

**Planning Commission Meeting
May 18, 2016**

Members Present: Lacey Rowell, Brian Leck, Arren Muskett, Mickey Stratton, and Steve Snow.

Staff Present: April Stephens- Secretary

Members Absent: John Morris and Jeff Cowan

Others Present: Daniel Tatro- Town Inspector, Brian Huckabee, Dawn Morgan, and Nathan Snyder

- 1. Meeting called to order and roll call. Steve Snow-Chairman called the Board of Adjustment to order. April Stephens- Secretary called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on May 13, 2016 at 8:30 a.m.**
- 2. Consider approval or amendment of minutes for Planning Commission Meeting held April 19, 2016, with action necessary. Mickey Stratton made a motion to approve minutes for Planning Commission meeting held April 19, 2016. Seconded by Arren Muskett. Vote was: Aye: Lacey Rowell, Brian Leck, Arren Muskett, Mickey Stratton, and Steve Snow. Nay: None. Motion carried.**
- 3. Remarks and inquiries, including questions from the public, of the Planning Commission members. Comments and inquiries from the public are limited to 3 minutes with no action taken. Brian Leck- At some point in the future we need to think about City Limit Burning. April Stephens brought up information for demolition of Kerr residence to bring to the board. Steve Snow- Ask Joe Weaver about Annexing One OK, also wants to talk about annexing Wind Farm, Premier Chemical, and Wild Cat.**
- 4. Discussion with ongoing/upcoming projects with city inspector- Daniel Tatro. Daniel said that the Structural Inspection for Firestone was done. He shut Contractors at Firestone down until they came to the Town Hall for Permits. Daniel requested to send Firestone a bill for inspection fee, plumbing, electrical, hvac. When someone comes in to pay permit, get Company Name, License #, Town Permit # Scan and send to Daniel.**
- 5. Discussion of Forms for Building Permit process. It was discussed to put all permits on the website. We need to do more research for the Occupancy permit. We need to put together Fee Schedule packets. Daniel Tatro will be coming in the office to go over protocol and forms.**

6. Discussion for drilling of oil and gas and mineral wells permits. As of now the cost is \$7,500. After discussion, Item was tabled until we get Fee Forms from several other towns.
7. Discussion of Nathan Snyder Zoning Clearance Permit, for future site of Snyder Electric- Footage Issues. It was discussed to bring this to the Board regarding exception of a 750 ft. shortage. Ordinance 12-277 Section A Paragraph 1.
8. Discussion of information found for rezoning. Brian Leck is going to come into the office in the next two weeks and research all the information found for Zoning.
9. Consider new business of an emergency nature that had not been contemplated at the time of agenda preparation. None.
10. Adjournment. Brian Leck made a motion to adjourn the Planning Commission Meeting. Seconded by Lacey Rowell. Vote was: Aye: Lacey Rowell, Brian Leck, Arren Muskett, Mickey Stratton, and Steve Snow. Nay: None. Motion carried.

Steve Snow- Chairman

April Stephens- Secretary