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If you have questions about this draft version of the Council packet, you can contact the City Secretary by phone at 254-442-2111 Ext. 113, or by email at [citysecretary@ciscotexas.gov](mailto:citysecretary@ciscotexas.gov).

A handwritten signature in blue ink that reads "Tammy Osborne".



Tammy Osborne  
City Secretary  
City of Cisco

**THE CITY OF CISCO  
CITY COUNCIL, REGULAR MEETING  
May 27, 2025**

**CISCO, TEXAS           §  
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

**MEMBERS PRESENT:**

<b>MAYOR</b>	<b>STEPHEN FORESTER</b>
<b>COUNCILMEMBER PLACE I</b>	<b>AMANDA ROGERS-BENNETT</b>
<b>COUNCILMEMBER PLACE II</b>	<b>GLENN BOLES</b>
<b>COUNCILMEMBER PLACE III</b>	<b>SHERRIE ANAYA</b>
<b>COUNCILMEMBER PLACE IV</b>	<b>NATHAN BRUNER</b>
<b>COUNCILMEMBER PLACE V</b>	<b>CHRIS JOHNSON</b>
<b>COUNCILMEMBER PLACE VI</b>	<b>TRAVIS TOOF</b>

**PERSONNEL PRESENT:**

<b>CITY MANAGER</b>	<b>SARAH ADAMS</b>
<b>CITY SECRETARY</b>	<b>TAMMY OSBORNE</b>

**PERSONNEL ABSENT:**

Guests: James Freeman, Ross Honea, Brian Cross, Ervin Light, Barbara Light, Peggy Ledbetter, Lloyd Fagan, Bunnie Freeman, Rachel Green, Joe Franks, Kenneth Preston, Casey Murer, Roxanne Frazier, CC Rice, Lori Rice, Bert Marsh, Amanda Strickland, Neoma Ingram, Tammy Loran, Logan Loran, Teresa Slaughter, Sam Guthrie, Justin Jaworski

**I. MEETING CALLED TO ORDER:**

Mayor Forester called the meeting to order at 6:00 p.m.

**II. PLEDGES**

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

**III. INVOCATION:**

Mayor Forester gave the invocation.

**IV. CITIZEN-VISITOR COMMENTS:**

Mr. Freeman spoke in favor of calling an election to terminate the Cisco Development Corporation.

Mr. Franks spoke in opposition of calling an election to terminate the Cisco Development Corporation asking for the new members of Council to have more time to gather information before they are asked to make that decision.

Mr. Rice, a local business owner, added favorable comments for the Cisco Development Corporation, saying that business brings both sales and property tax revenue to the city.

Mrs. Loran, the Director of the Chamber of Commerce spoke in support of the Cisco Development Corporation and opposed calling an election to terminate the corporation.

**V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:**

- **April 28, 2025**

Motion was made by Councilmember Boles to approve the minutes as presented, second was made by Councilmember Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

## **VI. REPORTS:**

- City Manager's Report-Sarah Adams presented the monthly City Manager's report.
- Finance Committee Report-Sarah Adams presented the monthly Finance Committee report.
- Financial Report-Sarah Adams presented the monthly Financial report.

## **VII. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:**

### **A. Consider and Discuss Ordinance No. 0-2025-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE EAST/WEST ALLEY, BEING 12.5 FEET WIDE AND 177.44 FEET LONG, WITHIN BLOCK 118, IN S/D 3 OT, AS DEPICTED IN MCMORRIES & COMPANY PLAT MAPS OF THE CITY OF CISCO, EASTLAND COUNTY TEXAS, BE CLOSED, VACATED AND ABANDONED, EXCEPT FOR EXISTING UTILITY AND/OR DRAINAGE EASEMENTS; PROVIDING FOR REVERSION OF THE FEE IN SAID LAND; AND, PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON FINAL PASSAGE. *(First Reading)***

Mayor Forester explained that the proposed request was from Julie Bruner to abandon a small alley at the back of her property. He indicated that there were no other property owners affected by the proposed abandonment.

Motion was made by Councilmember Johnson to approve the ordinance as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent:  
Abstain: Bruner

### **B. Consider and Discuss Ordinance No. 0-2025-05**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 20 "UTILITIES", ARTICLE II "WATER AND SEWER SERVICE", SPECIFICALLY SECTION 20-22 "WATER RATES" AND SECTION 20-24 "SEWER RATES", INCREASING WATER AND SEWER RATES; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)***

Ms. Adams presented the Council with the next several agenda items raising utility rates for water, wastewater, trash, and the convenience station, saying that the Utility Fund was operating in a deficit due to several different factors, including Capstone Metering going bankrupt and still owing the note on that loan, missed revenue from the bad meters, COVID-19, and supply chain interruptions. She added that the Finance Committee had recommended adding a surcharge to the utility bill now and a rate increase for the next budget year, but after discussion with the Mayor, it was proposed to just skip the surcharge and raise the rates so that citizens can begin preparing for that impact. She finished by stating that the city is well below utility costs compared to other nearby cities of similar size and the proposed rates would bring the city right in the middle of the highest and lowest rates in the area. Councilmember Johnson stated that he was reticent to raise rates, but acknowledged that the Utility Fund cannot continue to operate at a loss, and that the city's two wholesale customers should also reflect an increase in rates. The Council and City Manager continued discussion regarding the Convenience Station and the logistics of who can use the station and who is required to get a permit and pay per load.

Motion was made by Councilmember Bruner to approve the ordinance as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**C. Consider and Discuss Ordinance No. 0-2025-06**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS AMENDING CHAPTER 10 “GARBAGE AND TRASH”, SPECIFICALLY SECTION 10-19 “RATES” OF THE CITY’S CODE OF ORDINANCES RAISING SANITATION RATES; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)***

Motion was made by Councilmember Bruner to approve the ordinance as presented, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**D. Consider and Discuss Ordinance No. 0-2025-07**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, PROVIDING THAT THE CITY’S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 10 “GARBAGE AND TRASH”, SECTION 10-38 “RATES/REGULATIONS”, TO INCLUDE A NEW RATE FOR THE CONVENIENCE STATION SURCHARGE ON RESIDENTIAL UTILITY BILLS; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)***

Motion was made by Councilmember Johnson to approve the ordinance as presented, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**E. Consider and Discuss Adoption of Council Rules and Procedures.**

Ms. Adams explained that the changes made since the last review by Council were the provisions for how to place an item on the agenda and the procedures for reconsideration of an item.

Motion was made by Councilmember Johnson to approve the adoption of the Council Rules and Procedures as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**F. Consider and Discuss Approval of First Financial Bank Line of Credit.**

Ms. Adams explained that the proposed line of credit would be held for the purchase of equipment for the Wildfire Mitigation Department. Councilmember Johnson expressed concerns about giving approval for the line of credit without specific language limiting its use and asked if Ms. Adams would notify Council if the line of credit was accessed. Ms. Adams assured the Council that the line of credit would only be used for those specific items and would hopefully not be needed at all, but would be held in reserve just in case and she would notify Council if the line of credit was accessed.

Motion was made by Councilmember Toof to approve the First Financial Bank Line of Credit as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**G. Reconsider and Discuss Approving a 5 Year Increase in Lake Lot Lease Payments.**

Mayor Forester stated that the Council had considered the proposed item earlier, but he had requested a reconsideration with a full Council present. He further explained that the lake lot leases allow for up to a \$50.00 increase every five years.

Motion was made by Councilmember Bruner to approve the five year increase in lake lot lease payments, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Bruner, Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 7 to 0  
Absent:

**H. Consider and Discuss Calling a Special Election for the November Uniform Election Date to Propose to the Voters a Proposition to Terminate the Cisco Development Corporation and Potentially Designate the Reallocation of Those Sales Tax Funds.**

Councilmember Toof opened discussion saying that he was in favor of dissolving the Cisco Development Corporation and reallocating a portion of the sales tax funds to infrastructure improvements. He thanked the CDC for the work they have undertaken up to this point, but said he felt that the city's needs had changed since the inception of the corporation, saying that the city needed infrastructure first, and then development would follow. Councilmember Bruner added that other cities are administrating economic development without the use of an economic development corporation. Councilmember Anaya had questions about what responsibilities the city would take over if the corporation was terminated and Mr. Jaworski indicated that he did not have that information available at the present time. Councilmember Johnson suggested tabling the item pending further information, clarifying that he would like concrete information, including numbers, before making a decision, but as of now, he is not in favor of terminating the Cisco Development Corporation.

