiday Pay	9,841.67	32,000.00	(22,158.33)	30.8%
8226 · Salaries & Wages - Part Time	126,825.23	800,000.00	(673,174.77)	15.9%
8227 · Salaries & Wages - Sub/Em/Tr/OT	115,336.93	527,000.00	(411,663.07)	21.9%
8228 · Salaries & Wages - Admin Assts	22,639.18	137,780.00	(115,140.82)	16.4%
8229 · Salaries & Wages - IT Spec	12,781.25	77,250.00	(64,468.75)	16.5%
8230 · Salaries & Wages - Trustee Comp	0.00	24,953.00	(24,953.00)	0.0%
8235 · Salaries & Wages - Uniform All	0.00	160,000.00	(160,000.00)	0.0%
Total Salaries and Wages	1,271,303.24	8,336,325.00	(7,065,021.76)	15.3%
Employee Benefits				
8240 · Social Security (Fica)	29,151.00	205,000.00	(175,849.00)	14.2%
8241 · Social Security (Medicare)	17,889.94	116,000.00	(98,110.06)	15.4%
8242 · State Unemployment Ins	1,154.84	35,000.00	(33,845.16)	3.3%
8243 · Employee Health AD&D Ins	256,471.69	1,810,900.00	(1,554,428.31)	14.2%
8244 · PERF 1977 Employer Contribution	134,934.19	1,156,383.00	(1,021,448.81)	11.7%
8245 · Life Insurance	21,511.47	130,000.00	(108,488.53)	16.5%
8246 · PERF Fund Employer Contribution	45,919.57	360,500.00	(314,580.43)	12.7%
Total Employee Benefits	507,032.70	3,813,783.00	(3,306,750.30)	13.3%
Other Personal Services				
8251 · Volunteer Fire Co Contract	0.00	75,000.00	(75,000.00)	0.0%
8252 · Length of Service Annuity	0.00	30,000.00	(30,000.00)	0.0%
8253 · Medical Services	14,326.09	115,647.28	(101,321.19)	12.4%
8254 · Early Retirement	0.00	50,000.00	(50,000.00)	0.0%
Total Other Personal Services	14,326.09	270,647.28	(256,321.19)	5.3%
Total PERSONAL SERVICES	1,792,662.03	12,420,755.28	(10,628,093.25)	14.4%
SUPPLIES				
8300 · Office Supplies	3,014.90	20,000.00	(16,985.10)	15.1%
8301 · Operating Supplies	28,975.70	131,500.00	(102,524.30)	22.0%
8302 · Vehicle Maintenance Supplies	14,619.78	100,000.00	(85,380.22)	14.6%
8303 · Promotional Supplies	3,042.01	12,000.00	(8,957.99)	25.4%
8304 · EMS Supplies	1,589.58	30,000.00	(28,410.42)	5.3%
8306 · IVFA Dues	0.00	3,500.00	(3,500.00)	0.0%
8308 · Fuel	16,475.41	150,000.00	(133,524.59)	11.0%

