

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE
March 13, 2023 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet 3/13/23): Lee Hadden, Chairman, George Long, Vice Chairman, Geoff Scherer, Secretary/Treasurer, and staff-Cheryl Burrows, EMS Coordinator/Administrator.

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking = \$ 141,956.52
- **Total Balance = \$ 141,956.52**

Program Balances:

- 2023 Office = \$ 94,903.22
- FY22 Training = \$ 47,053.30
- **Total Balance = \$ 141,956.52**

Checks issued (2023): #6633-6652 (20) = \$ 25,271.93
Electronic Fund Transfer (2/20/23) = \$ 314.58
Voided check(s): #6602
TOTAL PAYMENTS = \$ 25,568.51

The Executive Committee reviewed and approved vouchers and corresponding invoices for February, revenues, account registers, and activities for 2/9/23-3/13/23. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Quick Books register, and program spreadsheets. Chairman verified vouchers, signed and mailed checks.

- **Other Committee Action:**

- 2023 Office Budget Plan adjustment – Benefit line item reduced from \$69,661 to 65,333.77.
- IV Technician course approval requested if determined need before the next meeting. Not in workplan, but fee based. No objection expressed.
- 3-20-23 – Met with Geoff Scherer, Secretary / Treasurer to review revenues and account reconciliation.

Approved by:

Prepared by:

Lee Hadden, Chairman
George Long, Vice Chair

Cheryl Burrows
EMS Coordinator

Date: _____