Motion was made by Councilmember Johnson to bring the item back as a formal resolution for the Council to vote on once more information is available. Motion was withdrawn.

Motion was made by Councilmember Johnson to table the item pending further information, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester  
Nays: Bruner/Motion Carries  
Voted: 6 to 1  
Absent:

**I. Items of Community Interest.**

Councilmember Johnson thanked Cisco Strong for the new banners downtown.

Mr. Franks from the Cisco Development Corporation Board requested that the Council consider a joint meeting with the two CDC Boards.

**VIII. ADJOURNMENT**

Motion was made by Councilmember Toof to adjourn, second made by Councilmember Boles. Motion passed unanimously and the meeting adjourned at 8:00 p.m.

**ATTEST:**

\_\_\_\_\_  
**Tammy Osborne, City Secretary**

\_\_\_\_\_  
**Stephen Forester, Mayor**

\*\*\*\*\*

Draft



**City of Cisco  
City Council Agenda Memo  
Item VII. (A)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Julie Bruner  
**Presented By:** Tammy Osborne, City Secretary

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**Agenda Item:**

Consider and Discuss Approving an application for an abandonment of easement consisting of an unimproved alley in Block 118, S/D 3 OT Cisco.

**Narrative:**

Julie Bruner has requested that the city abandon an unimproved alleyway surrounded by her property. There are no other adjoining property owners as the Bruners own all affected property. The alleys is 12.5 feet wide and 177.44 feet long

**Impacts (Citizen, Services, Financial, Personnel):**

None

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Abandonment of Easement Application; Highlighted Plat Map

**ORDINANCE NO. 0-2025-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE EAST/WEST ALLEY, BEING 12.5 FEET WIDE AND 177.44 FEET LONG, WITHIN BLOCK 118, IN S/D 3 OT, AS DEPICTED IN MCMORRIES & COMPANY PLAT MAPS OF THE CITY OF CISCO, EASTLAND COUNTY TEXAS, BE CLOSED, VACATED AND ABANDONED, EXCEPT FOR EXISTING UTILITY AND/OR DRAINAGE EASEMENTS; PROVIDING FOR REVERSION OF THE FEE IN SAID LAND; AND, PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON FINAL PASSAGE.**

**WHEREAS**, Tex. Civ. Stat. Ann. Transportation Code §311.07 provides that a home-rule municipality has the power and authority to vacate, abandon, and close any streets or alleys; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS:**

**Section 1:** The east/west alley, being 12.5 feet wide and 177.44 feet long, within Block 118, S/D 3, OT CISCO, as depicted in McMorries & Company plat maps of the City of Cisco, Eastland, County, Texas, be permanently closed and that the dedicated rights-of-way be vacated as an alley rights-of-way or public thoroughfares of any kind or character.

**Section 2:** That the fee to the land in above described portions of said alley rights-of-way are hereby released and will revert to the adjacent property owners as provided by law; **SAVE AND EXCEPT** the City of Cisco **RESERVES** rights-of-way and easements for any and all existing utilities and/or drainage ways.

**Section 3:** That this ordinance shall take effect and be in full force and effect from and after the date of its final passage.

**INTRODUCED AND PASSED** on the first reading by the City Council of the City of Cisco, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**PASSED AND APPROVED** on the second reading by the City Council of the City of Cisco, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Stephen Forester, Mayor

**ATTEST:**

\_\_\_\_\_  
Tammy Osborne, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Pat Chesser, City Attorney



## Application for Abandonment of Easement or Right of Way

Petitions for abandoning an easement or right of way require approval by the City Council.

- Requestor must fill out application in full and submit to the City Secretary's Office for presentation to the City Council.
- Application must include signed and notarized letters from each land owner adjacent to and affected by the proposed easement or right of way in question, approving the request.
- Application must be accompanied by a survey of the requestor's property adjacent to the proposed easement or right of way in question. If a survey is not available, detailed drawings showing the requestor's property will be required.
- Requestor must include ownership documentation for their property that is adjacent to the proposed easement or right of way in question.
- Requestor must provide map of easement or right of way being requested for abandonment.
- Payment of a non-refundable application fee must be submitted with completed application.

Fees related to applications for abandonment or easement or right of way:

<u>Fee Type</u>	<u>Cost</u>
Application Fee	\$32.00
Recording Fee (if application is approved)	\$58.00

## Application Checklist

- ☒ Completed application form
- ☐ Signed and notarized letters from land owners.
- ☒ Survey or drawings of requestor's property
- ☒ Ownership documentation of requestor's property
- ☒ Map of the easement or right of way
- ☒ Fee

  
Signature

5/6/25  
Date

Incomplete applications will be rejected

**APPLICANT INFORMATION:**

Please indicate your preferred method of contact.

Applicant Juli Bruner Email wolfdencisco@yahoo.com  
Address 1609 Beech St Phone 817-929-3194 Fax \_\_\_\_\_  
City Cisco State TX Zip 76437

**REQUESTOR'S PROPERTY INFORMATION:**Parcel Number 5057 Subdivision Name \_\_\_\_\_Legal Description 1609 Beech St / 704 East 11thNumber of property owners affected by abandonment 1

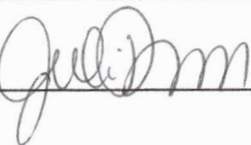
Names and Parcel Numbers of Property Owners Affected \_\_\_\_\_

Both parcels 5057 and 5059 are owned by  
same person / Nathan and Juli Bruner.

**PROPOSED USE OF ABANDONED PROPERTY**

To use for daily activities and keep maintained.  
Have been keeping mowed and cleared for  
several years now.

Signature or Applicant \_\_\_\_\_



Date \_\_\_\_\_

5/6/25

## FREQUENTLY ASKED QUESTIONS

### ***When will my application be considered?***

Your application will be reviewed by the City Council. The City Council meets on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month. Your application will be placed on the first available City Council agenda as approved by the City Manager. You will be notified of the date that the application will be considered by your preferred contact method.

### ***What happens at the meetings?***

During the meeting the Councilmembers will review the application. You are not required to attend the meeting for you application to be considered, however, if there are any questions regarding the application and you as the applicant are not present to answer, the Council may table the item pending further information.

### ***Can others make comments about my application?***

Cisco City Council meetings are open to the public according to the Texas Open Meetings Act and citizens do have the ability to make comment regarding your application.

### ***How do they decide?***

The City Council considers factors such as utilities in the area, potential future land use by the city, and input from other affected land owners.

### ***How much does it cost?***

The application fee is based on the City's current Master Fee Schedule. Check the City's Web Site for the most current Fee Schedule. Please make checks payable to the "City of Cisco".

### ***If approved, how is the abandoned easement or right of way dispersed?***

If the application for the abandonment of the easement or right of way is approved by the City Council, the abandonment will be filed of record at the Eastland County Courthouse and the abandoned property will revert in halves to each adjacent landowner.

