



PORTAGE COUNTY

POSITION AVAILABLE

OPEN TO EMPLOYEES AND THE GENERAL PUBLIC

JOB TITLE:	Modeling/GIS Engineer
POSTING DATE:	Wednesday, November 8, 2017
CLOSING DATE:	Until filled

DEPARTMENT: Water Resources
ADDRESS: 8116 Infirmary Road, Ravenna, Ohio 44266
APPOINTING AUTHORITY: Portage County Board of Commissioners
HOURLY WAGE: \$23.43 - \$33.09/hour
VACANCIES: 1

MINIMUM QUALIFICATIONS:

Bachelor's Degree in Civil Engineering is required, along with a minimum of three (3) years related experience and one (1) year supervisory experience preferred. Must possess a valid Ohio driver's license and maintain continuing eligibility under the existing County driver eligibility standards. Must obtain an Ohio Professional Engineering License within one year (1) of hire.

JOB DESCRIPTION:

Responsible for developing and maintaining the Portage County Water Resources Department GIS Program and assisting with design modifications to existing water and wastewater facilities in Portage County. Oversee the geolocation of all Portage County water and wastewater facilities. Develop, calibrate, and maintain hydraulic models of Portage County water systems and pressured gravity wastewater systems. Develop and maintain Portage County Water and Wastewater GIS map. Carry out supervisory responsibilities in accordance with County policies and applicable laws. Responsibilities include: interviewing, recommending to hire, training, assigning and directing work, performance appraisal, discipline, addressing complaints and resolving problems, providing interpretation of County policies, procedures, rules and laws.

HOW TO APPLY:

- THE COUNTY APPLICATION FORM IS REQUIRED WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS **MUST BE RECEIVED BY 4:30 P.M. ON THE CLOSING DATE** LISTED ABOVE.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: www.co.portage.oh.us OR PICKED UP ON THE 3rd FLOOR OF THE ADMINISTRATION BUILDING.
- APPLICATIONS CAN BE FAXED, EMAILED, MAILED OR SUBMITTED IN PERSON FROM 8:00 A.M. TO 4:30 P.M. MONDAY-FRIDAY:

PORTAGE COUNTY HUMAN RESOURCES
449 S. MERIDIAN STREET, 3rd FLOOR
RAVENNA, OHIO 44266
EMAIL: HRD@PORTAGECO.COM
FAX: 330-298-4225

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)