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Office use:  
 Job #: \_\_\_\_\_  
 Estimate: \_\_\_\_\_  
 Due date: \_\_\_\_\_  
 Inv. #: \_\_\_\_\_

# ALTA/ACSM Survey

## Order Form

Date Ordered: \_\_\_\_\_ Due Date: \_\_\_\_\_

Ordered by: \_\_\_\_\_ of \_\_\_\_\_

### Billing Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Information

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Tax map/Parcel ID: \_\_\_\_\_ Land Lot(s): \_\_\_\_\_

District: \_\_\_\_\_ Section: \_\_\_\_\_ County: \_\_\_\_\_ Acreage: \_\_\_\_\_

**Please forward Title Commitment – Schedule B to [nathan@mccluresurveying.com](mailto:nathan@mccluresurveying.com) This is required to begin work on the ALTA survey. A Word document is preferred, but a PDF is also acceptable.**

Certain situations arise, which may or may not affect the time frame, such as weather, lack of monumentation, availability to access site and adjacent properties, holidays, etc. Please make sure gates are unlocked, pets are put away, tenants are aware of why we are there, etal.

Should, for whatever reason, this real estate transaction not take place, I understand and acknowledge that I am personally responsible for the following: Timely payment of the total cost of this survey, to McClure Surveying, Inc.; All interest accruing on any unpaid balance after thirty (30) days, at the legal rate of 18% per annum or 1-1/2% per month; All fees and costs incurred, including attorney's fees and costs, should collection of this debt become necessary; If the debt remains unpaid after sixty (60) days, I understand that a Claim of Lien will be filed against the subject real property; I will be billed at the standard rates of McClure Surveying, Inc. for all of the surveying services provided.

**A DEPOSIT, NOT TO EXCEED 50% OF ESTIMATE PRICE, MAY BE REQUIRED BEFORE COMMENCEMENT OF WORK.**

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

\_\_\_\_ Agent/Attorney \_\_\_\_ Buyer \_\_\_\_ Seller Printed Name: \_\_\_\_\_