

Citizen's Complaint Information and Forms





Goliad County Sheriff's Office

701 E. End Street

Goliad TX 77963

Kirby Brumby, Sheriff

www.goliadcountysso.org

361-645-3451

Filing a Complaint About a Sheriff's Office Employee

Complaint Process:

Most contacts between citizens and Goliad County Sheriff's Deputies are positive and professional, but complaints do arise from time to time. Confusion, different perceptions or timeliness of information can result in different accounts of the same incident. These differences need to be addressed.

You are entitled to efficient, fair and impartial service, and the Goliad County Sheriff's Office takes your concerns seriously. We investigate all misconduct allegations and respond to inquiries about employee actions or department policy.

The Texas Government Code *requires* that all complaints against law enforcement officers be in writing and signed by the person making the complaint. Making a false complaint is a violation of the Texas Penal Code, and can result in a fine and time in jail.

To File a Complaint:

- Fill out the attached complaint form as completely as possible; however, if you do not know some of the information requested, simply leave it blank or write "unknown."
- Sign complaint form (required by state law)
- Return the completed complaint form to the Goliad County Sheriff's Office in person or by mail to 701 E. End Street, Goliad TX 77963

Complaints are investigated by a senior administrative officer and are completed as expeditiously as possible. Most are resolved within 30 days after we receive them.

Based on available facts, the complaint is classified in one of four categories:

- **Sustained:** The allegation is true and the action of the employee was inconsistent with department rules and procedures
- **Inconclusive:** There isn't enough evidence to prove or disprove the allegation
- **Unfounded:** The incident did not occur or the affected employee was not involved
- **Exonerated:** The incident occurred, but the conduct or action was lawful, proper and in accordance with department rules and procedures

If the allegations are sustained, appropriate action will be taken. The action may involve training, verbal or written reprimand, suspension from duty, or termination.



Goliad County Sheriff's Office

701 E. End Street

Goliad, Texas 78963

361-645-3451/FAX 361-645-2230

Citizen Complaint of Employee Misconduct

Case# _____

Person Making Report

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Birth Date: _____ SS# _____ Driver's License# _____

Employer/School: _____ Phone: _____

Incident

Nature of Complaint: _____

Complaint Against: _____

Date of Incident: _____ Time of Incident: _____

Location of Incident: _____

Description of Incident: *(Include Names, Addresses, and Phone Numbers of Witnesses)*

Injuries (if any): _____

Signature of Person Filing Complaint

+++++++ Sheriff's Office Use Only ++++++

Receiving Deputy: _____

Date Received: _____