DO NOT WRITE BELOW THIS LINE—TO BE COMPLETED BY STAFF ACCEPTING APPLICATION

Date Received 5/7/25

☒ Application Accepted by City Secretary

☐ Application Rejected by City Secretary

Date on Agenda 5/27/25

☐ Approved by City Council

☐ Rejected by City Council

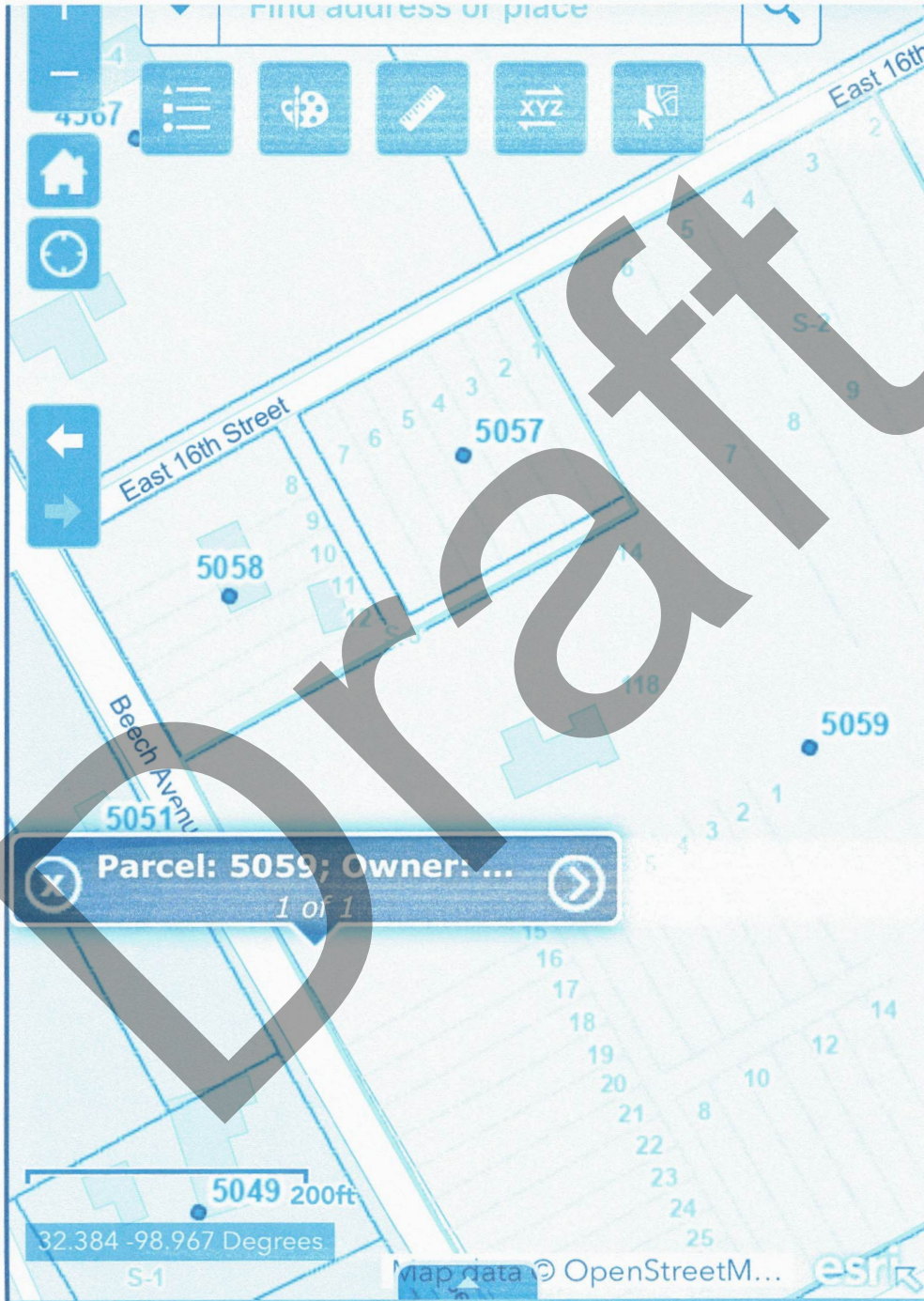
Signature of Mayor \_\_\_\_\_

Date \_\_\_\_\_

Done

The alleyways in yellow are the ones I am looking at.





eastlandcad.org





**Sketch showing:** Survey of 9.92 acres of land out of and part of Freel Place, Subdivision of Block 118, City of Cisco, Eastland County, Texas, according to the plat or map thereof recorded in Slide 98, Plat Cabinet Records, Eastland County, Texas, said 9.92 acres being out of and part of that tract of land described in a deed to Nathan Bruner recorded in Instrument No. 2021-003518, Official Public Records, Eastland County, Texas and out of and part of those portions of Jerome Ave. and Udden Dr. vacated by Instrument No. 2022-000080, Official Public Records, Eastland County, Texas and being further described by metes and bounds as follows:

Beginning at a magnail with a washer stamped ALS 6224 6332 (control monument) found at the intersection of the Northwest line of 18<sup>th</sup> St. and the Southwest line of Humble Ave. for the Southeast corner of Block 1 of said Freel Place, said Bruner tract and this described tract;

Thence S 61°13'14" W, 603.70 feet along the common line between said Freel Place and said 18<sup>th</sup> St. to a magnail with a washer stamped ALS 6224 6332 (control monument) found for the Southwest corner of Block 4 of said Freel Place, said Bruner tract and this described tract; from which a X in concrete (control monument) found for reference bears S 61°13'16" W, 2456.62 feet;

Thence N 89°42'32" W, 104.93 feet along the common line between said Freel Place and said 18<sup>th</sup> St. to a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found at the intersection of the Northwest line of said 18<sup>th</sup> St. and the Southeast line of Beech St. for an angle corner of said Block 4, said Bruner tract and this described tract;

Thence N 28°45'16" W, 532.50 feet along the common line between said Freel Place and said Beech St. to a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found for a common corner between said Bruner tract and a tract of land described in a deed to Cecelia Boles et. vir. recorded in Vol. 669, Pg. 155, Deed Records, Eastland County, Texas, for the Northwest corner of said Bruner tract and this described tract; from which a ½" iron pipe (control monument) found for the Northwest corner of Block 3 of said Freel Place bears N 28°45'16" W, 139.97 feet;

Thence N 61°13'14" E, 140.00 feet over and across said Block 3 along the common line between said Bruner tract and said Boles tract to a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found in the West line of an alley, for a common corner between said Boles tract and said Bruner tract, for the an angle corner of this described tract;

Thence S 28°45'16" E, 12.50 feet over and across said Block 3 along the common line between said Bruner tract and said alley to a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found for a common corner between said Bruner tract and said alley, for an angle corner of this described tract;

Thence N 61°13'14" E over and across said Block 3 and along the common line between said Bruner tract and said alley at 192.94 feet passing a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found for a common corner between said Bruner tract and said alley, thence continuing along the same course over and across previously mentioned Jerome Ave. for a total distance of 222.94

feet to a ½" rebar rod set with a survey cap stamped RPLS 6224 in the center of said Jerome Ave. for an angle corner of this described tract;

Thence N 28°45'16" W, 152.47 feet over and across said Jerome Ave. to a ½" rebar rod set with a survey cap stamped RPLS 6224 in the Southeast line of 16<sup>th</sup> St. for an angle corner of this described tract;

Thence N 61°13'14" E over and across said Jerome Ave. at 30.00 feet passing a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found for the Northwest corner of Block 2 of said Freel Place, thence continuing along the same course along the common line between said Block 2 and said 16<sup>th</sup> St. a total distance of 230.00 feet to ½" rebar rod set with a survey cap stamped RPLS 6224 for a common corner between Lots 2 & 3 of said Block 2, for the Northeast corner of this described tract; from which a 4" pipe post (control monument) found at the intersection of the Southeast line of said 16<sup>th</sup> St. and the Southwest line of Humble Ave., for the Northeast corner of said Block 2 and said Bruner tract bears N 61°13'14" E, 102.50 feet ;

Thence S 28°45'16" E, 139.97 feet over and across said Bruner tract and said Block 2 along the common line between said Lots 2 & 3 to a ½" rebar rod set with a survey cap stamped RPLS 6224 in the North line of an unimproved alley for a common corner between said Lots 2 & 3, for an angle corner of this described tract;

Thence S 61°13'14" W, 50.00 feet over and across said Bruner tract and said Block 2 along the common line between this described tract and said unimproved alley to a ½" rebar rod with a survey cap stamped RPLS 6224 (control monument) found for a common corner between said Bruner tract and a tract of land described in a deed to the City of Cisco recorded in Instrument No. 2009-003411, of said Official Public Records, for an angle corner of this described tract;

Thence S 28°45'16" E, 12.50 feet over and across said unimproved alley to a ½" rebar rod set with a survey cap stamped RPLS 6224 in the South line of said alley, for an angle corner of this described tract;

Thence N 61°13'14" E, 52.50 feet over and across said Block 2 to a ½" rebar rod set with a survey cap stamped RPLS 6224 in the Southwest line of Humble Ave., for an angle corner of said Bruner tract and this described tract;

Thence S 28°45'16" E, 570.99 feet along the common line between said Freel Place and said Humble Ave. to the place of beginning and containing 9.92 acres of land of which 0.38 acres of land are situated within the confines of unimproved alleys.