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Other Supplies				
8311 · Special Chemical Supplies	105.57	5,000.00	(4,894.43)	2.1%
8312 · Fire Prevention Supplies	137.47	12,000.00	(11,862.53)	1.1%
8313 · Inspection/Investigation Supply	0.00	1,000.00	(1,000.00)	0.0%
8314 · Haz Mat Mitigation Supplies	0.00	10,000.00	(10,000.00)	0.0%
8315 · Color Guard Supplies	0.00	4,000.00	(4,000.00)	0.0%
Total Other Supplies	<u>243.04</u>	<u>32,000.00</u>	<u>(31,756.96)</u>	<u>0.8%</u>
Total SUPPLIES	67,960.42	479,000.00	(411,039.58)	14.2%
OTHER SERVICES & CHARGES				
Professional Services				
8351 · Seminars/Training	15,671.61	60,000.00	(44,328.39)	26.1%
8352 · Legal Counsel & Expenses	2,481.50	65,000.00	(62,518.50)	3.8%
8353 · Equipment Tests/Certifications	35.25	31,500.00	(31,464.75)	0.1%
8354 · Computer Support	13,336.89	51,481.90	(38,145.01)	25.9%
8355 · Accounting Services	8,800.00	55,000.00	(46,200.00)	16.0%
Total Professional Services	<u>40,325.25</u>	<u>262,981.90</u>	<u>(222,656.65)</u>	<u>15.3%</u>
Communication & Transportation				
8400 · Telephone Services	11,456.89	70,000.00	(58,543.11)	16.4%
8401 · Contractual Services	27,053.00	52,000.00	(24,947.00)	52.0%
8402 · Postage	0.00	3,000.00	(3,000.00)	0.0%
8403 · Travel Expenses	193.58	10,000.00	(9,806.42)	1.9%
Total Communication & Transportation	<u>38,703.47</u>	<u>135,000.00</u>	<u>(96,296.53)</u>	<u>28.7%</u>
Printing & Advertising				
8450 · Legal Advertising	0.00	1,500.00	(1,500.00)	0.0%
8451 · Printing	80.10	1,000.00	(919.90)	8.0%
Total Printing & Advertising	<u>80.10</u>	<u>2,500.00</u>	<u>(2,419.90)</u>	<u>3.2%</u>
Insurance				
8500 · General Liability Insurance	54,613.34	150,000.00	(95,386.66)	36.4%
8501 · Workmens Compensation	49,710.00	170,000.00	(120,290.00)	29.2%
Total Insurance	<u>104,323.34</u>	<u>320,000.00</u>	<u>(215,676.66)</u>	<u>32.6%</u>
Utility Service				
8550 · Utilities	23,880.56	150,000.00	(126,119.44)	15.9%
Total Utility Service	<u>23,880.56</u>	<u>150,000.00</u>	<u>(126,119.44)</u>	<u>15.9%</u>
Repairs & Maintenance				
8600 · Building Services	6,862.13	52,035.00	(45,172.87)	13.2%
8605 · Equipment & Vehicle Repairs	5,059.73	105,379.60	(100,319.87)	4.8%
Total Repairs & Maintenance	<u>11,921.86</u>	<u>157,414.60</u>	<u>(145,492.74)</u>	<u>7.6%</u>
Total OTHER SERVICES & CHARGES	<u>219,234.58</u>	<u>1,027,896.50</u>	<u>(808,661.92)</u>	<u>21.3%</u>
Total Expense	<u>2,079,857.03</u>	<u>13,927,651.78</u>	<u>(11,847,794.75)</u>	<u>14.9%</u>
Net Ordinary Income	(1,490,681.57)	1,482,476.22	(2,973,157.79)	(100.6)%
Other Income/Expense				
Other Expense				
8440 · Meals & Awards	355.72			
8445 · Safe Haven Box Expenses	300.00			
8779 · CUM Fund - Small Vehicles	14,220.00	111,420.00	(97,200.00)	12.8%
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	8,397.49	170,266.65	(161,869.16)	4.9%
8781 · CUM Fund - Pers Prof Eqpt (PPE)	17,358.64	116,000.00	(98,641.36)	15.0%
8782 · CUM Fund - Station 21 Mortgage	0.00	172,549.00	(172,549.00)	0.0%
8784 · CUM Fund - Bldg Renovations	14,159.00	120,000.00	(105,841.00)	11.8%
8785 · CUM Fund - Rescue 11(22)Replace	40,170.41	80,341.00	(40,170.59)	50.0%
8788 · CUM Fund - Engine 22	64,437.78	128,876.00	(64,438.22)	50.0%
8790 · CUM Fund-Apparatus Replacement	0.00	150,000.00	(150,000.00)	0.0%
Total Other Expense	<u>159,399.04</u>	<u>1,049,452.65</u>	<u>(890,053.61)</u>	<u>15.2%</u>
Net Other Income	(159,399.04)	(1,049,452.65)	890,053.61	15.2%
Net Income	<u>(1,650,080.61)</u>	<u>433,023.57</u>	<u>(2,083,104.18)</u>	<u>(381.1)%</u>

