

**Minutes  
Town of Clifton  
Rates and Fees Review Committee  
June 6, 2016  
10:00 A.M.**

Members Present

Mayor Felix Callicotte – Present  
Council Member Ray West – Present  
Town Manager Ian McGaughey – Present  
Staff- Cecilia Jernigan- Present  
Public Member- George Stacy - Absent

**A. Call to Order**

Meeting was called to order at 10:20am followed by the Pledge of Allegiance

**General Discussion regarding current user rates and fees and proposed rates and fees for wastewater services:** Members of the committee discussed the ratio of where the town is currently falling in regards to revenue/expense. Staff member Cecilia Jernigan discussed with the committee overall billing totals needed to hit the 1.0 ratio. Committee members discussed the current late fee of 1%, Mayor Callicotte suggested a flat fee of \$10.00, Council Member West agreed. It was discussed raising the residential fee to \$30 initially and revisit in 1yr to see if another increase was needed. All members agreed it was time to end the minimum user policy. Staff member Jernigan was asked to present at the next meeting possible Commercial Ratios based on Town Ordinances and other municipalities in a similar situation. Town Manager Ian McGaughey was asked to investigate a close estimate of our Town's sewer tap fees with Public Work's Director.

**Adjournment:**

Motion was made by Council Member West to adjourn, seconded by Jernigan, Mayor Callicotte adjourned meeting at 11:31 am