



VILLAGE OF LYNCHBURG  
155 S. Main St. ~ P.O. Box 402  
Lynchburg, OH 45142  
Phone: 937-364-2241 - Fax: 937-364-2241  
[www.lynchburgohio.org](http://www.lynchburgohio.org)

July 6, 2017

**Job Title:** Water/Wastewater Plant Operator/Street Maintenance, Department of Public Utilities

### **Job Description**

The Village of Lynchburg is seeking a Full Time candidate with a background in both operation and maintenance to operate, maintain, and repair these systems. Part time candidates will be considered. Hours are 7:30 am - 4:00 pm M-F. This position will focus primarily on performing routine water and sewer systems operation, maintenance, and repair. This position will report to the Operator of Record and Village Administrator.

#### **The water/wastewater operator may perform the following tasks:**

Control and monitor the biological treatment process  
Operate pumps, motors, blowers,  
Monitor flow meters  
Perform routine servicing and cleaning of the plant, pipes, and equipment  
Clean sand filters and drying beds  
Monitor, operate, and troubleshoot electrical controls  
Take samples for analyses  
Perform laboratory analyses  
Prepare reports and logs detailing plant operation  
Water meter readings  
Assist with street maintenance  
Assist with alley maintenance  
Mowing  
All other duties as assigned

### **Qualifications**

Working knowledge of department policies, procedures, practices and guidelines related to the position. Working knowledge of federal/state/local laws, regulations, codes and guidelines governing job duties. Ability to work well alone, with others, and with the general public. Ability to lift objects weighing up to 70lbs. Must have a valid Ohio Driver's license with a clean driving record. Ability to safely and legally operate designated equipment and vehicles. Ability to work extended hours, irregular hours, and holidays if needed. The job candidate must have a minimum Ohio EPA Class I Wastewater license and a Class I Water license.

All interested applicants must submit a resume and a copy of their Wastewater and Water license to The Village of Lynchburg, 155 S. Main St., PO Box 402, Lynchburg, OH 45142 between the hours of 8:30 am to 4:00 pm., Monday-Friday. Position will be opened until filled. Pay will be based off of experience and licenses held.