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Budget Performance

February 2023

	Feb 23	Budget	Jan - Feb 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
6010 · Monroe Co. Prop Tax Levy	0.00	723,055.75	0.00	1,446,111.50	8,676,669.00
6160 · Local Income Tax (LIT) Cert Shs	292,781.25	293,398.17	585,562.50	586,796.30	3,520,778.00
6110 · Vehicle/Aircraft Excise Tax	0.00	35,681.42	0.00	71,362.80	428,177.00
6140 · CVET	0.00	891.67	0.00	1,783.30	10,700.00
6180 · Fire Protection Contracts/Fees	0.00	20,075.33	0.00	40,150.70	240,904.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	98,116.33	0.00	196,232.70	1,177,396.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	5,000.00	0.00	10,000.00	60,000.00
6141 · CUM CVET	0.00	108.33	0.00	216.70	1,300.00
6190 · CUM Fire Protection Contr/Fees	0.00	1,500.00	0.00	3,000.00	18,000.00
7010 · Federal Grant Reimbursement	0.00	106,350.33	0.00	212,700.70	1,276,204.00
6300 · Donations	5.00		373.00		
6000 · Other Income	5.00		3,239.96		
Total Income	292,791.25	1,284,177.33	589,175.46	2,568,354.70	15,410,128.00
Expense					
PERSONAL SERVICES					
Salaries and Wages					
8212 · Salaries & Wages - Fire Chief	7,072.66	7,072.67	14,042.32	14,145.30	84,872.00
8213 · Salaries & Wages - Deputy Chief	26,522.64	26,522.50	52,658.96	53,045.00	318,270.00
8214 · Salaries & Wages - Asst Chief	15,471.45	18,565.75	33,766.83	37,131.50	222,789.00
8215 · Salaries & Wages - Battalion Ch	34,479.48	34,479.25	68,456.70	68,958.50	413,751.00
8216 · Salaries & Wages - Fire Marshal	5,746.58	5,746.58	11,409.45	11,493.20	68,959.00
8217 · Salaries & Wages - Mechanic	3,928.68	5,746.58	7,630.97	11,493.20	68,959.00
8218 · Salaries & Wages - Trng Captain	0.00		0.00		
8219 · Salaries & Wages - FF PERF Fund	58,794.00	58,349.50	116,293.75	116,699.00	700,194.00
8220 · Salaries & Wages - FF 1977 Fund	313,774.11	328,879.00	589,239.55	657,758.00	3,946,548.00
8221 · Salaries & Wages - Incentive	4,999.86	18,166.67	9,520.54	36,333.30	218,000.00
8222 · Salaries & Wages - Officer Pay	26,625.01	32,083.33	54,291.69	64,166.70	385,000.00
8223 · Salaries & Wages - Longevity	10,600.00	12,500.00	21,131.25	25,000.00	150,000.00
8224 · Salaries & Wages - Holiday Pay	0.00	2,666.67	9,841.67	5,333.30	32,000.00