*NOTE: All bearings were based on GPS observations, NAD83, Texas North Central 4202 (EPOCH 2011).*

Eastland County  
Cathy Jentho  
County Clerk  
Eastland, TX 76448

Instrument Number: 2022-002020

As

Recorded On: 06/28/2022 02:49 PM Recordings

Document Type: WARRANTY DEED

Number of Pages: 3 Pages

(Parties listed above are for Clerks reference only)

**\*\*Examined and Charged as Follows:\*\***

Total Recording: 30.00

File Information:

Document Number: 2022-002020

Receipt Number: 126142

Recorded Date/Time: 06/28/2022 02:49 PM

Registered ☒

Scanned ☒

Indexed ☒

Recorded By: Raena St. Peter

\*\*\*\*\*DO NOT REMOVE. THIS PAGE IS PART OF THE INSTRUMENT\*\*\*\*\*

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY  
because of color or race is invalid and unenforceable under federal law.

I hereby certify that this instrument was filed on the date and time stamped herein and  
was duly recorded in the Official Public Records of Eastland County, Texas



*Cathy Jentho*

Cathy Jentho  
Eastland County Clerk

Record and Return To:

WILLIAM B WRIGHT JR  
PO BOX 227  
CISCO, TX 76437



**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**WARRANTY DEED**

THE STATE OF TEXAS    )  
                                      )  
COUNTY OF EASTLAND    )

KNOW ALL MEN BY THESE PRESENTS:

That I, **CECELIA BOLES**, a widow (**Grantor**), of the County of Eastland, State of Texas, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged, have GRANTED, SOLD AND CONVEYED, and by these presents do GRANT, SELL AND CONVEY unto **JULI BRUNER (Grantee)** of 1609 Beech Street, Cisco, Texas 76437, all of the following described real property in Eastland County, Texas, to-wit:

Being Lots 1 through 7, inclusive, Subdivision 3, Block 118, City of Cisco, Eastland County, Texas.

This conveyance is **SUBJECT** to all rights of ways and easements of record.

Grantee assumes payment of all real and personal property taxes on the property for the year 2022 and subsequent years.

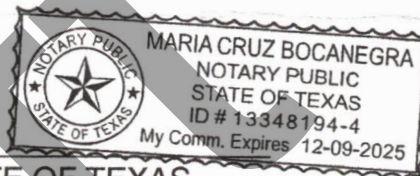
TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Grantee, her heirs and assigns forever; and I do hereby bind myself, my heirs, executors and administrators, to WARRANT AND FOREVER DEFEND all and singular the said premises unto the said Grantee, her heirs and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this the 24 day of June 2022.

Cecelia Boles  
**CECELIA BOLES, a Widow**

THE STATE OF TEXAS )  
 )  
COUNTY OF EASTLAND )

This instrument was acknowledged before me on the 24 day of June,  
2022, by **CECELIA BOLES**.



CBocanegra  
NOTARY PUBLIC, STATE OF TEXAS  
PRINTED NAME: Maria Cruz Bocanegra  
COMMISSION EXPIRES: 12/09/2025

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Eastland County  
Cathy Jentho  
County Clerk  
Eastland, TX 76448

Instrument Number: 2021-003518

As

Recorded On: 10/19/2021 02:16 PM Recordings

Document Type: WARRANTY DEED

Number of Pages: 3 Pages

(Parties listed above are for Clerks reference only)

**\*\*Examined and Charged as Follows:\*\***

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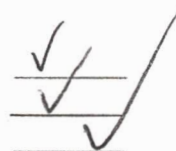
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Recorded By: Donna Robertson

\*\*\*\*\*DO NOT REMOVE. THIS PAGE IS PART OF THE INSTRUMENT\*\*\*\*\*

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY  
because of color or race is invalid and unenforceable under federal law.

I hereby certify that this instrument was filed on the date and time stamped herein and  
was duly recorded in the Official Public Records of Eastland County, Texas



A handwritten signature in cursive script, reading "Cathy Jentho".

Cathy Jentho  
Eastland County Clerk

Record and Return To:

MATTHEW J HOLM  
105 W 8TH ST  
CISCO, TX 76437



THIS SPACE PROVIDED FOR RECORDER'S USE ONLY:

WHEN RECORDED RETURN TO:  
MATTHEW j HOLM  
105 W 8th St  
Cisco, Texas, 76437

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## WARRANTY DEED

**NOTICE OF CONFIDENTIALITY RIGHTS:** If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records office: your Social Security number or your driver's license number. Texas Public Records Code Section 11.008.

THE GRANTOR(S),

- HOLM PROPERTIES LLC, a single person,

for and in consideration of: \$130,000.00 grants, bargains, sells, conveys and warranties to the GRANTEE(S):

- NATHAN BRUNER, 1709 BEECH ST, CISCO, EASTLAND County, Texas, 76437, the following described real estate, situated at 1609 BEECH ST, CISCO, in the County of EASTLAND, State of Texas:

Legal Description:

BEING ALL OF BLOCK 118, CITY OF CISCO, SAVE AND EXCEPT THE NORTH 140 FEET OF SUBDIVISION 3 OF SAID BLOCK 118, CITY OF CISCO EASTLAND

COUNTY, TEXAS ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN  
SLIDE 98, PLAT RECORDS OF EASTLAND COUNTY, TEXAS

Subject to existing taxes, assessments, liens, encumbrances, covenants, conditions, restrictions,  
rights of way and easements of record the grantor hereby covenants with the Grantee(s) that  
Grantor is lawfully seized in fee simple of the above granted premises and has good right to sell  
and convey the same; and that Grantor, his heirs, executors and administrators shall warrant and  
defend the title unto the Grantee, his heirs and assigns against all lawful claims whatsoever.

Tax Parcel Number: 66111/1

Grantor Signatures:

DATED: \_\_\_\_\_

  
\_\_\_\_\_  
HOLM PROPERTIES LLC  
105 W 8th St  
Cisco, Texas, 76437

STATE OF TEXAS, COUNTY OF EASTLAND, ss:

This instrument was acknowledged before me on this 19<sup>th</sup> day of October 2021  
\_\_\_\_\_ by HOLM PROPERTIES LLC.



Notary Public

Signature of person taking acknowledgment



Title (and Rank)

My commission expires 09/28/2024



**City of Cisco  
City Council Agenda Memo  
Item VII. (B)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Sarah Adams, City Manager  
**Presented By:** Sarah Adams, City Manager

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**Agenda Item:**

Consider and Discuss Ordinance No. 0-2025-05 (Water & Wastewater Rates)

**Narrative:**

The proposed ordinance would raise the current water and wastewater rates to be closer to the rates charged by neighboring cities of similar size. Currently, Cisco's minimum utility bill is \$84.84; Eastland's minimum utility bill is \$132.35; Ranger's minimum utility bill is \$115.06; and Breckenridge's minimum utility bill is \$119.81. The ordinance proposes to raise water & sewer rates approximately 60%.

