

WELCOME TO WORKERS' COMPENSATION WITH THE FARMERS INSURANCE GROUP OF COMPANIES



IMPORTANT

THE CALIFORNIA LABOR CODE REQUIRES AN EMPLOYER TO REPORT WITHIN 5 DAYS every industrial injury or occupational disease which (a) results in lost time after the day of injury or (b) requires medical treatment other than first aid. If the injury results in death, a report must be made within eight (8) hours after death. A late report may result in a failure to pay disability benefits when due, at which time a penalty equal to 10 percent of the amount due may be payable. Here's how you can help us, help you, to better protect your interests:

Complete an "Employer's Report of Occupational Illness or Injury" IMMEDIATELY and call or fax it to: Telephone (866) 9675256. Fax (866) 846-3114. Keep a copy of the Employer's Report for your records to comply with Occupational Safety Health Act (OSHA) requirements. (Federal OSHA requires employers with 10 or more employees to complete an OSHA form).

POSTERS, FORMS, BROCHURES

"Notice to Employees - Injuries Caused by Work" (DWC 7)

California requires (LC 3550 and 8 CCR 9881) this long form notice to be posted both in English and Spanish and conspicuously at each business location frequented by employees during the hours of the workday. Please fill in the blanks at the bottom and discard your older copies. Failure to keep this notice conspicuously posted shall constitute a misdemeanor, shall be prima facie evidence of noninsurance, and shall automatically permit the employee to be treated by his or her personal physician.

"Employee MPN Information"

California regulation 8 CCR 9767.12 requires that you provide this information to an injured employee at the time of injury. It must also be posted in both English and Spanish in a conspicuous location frequented by employees during the hours of the workday and in close proximity to the "Notice to Employees – Injuries Caused by Work" poster.

"MPN Implementation Notice"

California regulation 8 CCR 9767.12 requires that you provide this information to employees at the time of hire.

"Workers' Compensation Claim Form (DWC 1) & Notice of Potential Eligibility"

California law requires this form be provided to an injured worker within 24 hours of an injury when you or anyone in authority learns of employee's injury. Document the date you provided the claim form to the employee.

"Workers' Compensation Treatment Referral"

This form should be completed immediately after notification of an injury and given to your injured employee with instructions to give it to the medical facility.

"Time of Hire Pamphlet"

This pamphlet (available in English and Spanish) must be given to all new employees upon hiring or by the end of the first pay period. It gives your employees information concerning their workers' compensation rights, duties, and benefits under

the law. Note that this pamphlet includes the pre-designation forms. Please complete the information under the "WHO IS MY CLAIMS ADMINISTRATOR?", "EMERGENCY TELEPHONE NUMBER" and "THE NEAREST I&A UNIT IS LOCATED AT" sections. The following is a list of the I&A Units:

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| Anaheim 1065 N. PacifiCenter Drive Anaheim 92806-2141 (714) 414-1801 | Oakland 1515 Clay Street, 6th floor Oakland, CA 94612-1519 (510) 622-2861 | San Diego 7575 Metropolitan Drive, Suite 202 San Diego, CA 92108-4424 (619) 767-2082 |
| Bakersfield 1800 30th Street, Suite 100 Bakersfield, CA 93301-1929 (661) 395-2514 | Oxnard 1901 N. Rice Ave., Ste. 200 Oxnard, CA 93030-7912 (805) 485-3528 | San Francisco 455 Golden Gate Avenue, 2nd floor San Francisco, CA 94102-7014 (415) 703-5020 |
| Eureka 100 "H" Street, Room 202 Eureka, CA 95501-0481 (707) 441-5723 | Pomona 732 Corporate Center Drive Pomona, CA 91768-2653 (909) 623-8568 | San Jose 100 Paseo de San Antonio, Room 241 San Jose, CA 95113-1402 (408) 277-1292 |
| Fresno 2550 Mariposa Mall, Room 2035 Fresno, CA 93721-2219 (559) 445-5355 | Redding 2115 Civic Center Drive Room 15 Redding, CA 96001-2740 (530) 225-2047 | San Luis Obispo 4740 Allene Way, Suite 100 San Luis Obispo, CA 93401-8736 (805) 596-4159 |
| Santa Barbara Satellite Office 130 East Ortega Street Santa Barbara, CA 93101-7538 (805) 568-1390 | Riverside 3737 Main Street, Room 300 Riverside, CA 92501-3337 (951) 782-4347 | Santa Ana 605 W Santa Ana Blvd, Bldg 28 Room 451 Santa Ana, CA 92701-4070 (714) 558-4597 |
| Long Beach 300 Oceangate Street, Suite 200 Long Beach, CA 90802-4304 (562) 590-5240 | Sacramento 160 Promenade Circle, Suite 300 Sacramento, CA 95834-2962 (916) 928-3158 | Santa Rosa 50 "D" Street, Room 420 Santa Rosa, CA 95404-4771 (707) 576-2452 |
| Los Angeles 320 W. 4th Street, 9th floor Los Angeles, CA 90013-1954 (213) 576-7389 | Salinas 1880 North Main Street, Suite 100 Salinas, CA 93906-2037 (831) 443-3058 | Stockton 31 East Channel Street, Room 344 Stockton, CA 95202-2314 (209) 948-7980 |
| Marina del Rey 4720 Lincoln Blvd 2nd floor Marina del Rey, CA 90292-6902 (310) 482-3820 | San Bernardino 464 W. Fourth Street, Suite 239 San Bernardino, CA 92401-1411 (909) 383-4522 | Van Nuys 6150 Van Nuys Blvd., Room 105 Van Nuys, CA 91401-3370 (818) 901-5367 |