8226 · Salaries & Wages - Part Time	57,940.48	66,666.67	126,825.23	133,333.30	800,000.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	77,025.19	43,916.67	115,336.93	87,833.30	527,000.00
8228 · Salaries & Wages - Admin Assts	11,481.68	11,481.67	22,639.18	22,963.30	137,780.00
8229 · Salaries & Wages - IT Spec	6,437.50	6,437.50	12,781.25	12,875.00	77,250.00
8230 · Salaries & Wages - Trustee Comp	0.00	2,079.42	0.00	4,158.80	24,953.00
8235 · Salaries & Wages - Uniform All	0.00	13,333.33	0.00	26,666.70	160,000.00
Total Salaries and Wages	660,899.32	694,693.76	1,265,866.27	1,389,387.40	8,336,325.00
Employee Benefits					
8240 · Social Security (Fica)	14,835.24	17,083.33	29,151.00	34,166.70	205,000.00
8241 · Social Security (Medicare)	9,347.19	9,666.67	17,889.94	19,333.30	116,000.00
8242 · State Unemployment Ins	0.00	2,916.67	1,154.84	5,833.30	35,000.00
8243 · Employee Health AD&D Ins	145,074.44	150,908.33	256,471.69	301,816.70	1,810,900.00
8244 · PERF 1977 Employer Contribution	69,324.19	96,365.25	134,934.19	192,730.50	1,156,383.00
8245 · Life Insurance	21,511.47	10,833.33	21,511.47	21,666.70	130,000.00
8246 · PERF Fund Employer Contribution	22,803.37	30,041.67	45,919.57	60,083.30	360,500.00
Total Employee Benefits	282,895.90	317,815.25	507,032.70	635,630.50	3,813,783.00
Other Personal Services					
8251 · Volunteer Fire Co Contract	0.00	6,250.00	0.00	12,500.00	75,000.00
8252 · Length of Service Annuity	0.00	2,500.00	0.00	5,000.00	30,000.00
8253 · Medical Services	3,049.61	9,637.27	14,326.09	19,274.58	115,647.28
8254 · Early Retirement	0.00	4,166.67	0.00	8,333.30	50,000.00
Total Other Personal Services	3,049.61	22,553.94	14,326.09	45,107.88	270,647.28
Total PERSONAL SERVICES	946,844.83	1,035,062.95	1,787,225.06	2,070,125.78	12,420,755.28
SUPPLIES					
8300 · Office Supplies	2,350.48	1,666.67	3,014.90	3,333.30	20,000.00
8301 · Operating Supplies	25,479.84	10,958.33	28,975.70	21,916.70	131,500.00
8302 · Vehicle Maintenance Supplies	6,513.98	8,333.33	14,619.78	16,666.70	100,000.00
8303 · Promotional Supplies	1,922.01	1,000.00	3,042.01	2,000.00	12,000.00
8304 · EMS Supplies	260.69	2,500.00	1,589.58	5,000.00	30,000.00
8306 · IVFA Dues	0.00	291.67	0.00	583.30	3,500.00
8308 · Fuel	8,363.54	12,500.00	16,475.41	25,000.00	150,000.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Budget Performance