**Impacts (Citizen, Services, Financial, Personnel):**

Citizens would see the water portion of their monthly bill increased by approximately \$36.00. (If all the proposed rate increases were approved, the total increase to the utility bill would be approximately \$40.00) The city would use the increased funds to be able to no longer operate the Utility Fund in a deficit.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Ordinance No. 0-2025-05

Current/Proposed Rate Comparison

Sheet Rate Sheets from neighboring cities

Proposed Minimum Bill Sheet

ORDINANCE NO. 0-2025-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 20 "UTILITIES", ARTICLE II "WATER AND SEWER SERVICE", SPECIFICALLY SECTION 20-22 "WATER RATES" AND Section 20-24 "SEWER SERVICE", INCREASING WATER AND SEWER RATES; AND ESTABLISHING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CISCO, TEXAS:

Section 1: That Chapter 20, Article II, of the City's Code of Ordinance is amended to read as follows:

1. Section 20-22 Water Rates

- (a) *Generally.* Except as otherwise provided in this section, the monthly water rates for city water shall be as follows:

<i>Usage</i>	<i>Rate</i>
2000 gallon minimum.....	\$52.83
2001—4000 gallons, per 1000 gallons.....	\$ 6.60
4001—6000 gallons, per 1000 gallons.....	\$ 7.07
6001—8000 gallons, per 1000 gallons.....	\$ 7.55
8001—10000 gallons, per 1000 gallons.....	\$ 8.02
10,001—12,000 gallons, per 1000 gallons.....	\$ 8.49
All over 12,001 gallons, per 1000 gallons.....	\$ 8.97

2. Section 20-24 Sewer Rates

- (a) All sewer usage charges shall be based upon the total water usage registered on the customers' water meter. Along with the base charge established in this section, there shall be a user charge to fund operation and maintenance cost of the treatment facilities.

- (b) The monthly rates for sanitary sewer service shall be as follows:

<i>(1) Residential</i>		<i>Rate</i>
a.	First 4,000 gallons metered.....	\$41.94
b.	First 4,000 gallons metered for persons over 65 years of age, totally disabled persons, city employees and volunteer firemen.....	38.50
c.	Next 8,000 gallons per 1,000 gallons metered.....	1.85
<i>(2) Commercial:</i>		
a.	First 4,000 gallons metered.....	\$45.56
b.	Over 4,000 gallons per 1,000 gallons metered.....	1.85
<i>(3) Public Schools:</i>		
a.	First 4,000 gallons metered.....	\$45.56
b.	Over 4,000 gallons, per 1,000 gallons metered.....	1.85

Section 2: That these rates shall become effective immediately after final passage and publication as required by law.

PASSED AND APPROVED on first reading on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

PASSED AND APPROVED on second reading on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Tammy Osborne, City Secretary

\_\_\_\_\_  
Stephen Forester, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Pat Chesser, City Attorney

Draft

Section 20-22 Water Rates

Current	New Rate	Difference
\$ 32.41	\$ 52.83	\$ 20.42
\$ 4.05	\$ 6.60	\$ 2.55
\$ 4.34	\$ 7.07	\$ 2.73
\$ 4.63	\$ 7.55	\$ 2.92
\$ 4.92	\$ 8.02	\$ 3.10
\$ 5.21	\$ 8.49	\$ 3.28
\$ 5.50	\$ 8.97	\$ 3.47

Section 20-24 Sewer Rates

\$ 26.05	\$ 41.94	\$ 15.89
\$ 23.91	\$ 38.50	\$ 14.59
\$ 1.15	\$ 1.85	\$ 0.70

\$ 28.30	\$ 45.56	\$ 17.26
\$ 1.15	\$ 1.85	\$ 0.70

\$ 28.36	\$ 45.66	\$ 17.30
\$ 1.15	\$ 1.85	\$ 0.70

# Cisco - minimum Bill - \$ 84.84

## Water Rates

Gallons	Rates	Measure
0-2000 Gallons	32.41	Per 1000 gallons
2001-4000 Gallons	4.05	Per 1000 gallons
4001-6000 Gallons	4.34	Per 1000 gallons
6001-8000 Gallons	4.63	Per 1000 gallons
8001-10000 Gallons	4.92	Per 1000 gallons
10001-12000 Gallons	5.21	Per 1000 gallons
12001 and over	5.50	Per 1000 gallons

Customers **outside of city limits** will be charged an additional fee of: \$22.00 for water service and \$5.50 for wastewater service.

## Wastewater Rates

Gallons	Rates	Measure
<u>Residential Use</u>		
0-4000 Gallons	26.05	
0-4000 Gallons (disabled/over 65)	23.91	
4001-12000 Gallons	1.15	Per 1000 gallons
<u>Commercial Use (including Public Schools)</u>		
0-4000 Gallons	28.36	
4000 and over	1.15	Per 1000 gallons

A late fee of \$25.00 will be assessed on all accounts with an outstanding balance as of **5:00 p.m. on the 15<sup>th</sup> day of each month**. If the 15<sup>th</sup> of the month falls on a weekend, holiday, or day the city is not open for business, then the penalty deadline will default until 5:00 p.m. on the next business day.

**MINIMUM WATER BILL  
INSIDE CITY LIMITS  
EFFECTIVE JANUARY 2025**

<b>WATER (0 – 2000 GALLONS)</b>	<b>65.54</b>
<b>SEWER</b>	<b>44.08</b>
<b>GARBAGE</b>	<b>21.00</b>
<b>TAX</b>	<b>1.73</b>

**TOTAL MINIMUM BILL \$132.35**

**WATER ABOVE THE MINIMUM  
(2000 GALLONS)**

**\$8.59 PER 1000 GAL. – INSIDE THE CITY LIMITS  
COMMERCIAL SEWER RATE IS BASED ON THE USAGE OF WATER USED  
AT .81 PER 1000 GAL. AFTER THE FIRST 2000.**

**DEPOSIT**

HOME OWNER ACCOUNTS REQUIRE A \$150.00 DEPOSIT, DUE PRIOR TO CONNECTION DATE. RENTAL ACCOUNTS REQUIRE A \$200.00 DEPOSIT. A SERVICE CHARGE OF \$25.00 IS ALSO APPLIED WHEN OPENING A NEW ACCOUNT. ANY PRIOR WATER ACCOUNTS MUST BE PAID IN FULL BEFORE ESTABLISHING ANOTHER ACCOUNT.

CUSTOMER DEPOSIT WILL BE APPLIED TO LAST BILL WHEN SERVICE IS DISCONTINUED. REMAINDER OF DEPOSIT WILL BE FORWARDED TO CUSTOMER IF THEY HAVE A CREDIT BALANCE.

**TRANSFER**

CUSTOMERS WILL BE CHARGED A \$25.00 TRANSFER CHARGE WHEN TRANSFERRING DEPOSIT TO ANOTHER ADDRESS. THE TRANSFER CHARGE WILL BE ADDED TO CUSTOMER BILL.

**ALL BILLS ARE MAILED ON THE LAST WORKING DAY OF EACH MONTH.  
BILLS ARE DUE ON THE 20<sup>TH</sup>.**

**MINIMUM WATER BILL  
OUTSIDE CITY LIMITS  
EFFECTIVE JANUARY 2025**

<b>WATER (0 - 2000 GALLONS)</b>	<b>73.08</b>
<b>SEWER</b>	<b>44.08</b>
<b>GARBAGE</b>	<b>21.00</b>
<b>TAX</b>	<b>1.73</b>
<b>TOTAL MINIMUM BILL</b>	<b><u>\$139.89</u></b>

**WATER ABOVE THE MINIMUM  
(2000 GALLONS)**

**\$9.40 PER 1000 GAL. – OUTSIDE THE CITY LIMITS  
COMMERCIAL SEWER RATE IS BASED ON THE USAGE OF WATER USED  
AT .86 PER 1000 GAL. AFTER THE FIRST 2000.**

**DEPOSIT**

**HOME OWNER ACCOUNTS REQUIRE A \$150.00 DEPOSIT, DUE PRIOR TO  
CONNECTION DATE. RENTAL ACCOUNTS REQUIRE A \$200.00 DEPOSIT.  
A SERVICE CHARGE OF \$25.00 IS ALSO APPLIED WHEN OPENING A NEW  
ACCOUNT.**

