

Westmoreland City Council
September 13, 2018 minutes

The Westmoreland City Council met on September 13, 2018 at the Westmoreland Community Center for its regular monthly meeting.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jim Smith, Waide Purvis, Ashley Rice, Jim Moore and Mark Jack.

City Staff present: Maintenance Supervisor, Robert Krohn; City Attorney, John Watt; City Agent, Jeff Zimmerman; City Treasurer, Teri Varriale and City Clerk, Vicki Zentner.

Others present: Residents, Richard Wege, Ruth Hutson, Todd Prockish; Cale Prather, reporter for *The Smoke Signal*; Terry Force with Force Land Surveying and Aaron and Ben Jilka with Boy Scout Troop 97.

There being a quorum present, Mayor Goodenow called the meeting to order at 7:00 PM.

Additions/Deletions to Agenda: Councilmember Moore requested that a discussion on the Westy Community Care Home parking lot repairs be added to the agenda.

There being no further additions/deletions to the agenda, Councilmember Jack moved to approve the amended agenda. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Approval of August 9, 2018 minutes: Councilmember Jack moved to approve the minutes of the August 9, 2018 council meeting as presented. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Approval of monthly bills: Councilmember Purvis moved to approve payment of the monthly bills as presented. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Public comments on non-agenda items: There were no public comments.

Richard Wege: Mayor Goodenow informed the council that Mr. Wege had questions concerning the recent letter he had received regarding the grass, weeds and brush pile on his property. Mayor Goodenow explained that the brush pile had been on the property for a number of years and the only way that it could be taken care of was to burn it, which would make a very large bonfire.

Mrs. Hutson interjected that there was an abundance of poison ivy in the brush pile, of which Mr. Wege was highly allergic. Mrs. Hutson stated that Mr. Wege had started to take care

of the grass and weeds, but in order to get the property in compliance with the city's ordinance, it would take longer than 10 days.

Councilmember Purvis asked how much longer and Mrs. Hutson said that they were going to start clearing the brush over the weekend and she thought it would take around a month.

Councilmember Purvis stated that as long as the council could see progress with the cleanup efforts he felt that the extension was reasonable. He also stated that all the council asks is that residents come to a council meeting and have a conversation with the council about an issue and he felt that if the request was reasonable, the council would grant an extension. He also stated that the requests would need to be brought before the council as a whole and not be asked of city staff or individual councilmembers.

The council asked that Mr. Wege and/or Mrs. Hutson report to the council at the October 11, 2018 council meeting on the progress made on the clean-up of the property.

(Mrs. Hutson exited the meeting at 7:08 PM.)

Approval of plat for Todd Prockish: Mr. Prockish informed the council that he purchased the Wagon Wheel trailer park on State and Walnut Streets and had platted the ground into 5 (five) lots. He will pay any costs regarding the sewer system service hookups. There will be no water service additional hookup work that needs to be done. He also stated that there will be an easement that will be turned over to the city. He would like to get the lots sold by November 1, 2019.

Mr. Force informed the council that there would be no access to the lots off of Flush Road (Main Street), only from State Street.

Councilmember Purvis stated that the planning and zoning board had talked about a solutions for State Street to help with the traffic flow and suggestions made were to install speed bumps or to make State Street a dead end at the Pine Street intersection to the east of the lots.

There being no further discussion or questions regarding the plat, Councilmember Purvis moved to approve the plat as recommended by the planning and zoning board. Councilmember Moore seconded the motion. The motion passed five (5) ayes to zero (0) nays.

(Mr. Prockish and Mr. Force exited the meeting at 7:35 PM.)

Survey results for fundraising ideas: Councilmember Moore stated that the Westy Chamber members had discussed at their last chamber meeting they that would like to see improvements on Main Street and a committee was formed to take a look at Main Street. Councilmember Moore said that he had a power-point presentation that he would like the council to see.

The presentation will be brought to the October 11, 2018 council meeting by Councilmember Moore.

Solid waste agreement with Tri-County Waste: After some brief clarification on the agreement, Councilmember Purvis moved to approve the agreement with Tri-County Waste and authorize the Mayor to sign the agreement. Councilmember Rice seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Ordinance #562 regarding rate increase for solid waste and recycling collection: Councilmember Purvis moved to approve Ordinance #562 with the rate increase effective with the November, 2018 utility billing. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Westy Community Care Home parking lot discussion: Councilmember Moore stated he had been approached by the Care Home to consider helping them with patching of their parking lot. They had checked with the county and were told that it couldn't be done by them this year and their estimate was \$20,000.

Councilmember Moore stated as long as there is a debt for the Care Home, the city owns the property and felt that the council should help them, if possible, with improvements to the parking lot. He asked the rest of the council that should the Care Home decide to do some patching of the parking lot, would the council help them by providing city staff and machinery. The Care Home would pay for the patching material.

Councilmember Jack moved to allow city employees and equipment use to assist the Westy Community Care Home with patching of their parking lot. Councilmember Moore seconded the motion. Councilmember Purvis stated he felt that the motion should be amended to say "as long as city employees have the time to help".

Councilmember Jack amended his original motion to be "to allow city employees, as long as they had the time to help, and the use of city equipment use to assist the Westy Community Care Home with patching of their parking lot". Councilmember Moore seconded the amended motion. The motion passed five (5) ayes to zero (0) nays.