February 2023

	Feb 23	Budget	Jan - Feb 23	YTD Budget	Annual Budget
Other Supplies					
8311 · Special Chemical Supplies	0.00	416.67	105.57	833.30	5,000.00
8312 · Fire Prevention Supplies	137.47	1,000.00	137.47	2,000.00	12,000.00
8313 · Inspection/Investigation Supply	0.00	83.33	0.00	166.70	1,000.00
8314 · Haz Mat Mitigation Supplies	0.00	833.33	0.00	1,666.70	10,000.00
8315 · Color Guard Supplies	0.00	333.33	0.00	666.70	4,000.00
Total Other Supplies	137.47	2,666.66	243.04	5,333.40	32,000.00
Total SUPPLIES	45,028.01	39,916.66	67,960.42	79,833.40	479,000.00
OTHER SERVICES & CHARGES					
Professional Services					
8351 · Seminars/Training	1,030.19	5,000.00	15,671.61	10,000.00	60,000.00
8352 · Legal Counsel & Expenses	2,481.50	5,416.67	2,481.50	10,833.30	65,000.00
8353 · Equipment Tests/Certifications	35.25	2,625.00	35.25	5,250.00	31,500.00
8354 · Computer Support	2,628.26	4,290.16	13,336.89	8,580.30	51,481.90
8355 · Accounting Services	4,800.00	4,583.33	8,800.00	9,166.70	55,000.00
Total Professional Services	10,975.20	21,915.16	40,325.25	43,830.30	262,981.90
Communication & Transportation					
8400 · Telephone Services	8,442.88	5,833.33	11,456.89	11,666.70	70,000.00
8401 · Contractual Services	13,145.00	4,333.33	27,053.00	8,666.70	52,000.00
8402 · Postage	0.00	250.00	0.00	500.00	3,000.00
8403 · Travel Expenses	174.38	833.33	193.58	1,666.70	10,000.00
Total Communication & Transportation	21,762.26	11,249.99	38,703.47	22,500.10	135,000.00
Printing & Advertising					
8450 · Legal Advertising	0.00	125.00	0.00	250.00	1,500.00
8451 · Printing	80.10	83.33	80.10	166.70	1,000.00
Total Printing & Advertising	80.10	208.33	80.10	416.70	2,500.00
Insurance					
8500 · General Liability Insurance	0.00	12,500.00	54,613.34	25,000.00	150,000.00
8501 · Workmens Compensation	0.00	14,166.67	49,710.00	28,333.30	170,000.00
Total Insurance	0.00	26,666.67	104,323.34	53,333.30	320,000.00
Utility Service					
8550 · Utilities	11,886.96	12,500.00	23,880.56	25,000.00	150,000.00
Total Utility Service	11,886.96	12,500.00	23,880.56	25,000.00	150,000.00
Repairs & Maintenance					
8600 · Building Services	1,530.24	4,336.25	6,862.13	8,672.50	52,035.00
8605 · Equipment & Vehicle Repairs	3,230.09	8,781.63	5,059.73	17,563.30	105,379.60
Total Repairs & Maintenance	4,760.33	13,117.88	11,921.86	26,235.80	157,414.60
Total OTHER SERVICES & CHARGES	49,464.85	85,658.03	219,234.58	171,316.20	1,027,896.50
Total Expense	1,041,337.69	1,160,637.64	2,074,420.06	2,321,275.38	13,927,651.78
Net Ordinary Income	(748,546.44)	123,539.69	(1,485,244.60)	247,079.32	1,482,476.22
Other Income/Expense					
Other Expense					
8440 · Meals & Awards	159.49		355.72		
8445 · Safe Haven Box Expenses	0.00		300.00		
8779 · CUM Fund - Small Vehicles	12,470.00	9,285.00	14,220.00	18,570.00	111,420.00
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	5,693.11	14,188.89	8,397.49	28,377.75	170,266.65
8781 · CUM Fund - Pers Prot Eqpt (PPE)	17,358.64	9,666.67	17,358.64	19,333.30	116,000.00
8782 · CUM Fund - Station 21 Mortgage	0.00	14,379.08	0.00	28,758.20	172,549.00
8784 · CUM Fund - Bldg Renovations	13,700.21	10,000.00	14,159.00	20,000.00	120,000.00
8785 · CUM Fund - Rescue 11(22)Replace	0.00	6,695.08	40,170.41	13,390.20	80,341.00
8788 · CUM Fund - Engine 22	0.00	10,739.67	64,437.78	21,479.30	128,876.00
8790 · CUM Fund-Apparatus Replacement	0.00	12,500.00	0.00	25,000.00	150,000.00
Total Other Expense	49,381.45	87,454.39	159,399.04	174,908.75	1,049,452.65
Net Other Income	(49,381.45)	(87,454.39)	(159,399.04)	(174,908.75)	(1,049,452.65)
Net Income	(797,927.89)	36,085.30	(1,644,643.64)	72,170.57	433,023.57