**ANY PRIOR WATER ACCOUNTS MUST BE PAID IN FULL BEFORE  
ESTABLISHING ANOTHER ACCOUNT.**

**CUSTOMER DEPOSIT WILL BE APPLIED TO LAST BILL WHEN SERVICE  
IS DISCONTINUED. REMAINDER OF DEPOSIT WILL BE FORWARDED TO  
CUSTOMER IF THEY HAVE A CREDIT BALANCE.**

**TRANSFER**

**CUSTOMER WILL BE CHARGED A \$25.00 TRANSFER CHARGE  
WHEN TRANSFERRING DEPOSIT TO ANOTHER ADDRESS. THE  
TRANSER WILL BE ADDED TO CUSTOMER'S BILL.**

**ALL BILLS ARE MAILED ON THE LAST WORKING DAY OF  
EACH MONTH. BILLS ARE ALL DUE ON THE 20<sup>TH</sup>.**

# Minimum Bill - \$ 115.00

## City of Ranger Fee Schedule (Attachment A)

### A. Water/Wastewater Service Rates and Fees

#### 1. Tap fee rates.

Standard residential connection, 5/8x3/4 meter:	\$1100.00
Tap on other side of street, add:	\$550.00
(a) One inch meter connection and tap:	\$1850.00
(b) Two-inch meter connection and tap:	\$2950.00
Other side of street tap charges for b and c:	\$550.00
(c) Wastewater system connection - 4 inch:	\$850.00
Wastewater system connection - 6 inch:	\$1600.00
Other side of street tap:	\$550.00
(d) Extension of lines --- tap fees plus cost plus 25%	

2. Security Deposit Rate: \$150.00

3. Service Charge Rate: \$50

#### 4. Rates for Water and Meter Service.

(a) Residential minimum charge per meter, up to 2000 gallons: \$41.00

(b) For each 1000 gallons of water metered over 2000: \$10.00

(c) Commercial - Single entity rate. Where a commercial unit, Business Establishment customer entity receives service off a meter. The first 2000 gallons:

\$78.00

For each 1000 gallons of water metered over 2000 gallons and any proportionate amount:

\$10.00

(d) Commercial - Master meter rate: (More than one unit, customer, or Establishments off of one meter.

# of units X \$36.60 (plus \$9.30 per 1000 gallons over minimum X # of Customers.

Outside city limits --- The following rates will be charged to all customers for water service provided outside the city limits.

(e) The first 2000 gallons of water used are included in the minimum charge: \$41.50

For each 1000 gallons above the 2000 gallon minimum: \$10.50

(f) Meter test. A water meter test will be performed at the request of the customer.

If the meter is found to be slow, less than 98%, the customer will be charged: \$75.00

(g) Disconnecting charge:	\$50.00
(h) Reconnecting charge:	\$50.00
(i) Termination at owner's request. The requested charge rate is:	\$25.00

#### 4A. Ranger College and Ranger ISD.

• Water minimum:	\$78.00
• Each 1000 gallons over minimum:	\$10.00
• Sewer minimum:	\$120.00

#### 5. Rates for Bulk Water (per trip):

• 0-1000 gallons:	\$50.00
• Each additional 1,000 gallons or a portion thereof	\$25.00

#### 6. Wastewater.

• Residential	\$47.00
• Commercial I	\$62.00
• Commercial II	\$122.00
• Commercial III	\$242.00
• Multi-unit complex (per unit):	\$17.00

#### 6a. Bulk Wastewater (per trip):

• 0-2,000 gallons	\$100.00
• Each additional 1,000 gallons or a portion thereof	\$50.00

#### 7. TCEQ Backflow Tester Certification (annually)

At Cost

#### B. Solid Wastes.

• Minimum monthly charge residential (per unit):	\$25.00
Each additional unit:	\$15.00

#### Commercial/Industrial rates:

• 96 gallon container once per week:	\$32.00
• 96 gallon container twice per week:	N/A
• 1.5 cu. Yd. dumpster once per week:	\$60.00

# Breckenridge—Minimum Bill—\$ 119.81

		Inside City Limits	Outside City Limits
(1)	<i>Residential Single Family:</i>		
	First 2,000 gallons (minimum):	\$43.02	\$66.04
	Next 3,000 gallons, per thousand:	\$7.29	\$14.59
	Next 5,000 gallons, per thousand:	\$7.76	\$15.51
	Next 10,000 gallons, per thousand:	\$9.02	\$18.03
	Over 20,000 gallons, per thousand:	\$10.34	\$20.69
(2)	<i>Commercial and Apartments:</i>		
	First 2,000 gallons (minimum):	\$53.59	\$87.18
	Next 3,000 gallons, per thousand:	\$7.29	\$14.59
	Next 5,000 gallons, per thousand:	\$7.76	\$15.51
	Next 10,000 gallons, per thousand:	\$9.02	\$18.03
	Over 20,000 gallons, per thousand:	\$10.34	\$20.69
(3)	Add \$5.94 or \$11.89 to the minimum charge for each additional family, apartment or house over two (2) allowed for \$53.59 or \$87.18 minimum that is connected to the <b>same meter</b> .		
(4)	<i>Texas Department of Criminal Justice—Walker Sayle Unit:</i>		
	per one thousand gallons:		\$8.60
(5)	<i>High Mesa Water Company:</i>		

		<i>Inside City Limits</i>	<i>Outside City Limits</i>
	First 2,000 gallons (minimum):		\$45.50
	2,001 gallons and over, per one thousand gallons:		\$6.00
(6)	<i>Stephens Regional Special Utility District:</i>		
	per one thousand gallons:		\$6.00
(7)	<i>Plant Water:</i>		
	treated per one thousand gallons:		\$25.00
	raw per one thousand gallons		\$18.00
(8)	<i>Meter Access:</i>		
	Meter Reader unable to access meter to get reading due to customer parking over meter or any blocking meter access in any way.		\$25.00

		Inside City Limits	Outside City Limits
(1)	<i>Residential Single Family:</i>		
	First 5,000 gallons (minimum):	\$53.67	\$97.34
	Over 5,000 gallons, per thousand:	\$4.87	\$9.73
	Maximum monthly charge:	\$126.72	\$243.29
(2)	<i>All other use:</i>		
	First 5,000 gallons (minimum):	\$58.54	\$107.08
	Over 5,000 gallons, per thousand:	\$6.49	\$12.98
	Maximum monthly charge:	\$654.00	\$1,298.00
(3)	<i>*Sewer Irrigation Credit:</i>		
	Residential Single Family:	\$30.00	\$60.00
	All other use:	\$105.00	\$210.00
(4)	<i>Texas Department of Criminal Justice—Walker Sayle Unit:</i>		
	per thousand gallons of water, or portion thereof, used monthly:		\$5.05
(5)	If a customer installs a separate irrigation meter to provide for the separate metering of irrigation water they may request to be charged for water use only and not to be charged for sewer services.		

City of Cisco  
Proposed Minimum Utility Bill

Water (0-2000 Gallons)	\$ 52.83
Sewer (4,000 gallons or less)	\$ 41.94
1-Poly Cart	\$ 22.94
Convenience Fee	\$ 5.00

\$ 122.71

Draft



**City of Cisco  
City Council Agenda Memo  
Item VII. (C)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Sarah Adams, City Manager  
**Presented By:** Sarah Adams, City Manager

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**Agenda Item:**

Consider and Discuss Ordinance No. 0-2025-06 (Trash Rates)

**Narrative:**

The proposed ordinance would raise the current trash rates to be closer to the rates charged by neighboring cities of similar size. Currently, Cisco's minimum utility bill is \$84.84; Eastland's minimum utility bill is \$132.35; Ranger's minimum utility bill is \$115.06; and Breckenridge's minimum utility bill is \$119.81. The ordinance proposes to raise the trash rates approximately 6%.