City Agent report: City Agent, Jeff Zimmerman, gave his monthly report.

Councilmember Moore asked what was going on with the Herrs' property and vehicles. City Attorney Watt stated that they had been given notice and the time frame of 30 days has now passed and he would be issuing a summons for Mr. Herrs to appear in court.

Attorney Watt stated that he had also been informed that Mrs. Hamilton had told a staff member that she was in the process of having the unsafe structures on her property torn down, but had not indicated when this might happen.

Councilmember Purvis once again stated that he would like to see people come to a council meeting and discuss any extension they might need to clean up their property. If they will not come to a meeting, then he felt the council should not give an extension.

Councilmember Purvis moved to allow the city attorney to send a letter giving the property owner thirty (30) days to demolish or remove the unsafe structures on the property. Councilmember Moore seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mr. Zimmerman stated that there were four (4) or five (5) “junked” cars behind the fire department.

Councilmember Smith stated that the fire department planned to use them for training but due to the extreme temperatures he had delayed the training. He also stated that an outside trainer had to be present during the training exercise and due to health reasons, Councilmember Smith was trying to get a trainer from the Manhattan Fire Department to come for the training. He did state that the cars would be gone within the next thirty days.

Councilmember Purvis moved to allow the fire department to have the “junked” cars on their property for training purposes until November 1, 2018. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays and one (1) abstention (Councilmember Smith for conflict of interest reason), making the official vote five (5) ayes to zero (0) nays.

(Mr. Zimmerman exited the meeting at 7:46 PM.)

Pool manager report: In the absence of pool manager, Amber Krohn, Councilmember Rice gave the pool manager report.

Amber would like two (2) new microwaves for the pool concession stand to replace the ones that had to be thrown away due to safety concerns.

Amber would like to purchase a few more chairs and instead of umbrellas over the lifeguard stand, lower stand and the concession stand, some kind of tarp-like shade structures.

Amber would also like for the council to hire her for the 2019 pool season.

Councilmember Moore moved to hire Amber Krohn as the pool manager for the 2019 pool season. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Councilmember Jack moved to allow city staff to buy chairs on sale and some type of shading structures. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Staff Reports:

Treasurer's Report: Councilmember Moore was concerned about taking the recent asphalt bill for \$10,134.00 out of the General Fund and wished to have it taken out of the Special Highway Fund.

Councilmember Jack moved to take the asphalt bill in the amount of \$10,134.00 out of the Special Highway Fund instead of the General Fund. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

There being no further discussion or questions regarding the treasurer's report, Councilmember Moore moved to approve the report as presented. Councilmember Rice seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Maintenance: Supervisor Krohn reported the following for the month of August:

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| <u>Utilities:</u> | Raised three (3) sanitary sewer manhole lids for this year's pavement patching project |
| <u>Streets:</u> | Removed trees along the new sidewalk replacement project at 3 rd & Armer and 2 nd and Cochrun Streets |
| | Completed one (1) work order to extend driveway culvert and install end section at 306 Redbud at the land owner's expense |
| | Asphalted the parking lot at the medical clinic |
| | Asphalt patched spots on Walnut, North and the parking lot at the siren lot |
| <u>Parks:</u> | Mowed and sprayed weed |
| <u>Cemetery:</u> | Mowed and sprayed weeds |
| <u>Planning/Zoning:</u> | Issued one (1) building permit for an addition at 307 Campbell |
| | Issued one (1) building permit for a garage at 611 N. 4 th |
| | Issued a building permit for an accessory use building at 402 Walnut |
| | Issued a chicken permit for the property at 402 Walnut |
| <u>Equipment:</u> | Replaced lower door hinge and ac/heat control module in the 2008 GMC truck |

Replaced ac/heat module, blower motor and blower motor resistor in the 2006 Chevrolet truck

Krohn also reported that the flooring in the ladies' restroom at the Community Center needed to be replaced due to previous water damage and indentations from someone's walker. He said he would replace it with vinyl planking tiles that can be replaced individually if they are damaged.

Krohn also reported that he would need to order gravel for the RV Park roads and sites as well as for the cemetery roads.

Councilmember Moore moved to allow Krohn to purchase up to \$5,000 in gravel for roads and sites at the RV Park and for the cemetery roads. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Councilmembers Reports:

Streets: Councilmember Moore had nothing more to report.

Utilities: Councilmember Jack had nothing more to report.

Animal Control: Councilmember Smith had nothing to report.

Planning and Zoning: Councilmember Smith had nothing to report.

Pool: Councilmember Rice had nothing more to report.

Fire Department: Councilmember Jack had nothing to report.

Cemetery: Councilmember Purvis had nothing to report.

Mayor: Mayor Goodenow had nothing to report.

City Attorney: Attorney Watt had nothing more to report.

There being no further business brought before the council, Councilmember Smith moved to adjourn the meeting. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mayor Goodenow declared the meeting adjourned at 7:58 PM.

Approved by the Governing Body on October 11, 2018.



Vicki B. Zentner

Vicki B. Zentner, City Clerk

Signed: *Mark A. Goodenow*
Mark A. Goodenow, Mayor