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through February 2023

	8603 - Special Fire General	8691 - Special CUM Fire	8840 - Donation Fund	8912 - AFG - W&F 97.044	TOTAL
Ordinary Income/Expense					
Income					
6160 - Local Income Tax (LIT) Cert Shs	585,562.50	0.00	0.00	0.00	585,562.50
6300 - Donations	0.00	0.00	373.00	0.00	373.00
6000 - Other Income	3,239.96	0.00	0.00	0.00	3,239.96
Total Income	588,802.46	0.00	373.00	0.00	589,175.46
Expense					
PERSONAL SERVICES					
Salaries and Wages					
8212 - Salaries & Wages - Fire Chief	14,042.32	0.00	0.00	0.00	14,042.32
8213 - Salaries & Wages - Deputy Chief	52,658.96	0.00	0.00	0.00	52,658.96
8214 - Salaries & Wages - Asst Chief	33,766.83	0.00	0.00	0.00	33,766.83
8215 - Salaries & Wages - Battalion Ch	68,456.70	0.00	0.00	0.00	68,456.70
8216 - Salaries & Wages - Fire Marshal	11,409.45	0.00	0.00	0.00	11,409.45
8217 - Salaries & Wages - Mechanic	7,630.97	0.00	0.00	0.00	7,630.97
8218 - Salaries & Wages - Trng Captain	0.00	0.00	0.00	0.00	0.00
8219 - Salaries & Wages - FF PERF Fund	116,293.75	0.00	0.00	0.00	116,293.75
8220 - Salaries & Wages - FF 1977 Fund	589,239.55	0.00	0.00	0.00	589,239.55
8221 - Salaries & Wages - Incentive	9,520.54	0.00	0.00	0.00	9,520.54
8222 - Salaries & Wages - Officer Pay	54,291.69	0.00	0.00	0.00	54,291.69
8223 - Salaries & Wages - Longevity	21,131.25	0.00	0.00	0.00	21,131.25
8224 - Salaries & Wages - Holiday Pay	9,841.67	0.00	0.00	0.00	9,841.67
8226 - Salaries & Wages - Part Time	126,825.23	0.00	0.00	0.00	126,825.23
8227 - Salaries & Wages - Sub/Em/tr/OT	115,336.93	0.00	0.00	0.00	115,336.93
8228 - Salaries & Wages - Admin Assts	22,639.18	0.00	0.00	0.00	22,639.18
8229 - Salaries & Wages - IT Spec	12,781.25	0.00	0.00	0.00	12,781.25
8230 - Salaries & Wages - Trustee Comp	0.00	0.00	0.00	0.00	0.00
8235 - Salaries & Wages - Uniform All	0.00	0.00	0.00	0.00	0.00
Total Salaries and Wages	1,265,866.27	0.00	0.00	0.00	1,265,866.27
Employee Benefits					
8240 - Social Security (Fica)	29,151.00	0.00	0.00	0.00	29,151.00
8241 - Social Security (Medicare)	17,889.94	0.00	0.00	0.00	17,889.94
8242 - State Unemployment Ins	1,154.84	0.00	0.00	0.00	1,154.84
8243 - Employee Health AD&D Ins	256,471.69	0.00	0.00	0.00	256,471.69
8244 - PERF 1977 Employer Contribution	134,934.19	0.00	0.00	0.00	134,934.19
8245 - Life Insurance	21,511.47	0.00	0.00	0.00	21,511.47
8246 - PERF Fund Employer Contribution	45,919.57	0.00	0.00	0.00	45,919.57
Total Employee Benefits	507,032.70	0.00	0.00	0.00	507,032.70
Other Personal Services					
8253 - Medical Services	14,326.09	0.00	0.00	0.00	14,326.09
Total Other Personal Services	14,326.09	0.00	0.00	0.00	14,326.09
Total PERSONAL SERVICES	1,787,225.06	0.00	0.00	0.00	1,787,225.06
SUPPLIES					
8300 - Office Supplies	3,014.90	0.00	0.00	0.00	3,014.90
8301 - Operating Supplies	11,016.90	0.00	0.00	17,958.80	28,975.70
8302 - Vehicle Maintenance Supplies	14,619.78	0.00	0.00	0.00	14,619.78
8303 - Promotional Supplies	3,042.01	0.00	0.00	0.00	3,042.01
8304 - EMS Supplies	1,589.58	0.00	0.00	0.00	1,589.58
8308 - Fuel	16,475.41	0.00	0.00	0.00	16,475.41
Other Supplies					
8311 - Special Chemical Supplies	105.57	0.00	0.00	0.00	105.57
8312 - Fire Prevention Supplies	137.47	0.00	0.00	0.00	137.47
Total Other Supplies	243.04	0.00	0.00	0.00	243.04
Total SUPPLIES	50,001.62	0.00	0.00	17,958.80	67,960.42
OTHER SERVICES & CHARGES					
Professional Services					
8351 - Seminars/Training	15,671.61	0.00	0.00	0.00	15,671.61
8352 - Legal Counsel & Expenses	2,481.50	0.00	0.00	0.00	2,481.50
8353 - Equipment Tests/Certifications	35.25	0.00	0.00	0.00	35.25
8354 - Computer Support	13,336.89	0.00	0.00	0.00	13,336.89
8355 - Accounting Services	8,800.00	0.00	0.00	0.00	8,800.00
Total Professional Services	40,325.25	0.00	0.00	0.00	40,325.25