**Impacts (Citizen, Services, Financial, Personnel):**

Citizens would see the trash portion of their monthly bill increased by approximately \$1.34. (If all the proposed rate increases were approved, the total increase to the utility bill would be approximately \$40.00) The city would use the increased funds to be able to no longer operate the trash service in a deficit.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Ordinance No. 0-2025-06  
Current/Proposed Rate Comparison Sheet

ORDINANCE NO. 0-2025-06

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS AMENDING CHAPTER 10 "GARBAGE AND TRASH", SPECIFICALLY SECTION 10-19 "RATES" OF THE CITY'S CODE OF ORDINANCES RAISING SANITATION RATES; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CISCO, TEXAS:

**Section 1:** That Chapter 10, Article II, Section 10-19 "Rates" of the City's Code of Ordinance be amended to read as follow:

(a) The monthly base charges, not including any tax, for solid waste removal shall be as follows:

(1) **Residential:**

<u>Class</u>	<u>Description</u>	<u>Rates</u>
R-1	One family residence, 96 gallon poly cart per unit	\$ 22.94
R-1	Additional 96 gallon poly cart maximum three (3) per residence	9.48
R-2	Totally disabled person unable to work	21.17

(2) **Commercial:**

C-1	96 gallon poly cart	\$ 24.72
C-1	Additional 96 gallon poly cart maximum three (3) per business	9.48
C-2	Container – Two yards, pickup 1 time per week	89.91
C-3	Container – Two yards, pickup 2 time per week	166.32
C-5	Container – 3 yards, pickup 1 time per week	123.62
C-6	Container – 3 yards, pickup 2 time per week	228.69
C-8	Container – 6 yards, pickup 1 time per week	202.27
C-9	Container – 6 yards, pickup 2 times per week	374.21
C-11	Container – 8 yards, pickup 1 time per week	258.32
C-12	Container – 8 yards, pickup 2 times per week	477.91

(3) **Charges for additional dumps of commercial containers requested by customer:**

C-14	Container – 2 yard	\$ 66.66
C-15	Container – 3 yards	75.00
C-16	Container – 6 yard	91.65
C-17	Container – 8 yard	108.34

**(4) Delivery/Removal Fees**

C-18	Container – 2 yard _____	62.65
C-19	Container – 3 yard _____	62.65
C-20	Container – 6 yard _____	62.65
C-21	Container – 8 yard _____	62.65

Effective Date: This Ordinance shall be effective upon final passage and publication as required by law.

**PASSED AND APPROVED** on first reading on the \_\_\_\_ day of \_\_\_\_\_, 2025.

**PASSED AND APPROVED** on second reading on the \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Stephen Forester, Mayor

**ATTEST:**

\_\_\_\_\_  
Tammy Osborne, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Pat Chesser, City Attorney

Current	Proposed	Difference
\$ 21.60	\$ 22.94	\$ 1.34
\$ 8.93	\$ 9.48	\$ 0.55
\$ 19.93	\$ 21.17	\$ 1.24

\$ 23.28	\$ 24.72	\$ 1.44
\$ 8.93	\$ 9.48	\$ 0.55
\$ 84.66	\$ 89.91	\$ 5.25
\$ 156.61	\$ 166.32	\$ 9.71
\$ 116.40	\$ 123.62	\$ 7.22
\$ 215.34	\$ 228.69	\$ 13.35
\$ 190.46	\$ 202.27	\$ 11.81
\$ 352.36	\$ 374.21	\$ 21.85
\$ 243.24	\$ 258.32	\$ 15.08
\$ 450.01	\$ 477.91	\$ 27.90

\$ 62.65	\$ 66.66	\$ 4.01
\$ 70.49	\$ 75.00	\$ 4.51
\$ 86.14	\$ 91.65	\$ 5.51
\$ 101.82	\$ 108.34	\$ 6.52



**City of Cisco  
City Council Agenda Memo  
Item VII. (D)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Sarah Adams, City Manager  
**Presented By:** Sarah Adams, City Manager

---

**Agenda Item:**

Consider and Discuss Ordinance No. 0-2025-07 (Convenience Station Surcharge)

**Narrative:**

The proposed ordinance would raise the current convenience station surcharge by \$2.00 from the current amount of \$3.00 to the proposed amount of \$5.00. The Convenience Station is currently operating in a deficit; last month, the city collected \$3616.22 in convenience station surcharge fees, but was billed by Republic Services approximately \$10,000.00 to service the Convenience Station. The surcharge has been unchanged since 2021.

**Impacts (Citizen, Services, Financial, Personnel):**

Citizens would see the convenience station surcharge on their monthly bill increased by \$2.00. (If all the proposed rate increases were approved, the total increase to the utility bill would be approximately \$40.00) The city would use the increased funds to be able to no longer operate the Convenience Station in a deficit.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Ordinance No. 0-2025-07

**Ordinance No. 0-2025-07**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 10 "GARBAGE AND TRASH", SECTION 10-38 "RATES/REGULATIONS", TO INCLUDE A NEW RATE FOR THE CONVENIENCE STATION SURCHARGE ON RESIDENTIAL UTILITY BILLS; AND ESTABLISHING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CISCO, TEXAS:**

Article III, Section 10-38 is amended to read as follows:

Sec. 10-38 Rates/Regulations.

- (a) All City of Cisco residential water/sanitation customers shall pay a convenience station surcharge on their water bill in the amount of \$5.00 per month for unlimited use of the convenience station.

Effective Date: This Ordinance shall be effective immediately upon its passage and publication as required by law.

PASSED AND APPROVED on first reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

PASSED AND APPROVED on second reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Stephen Forester, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Osborne, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Pat Chesser, City Attorney



**City of Cisco  
City Council Agenda Memo  
Item VII. (E)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Sarah Adams, City Manager  
**Presented By:** Sarah Adams, City Manager

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**Agenda Item:**

Consider and Discuss Ordinance No. 0-2025-08 (Park Ordinance)

**Narrative:**

In anticipation of the City taking ownership of Legacy Park, the City Manager is requesting that the Council adopt a basic park ordinance regulating the procedures, rules, and hours of all city parks, including Legacy Park and the splash pad.

**Impacts (Citizen, Services, Financial, Personnel):**

None.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Ordinance No. 0-2025-08

**ORDINANCE NO. 0-2025-08**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED; SPECIFICALLY CHAPTER 16 "PARKS AND RECREATION", ADDING ARTICLE III "CITY PARKS", ADDING SECTIONS 16-80 "DEFINITIONS", 16-81 "GENERAL PARK RULES", 16-82 "CONDUCT OF PERSONS IN PARK", 16-83 "LITTERING AND DUMPING PROHIBITED", 16-84 "TOBACCO, ALCOHOLIC BEVERAGES, DRUGS AND GLASS CONTAINERS PROHIBITED", 16-85 "TRAFFIC REGULATIONS", 16-86 "ENFORCEMENT", 16-87 "GENERAL PROVISIONS"; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS** the City Council finds and determines that the City of Cisco needs city park rules and regulations.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, THAT:**

The City's Code Of Ordinances, Chapter 16 "Parks and Recreation" be amended to read as follows:

**Article III CITY PARKS**

**Section 16-80 Definitions.** The following words and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- A. *Alcoholic Beverages* are the same as defined in the Texas Alcoholic Beverage Code, Section 1.04.
- B. *Controlled Substance* means any substance defined as a controlled substance by the Texas Controlled Substances Act (V.T.C.A., Health and Safety Code, Chapter 481).
- C. *Dangerous Drug* shall mean any substance defined as a dangerous drug by V.T.C.A., Health and Safety Code Section 483.001.
- D. *Park* shall mean a park, reservation, playground, splash pad, recreation center or any other area in the city owned, used or designated by the city and devoted to active or passive recreation.

**Section 16-81 General Park Rules.**

- A. Park Hours: Except for events sponsored by the City or unforeseen emergencies, Parks will be open to the public from 7:00 a.m. until 30 minutes prior to sunset every day of the week.

