

**WESTBROOK HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE (ACC)
MODIFICATION REQUEST FORM**

Date of Request: _____

Name of Homeowner: _____

Address: _____

Phone Number: _____

Type of Modification: Addition _____ Change _____ Deletion _____

Description of Modification:

- | | |
|--|-----------------------------------|
| ___ Install Fence | ___ Erect a Wall |
| ___ Install a Swing Set or Trampoline | ___ Build a New Mailbox |
| ___ Install a New Roof | ___ Add to or Build or a Deck |
| ___ Install a Pool | ___ Add a Cement Walkway |
| ___ Add a Room, Screened Porch | ___ Add a Driveway, parking space |
| ___ Add a Basketball Goal, 5 feet or higher, for Driveway use only | |
| ___ Erect a Satellite Dish, Antenna, Solar Panels, etc | |
| ___ Build an Outbuilding (Storage, Doghouse with Pen, Garage, Workshop) | |
| ___ Other (specify) *use additional sheets as necessary to describe modification | |

Date Work will begin _____ Date work to be completed _____

Company or Individual performing the work: _____

Address: _____

Phone Number: _____ License Number: _____

Homeowner must provide the following information:

Specifications as shown by...

- a. Site Plan with any Grade or drainage Changes
- b. Floor plan/ Town Building Permit
- c. Landscape Plan
- d. Pool Plan with Fence Location
- e. An appropriate rough sketch showing location for fence, outbuilding, etc.
- f. Any Electrical or plumbing meeting town code requirements

___ Special approval needed from the Board of Directors for parking of commercial vehicle (defined by the Declaration) on the lot of any homeowner. These vehicles can never be left parked on the street as they present a serious health hazard.

Submit all requests to:
**West Brook Home Owners Association
P.O. Box 2491
Lexington, SC 29071**