Monroe Fire Protection District
Statement of Activity - YTD by fund
January through February 2023

	8603 - Special Fire General	8691 - Special CUM Fire	8840 - Donation Fund	8912 - AFG - W&F 97.044	TOTAL
Communication & Transportation					
8400 · Telephone Services	11,456.89	0.00	0.00	0.00	11,456.89
8401 · Contractual Services	27,053.00	0.00	0.00	0.00	27,053.00
8403 · Travel Expenses	193.58	0.00	0.00	0.00	193.58
Total Communication & Transportation	38,703.47	0.00	0.00	0.00	38,703.47
Printing & Advertising					
8451 · Printing	80.10	0.00	0.00	0.00	80.10
Total Printing & Advertising	80.10	0.00	0.00	0.00	80.10
Insurance					
8500 · General Liability Insurance	54,613.34	0.00	0.00	0.00	54,613.34
8501 · Workmens Compensation	49,710.00	0.00	0.00	0.00	49,710.00
Total Insurance	104,323.34	0.00	0.00	0.00	104,323.34
Utility Service					
8550 · Utilities	23,880.56	0.00	0.00	0.00	23,880.56
Total Utility Service	23,880.56	0.00	0.00	0.00	23,880.56
Repairs & Maintenance					
8600 · Building Services	6,862.13	0.00	0.00	0.00	6,862.13
8605 · Equipment & Vehicle Repairs	5,059.73	0.00	0.00	0.00	5,059.73
Total Repairs & Maintenance	11,921.86	0.00	0.00	0.00	11,921.86
Total OTHER SERVICES & CHARGES	219,234.58	0.00	0.00	0.00	219,234.58
Total Expense	2,056,461.26	0.00	0.00	17,958.80	2,074,420.06
Net Ordinary Income	-1,467,658.80	0.00	373.00	-17,958.80	-1,485,244.60
Other Income/Expense					
Other Expense					
8440 · Meals & Awards	0.00	0.00	355.72	0.00	355.72
8445 · Safe Haven Box Expenses	0.00	0.00	300.00	0.00	300.00
8779 · CUM Fund - Small Vehicles	0.00	14,220.00	0.00	0.00	14,220.00
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	8,397.49	0.00	0.00	8,397.49
8781 · CUM Fund - Pers Prof Eqpt (PPE)	0.00	17,358.64	0.00	0.00	17,358.64
8784 · CUM Fund - Bldg Renovations	0.00	14,159.00	0.00	0.00	14,159.00
8785 · CUM Fund - Rescue 11(22)Replace	0.00	40,170.41	0.00	0.00	40,170.41
8788 · CUM Fund - Engine 22	0.00	64,437.78	0.00	0.00	64,437.78
Total Other Expense	0.00	158,743.32	655.72	0.00	159,399.04
Net Other Income	0.00	-158,743.32	-655.72	0.00	-159,399.04
Net Income	-1,467,658.80	-158,743.32	-282.72	-17,958.80	-1,644,643.64

Fixed Capital Asset and Inventory Retirement Form

STEP 1

Date: 2/16/2023

Select one: Fixed Capital Asset (Item is reported to the State via Auditor's GAAP report)

Reason for Retirement of Item: **No Longer Usable for Intended Purpose**

(Auditor: This represents a liability on the County balance sheet)

Inventory Item (As Identified by the Asset Number on the MFD Capital Asset Report)

Reason for Surplus or Disposal? Choose an item.

If 'other' or 'relocated' were selected, please explain and/or list new proposed location address & reason:

Click here to enter text.

New Station #: Click here to enter text.

Asset/Inventory Item and Description: (I.e. table, chair, 1998 Ford Pickup Truck)

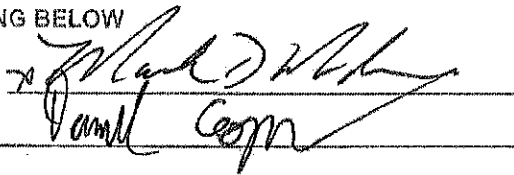
2005 Copier, Fax, Printer Scanner – Original acquisition cost \$5,995. 8 year straight line depreciation equals \$0.00 Repairs, supplies and maintenance are no longer affordable.

