

**MINUTES OF THE SEPTEMBER 23, 2025 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	September 23, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty and Ben D'Andrea were present, Mark Hammond was absent.
Others:	William Thomas, James Hare, Jason Fowler, and Attorney Dan Whiston were present. Mike Oleksiak was present via telephone.

**AGENDA ITEM NUMBER:**

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, September 23, 2025, by Trustee D'Andrea. Trustee D'Andrea, and Trustee Dougherty were present. Trustee Hammond was absent.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Jason Fowler advised that there were no emails with public comments and no one from the general public was in attendance. Mike Oleksiak was present via telephone.

3. **LONG RANGE PLANNING.** None

4. **OLD BUSINESS.**

- a. Approval of the minutes of the August 26, 2025, Board of Trustees' Meeting.  
Tabled until October Meeting.
- b. Approval of the Closed Session Minutes of the August 26, 2025 Board of Trustees meeting. Tabled until October Meeting.

## **5. NEW BUSINESS.**

- a. **Discussion of request for water account credit.**

J. Fowler provided the background of previous requests to the Board and the historical response to provide for a payment plan rather than adjusting the amount of the bill. The Trustees indicated that they will again allow for the payment plan towards the outstanding bill but no credit. Jim Hare to communicate with the customer.

- b. **Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.**

Jim Hare presented the financial reports including accounts payable in the amount of \$245,030.60 plus additional accounts payable in the amount of \$51,640.19.

Motion by Trustee Dougherty to approve the financial reports, Treasurer's Report, financial statements and accounts payable and past due account payment plans;  
Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

**c. Operations Report from Sheaffer & Roland.**

Jason Fowler provided an update to the Board which included that the driveway repair has been completed based upon the previous water main break on Alexander Drive on August 21, 2025. As to the Metronet service to wells and water supply building, construction is underway with work nearly completed on three wells and water treatment plant. Metronet will be supplying the endpoints and connecting the fiber to their system which will be coordinated with AAC on the integration. As to the Sand Filter Rehabilitation Phase I, is currently being priced out with local contractors with the expectation of work being done in late October, lasting about three days. Jason Fowler also indicated that the District will need to approve the appropriate electrical aggregate supplier at the next meeting and further discussed that the Grant of Easement as drafted for potential well site from the Geneva Park District is acceptable and can be forwarded on to the Park District for review. Motion by Trustee Dougherty to approve the operations report from Sheaffer & Roland; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

**d. Discussion of the proposed Campton Hills/Shodeen Annexation Agreement.**

Attorney Dan Whiston provided a background of the above, indicating that Campton Hills has approved the Annexation Agreement. Attorney Whiston and Jason Fowler discussed the development and further spoke with Dave Patzelt of Shodeen on the number of issues that the District has on the development including the inconsistency between PE versus flow rates. Discussion was had and

direction was provided by the Board to provide information that Shodeen has requested. Further discussion took place on the creation of an Escrow Agreement with Shodeen to pay for the costs associated with the District's review of the development plans. During this discussion comments were made by Mike Oleksiak, a member of the general public who is on the phone, as to the green space and site issues associated with the development. Additional discussion occurred.

- e. **Discussion and approval of an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance No. 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated By, or Located within the Boundaries of, the Mill Creek Water Reclamation District.**

Discussion with Trustees, staff and attorneys as to the appropriate amendments to Ordinance No. 2023-06. Will publish for a future hearing and place on a future agenda. No formal action taken.

- f. **Consideration of draft Budget for calendar year 2026 and establishment of public hearing on the 2026 Budget for 5:30 p.m. on November 18, 2025.**

Discussion between the Trustee's and staff regarding the appropriate schedule and budget issues, including the escrow with Shodeen to cover District consultant costs. Discussion regarding the balance of meetings in 2025 were that the meeting dates would include 10/14/2025, 11/18/2025 and 12/16/2025.

## **6. CLOSED SESSION.**

- a. To consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).

- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).
- c. The appointment, employment, compensation, discipline, performance, or dismissal with specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body, including hearing on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this act. 5 ILCS 120/2 (c)(1).

Motion was made by Trustee Dougherty to go into closed session; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and went into closed session at 6:11 p.m.

Motion to leave closed session made by Trustee Dougherty; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved to return to open session at 6:34 pm.

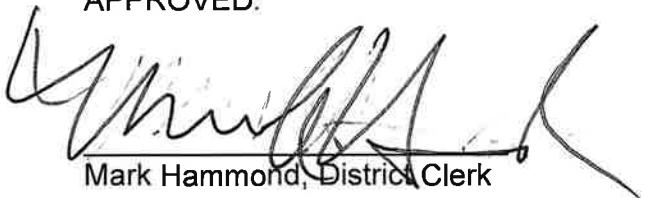
**7. ADJOURNMENT.**

Upon motion duly made by Trustee Dougherty to adjourn until the next Meeting of the Board of Trustees on October 14, 2025; seconded by Trustee D'Andrea and unanimously carried.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:35 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is fluid and cursive.

Mark Hammond, District Clerk

CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

I hereby certify that the attached minutes were reviewed and approved for the  
September 23, 2025, Meeting of the Board of Trustees for the Mill Creek Water Reclamation  
District.

  
MARK HAMMOND  
DISTRICT CLERK

Date: 10/14/25

Subscribed and sworn to  
this 14<sup>th</sup> day of October, 2025.

  
Notary Public for Illinois