Were Federal Funds used to purchase? YES NO

If yes, must attach 'Approval to Dispose' from the awarding agency OR Award notice stating item is exempt.

PRINT BEFORE SIGNING BELOW


Request Submitted by:


Mark D. White
Donna Lynn

Title: House Captain + IT Specialist

STEP 2

MFD Chief (Or Designee): Signature:



Date:

3/2/2023

Original Reported Value: \$5,995.00 Depreciated Value: \$0.00

STEP 3

Board of Fire Trustees

Item(s) declared Surplus at Public Meeting on: _____ and may be disposed of as per MFD Property Disposal and Surplus Procedure and IC 5-22-22 et seq.

Signature: _____

Date: _____

Fixed Capital Asset and Inventory Retirement Form

STEP 1

Date: 03/02/2023

Select one: Fixed Capital Asset (Item is reported to the State via Auditor's GAAP report)

Reason for Retirement of Item: No Longer Usable for Intended Purpose

(Auditor: This represents a liability on the County balance sheet)

Inventory Item (As identified by the Asset Number on the MFD Capital Asset Report)

Reason for Surplus or Disposal? Choose an item.

If 'other' or 'relocated' were selected, please explain and/or list new proposed location address & reason:

Click here to enter text.

New Station #: Click here to enter text.

Asset/Inventory Item and Description: (i.e. table, chair, 1998 Ford Pickup Truck)

Kenwood VHF Digital Base Repeater s/n B6210024 NXR-710

Were Federal Funds used to purchase? YES NO

If yes, **must** attach 'Approval to Dispose' from the awarding agency OR Award notice stating item is exempt.

PRINT BEFORE SIGNING BELOW

Request Submitted by: Ed Terrell

Title: Assistant Chief

STEP 2

MFD Chief (Or Designee): Signature: Rustan C. Rutland Date: 3/2/2023

Original Reported Value: 10,000.00 Depreciated Value: 0.00

STEP 3

Board of Fire Trustees

Item(s) declared Surplus at Public Meeting on: _____ and may be disposed of as per MFD Property Disposal and Surplus Procedure and IC 5-22-22 et seq.

Signature: _____

Date: _____

Hartman and Williams, L.L.C.

16 S. Franklin St.
Bloomfield, Indiana 47424
(O) 812-227-8075
(FAX) 812-227-8078

January 17, 2023

Mr. Dustin Dillard
MFPD Fire Chief
3953 S. Kennedy Drive
Bloomington, Indiana 47401

Monroe Fire Protection District Officials:

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will provide accounting services of converting the cash basis financial data provided by the Monroe Fire Protection District to statements adhering to Generally Accepted Accounting Principles (GAAP). This engagement would cover the financial statements for the year 2022. We will not audit any statements or annual report (State Board of Accounts provides these services). Our services will be limited to providing assistance in completing the above stated tasks. Any other requested services can be discussed but will be outside the scope of this agreement.

Our fees for this engagement would not be contingent on the results of our services. Rather, our fees for this engagement would be based on our standard hourly rates of:

Staff Assistant	\$ 75.00/Hour
Staff Accountant	\$110.00/Hour
Manager	\$150.00/Hour
CPA Partner	\$175.00/Hour

Our fees will not exceed \$5,000 without further concurrence of both parties and will be billed monthly and are payable within the normal governmental bill paying cycle.

In addition, mileage will be charged to you at the current federal rate and billed on a separate line item. The client, Monroe Fire Protection District, can terminate this agreement at any time without cause.

If, after full consideration, you agree that the foregoing terms shall govern this engagement, please sign the copy of this letter in the space provided and return the original signed letter to us, keeping a fully-executed copy for your records.

Thank you for your attention to this matter, and please contact us with any questions that you may have.

Sincerely,

Bruce Hartman

Bruce Hartman, CPA
Partner

ACCEPTED AND AGREED

Monroe Fire Protection District Official

Dustin Dillard
MFPDD Fire Chief

Date