B. Unlawful Entry: It shall be unlawful for any person, other than an employee of the city in the course of their employment, to be or remain in any Park outside Park hours, absent prior written approval from the City.

#### Section 16-82 Conduct of Persons in Parks.

It shall be unlawful for any person in a park to:

- A. Willfully or intentionally damage, destroy or disfigure any building, bridge, table, bench, fireplace, railing or paving material, water line, or other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts or other boundary markers, or other structures or equipment, facilities or park property or appurtenances, either real or personal or commit any acts of criminal mischief.
- B. Dig or remove any soil, rock, stones, trees, shrubs or plants or other wood or materials, or make any excavation by tool, equipment, or blasting, or in any other way injure or impair the natural beauty or usefulness of the Park.
- C. Damage, cut, carve, transplant or remove any tree or plant or injure the bark of any tree or plant.
- D. Willfully interfere with, disrupt or prevent the orderly conduct of any supervised play or amusement program being conducted by the city or other agency.
- E. Possessing and/or discharging any type of firework or explosive device.
- F. Build or attempt to build a fire except on Park grounds, unless using the designated fire pit or barbecue grill.
- G. Gamble or participate in or aid any game of chance.
- H. Allow any dog or pet within Park grounds to be unleashed at any time.
- I. Notwithstanding the above paragraph, no dog or pet will be permitted in the splash pad area or on any area covered in artificial turf.
- J. It shall be unlawful to fail to collect or dispose of any solid waste from a dog or pet on Park grounds.
- K. Hunt, stalk, trap, or kill any bird, animal or other wildlife in or upon Park grounds.
- L. Possess, carry, or discharge any firearm except as allowed by state law.
- M. Occupy the splash pad for any purpose other than playing in the water apparatus.
- N. Use confetti, balloons, silly string, or any other objects capable of being caught in the pumps within the splash pad area.

Section 16-83 Littering and Dumping Prohibited.

It shall be unlawful for any person to:

- A. Throw, discard, dump, deposit or leave in and upon the grounds or waters of a public Park or recreation area any litter, garbage, trash, or debris except in receptacles provided for this purpose. Where public receptacles are not provided, all such litter, garbage, refuse and the like shall be picked up, carried away from Park grounds.
- B. Use the trash receptacles located within a Park for the disposal of waste generated anywhere other than within Park grounds.

Section 16-84 Tobacco, Alcoholic Beverages, Drugs, Glass Containers Prohibited.

- A. It shall be unlawful for any person to consume within Park grounds or bring into Park grounds Alcoholic Beverages, Controlled Substances, or Dangerous Drugs. It shall be unlawful for any person to consume tobacco products within Park grounds.
- B. It shall be unlawful for any person to bring into, have in one's possession, or leave any glass containers within Park grounds.
- C. It shall be unlawful for any person to cause a fire in a trash receptable or in any area of the park.
- D. It shall be unlawful for any person to throw away any lighted tobacco, cigars, cigarettes, matches or other lighted material, intentionally or by recklessly discarding a burning cigarette in the trash receptacles or any area of the park.

Section 16-85 Traffic Regulations.

It shall be unlawful for any person to:

- A. Fail to obey police or traffic officers or City employees instructing or directing traffic or parking whenever needed in the Parks and on city streets immediately adjacent thereto.
- B. Fail to observe carefully all traffic signs indicating caution, stopping, or parking on or near Park grounds.
- C. Park or station a vehicle on Park grounds other than in an established or designated parking area.

Section 16-86 Enforcement.

- A. The City of Cisco shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law.
- B. Enforcement of this Ordinance shall be the responsibility of the Code Enforcer, the Chief of Police, or their designee, and such other persons designated by the City.
- C. Any person violating any provision of this Ordinance is subject to being banned from using any or all of the city parks as well as prosecution for criminal violations.
- D. Any person violating any provision of this Ordinance shall, upon conviction, be fined a sum not exceeding \$500.00 plus court costs and administration fees as applicable. Each day that a provision of the Ordinance is violated shall constitute a separate offense. An offense under this Ordinance is a Class C misdemeanor.

**Section 16-87 General Provisions.**

If any section, paragraph, subdivision, clause, phrase, or provision of this Ordinance is hereafter determined to be invalid or violative of the laws of the State of Texas or the Constitution of the United States by a court of appropriate jurisdiction, such finding of invalidity shall affect the continued enforcement only of the provision or provisions so determined to be invalid, it being the intent of the City Council of the City of Cisco that all other terms and provisions of this Ordinance not affected thereby shall remain in full force and effect.

**Effective Date.** This ordinance shall be effective on July 1, 2025, and upon publication as required by law.

**PASSED AND APPROVED** on the first reading this the \_\_\_\_\_ day of June 2025.

**PASSED AND APPROVED** on the first reading this the \_\_\_\_\_ day of June 2025.

**ATTEST:**

\_\_\_\_\_  
Tammy Osborne, City Secretary

\_\_\_\_\_  
Stephen Forester, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William P. Chesser, City Attorney



**City of Cisco  
City Council Agenda Memo  
Item VII. (F)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Robert McIntosh  
**Presented By:** Tammy Osborne, City Secretary

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**Agenda Item:**

Consider and Discuss Grant of License for 1200 W. 10<sup>th</sup> St.

**Narrative:**

Mr. McIntosh owns the property located at 1200 W. 10<sup>th</sup> St. In the past, the property has been prone to flooding. Mr. McIntosh has proposed to replace a culvert and improve a retaining wall on his property to alleviate flooding concerns, however, both the culvert and retaining wall create an encroachment onto the city's easement in both Ave. O and W. 10<sup>th</sup> St. Mr. McIntosh requests that the city approve the Grant of License so he can make the improvements with the city's permission.

**Impacts (Citizen, Services, Financial, Personnel):**

None.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** Grant of License Agreement including Map  
Drawings and photos from Mr. McIntosh

**GRANT OF LICENSE TO POSSESSION, USE AND  
ENJOYMENT OF REAL PROPERTY**

THE STATE OF TEXAS   )  
                                  )  
COUNTY OF EASTLAND)

KNOW ALL MEN BY THESE PRESENTS:

This license made and entered into by and between the City of Cisco hereinafter called "Grantor", and Robert McIntosh, hereinafter called "Grantee", this the 9th day of June, 2025.

WHEREAS, it has been brought to the attention of Grantor that necessary drainage improvements be located in Lot 1 Block 24, OT Cisco, 1200 W. 10<sup>th</sup> Street, City of Cisco, Eastland County, Texas which encroaches upon Avenue O and W. 10<sup>th</sup> Street within the City of Cisco, Eastland County, Texas (the "Encroachment"); and

WHEREAS, Grantor has been advised by its City Manager that the Encroachment does not interfere with the usual flow of traffic on Avenue O or W. 10<sup>th</sup> Street; and

WHEREAS, Grantor has no plans to widen or alter Avenue O or W. 10<sup>th</sup> Street where the Encroachment exists and does not anticipate any need to widen or alter said street; and

WHEREAS, Grantee is attempting to facilitate drainage improvements to eliminate potential flooding conditions at said property, and requires the assurance of Grantor that Grantee can continue to possess, use and enjoy the property, including the Encroachment located on Avenue O and W. 10<sup>th</sup> Street without the interference from Grantor; and

WHEREAS, Grantor has heretofore, by action of the City Council of Cisco, Texas, authorized the execution of this agreement by the undersigned for, and on behalf of, Grantor.

NOW THEREFORE, in consideration of the premises and TEN DOLLARS (\$10.00) and other good and valuable consideration paid to Grantor by Grantee, the receipt and sufficiency of which is hereby acknowledged, Grantor grants to Grantee, his heirs, successors, and assigns, the free, uninterrupted and perpetual use of the Encroachment which now encroaches upon Avenue O and W. 10<sup>th</sup> Street, as more particularly described in the plat attached hereto as Exhibit A, in Lot 1, Block 24, OT Cisco at 1200 W. 10<sup>th</sup> Street, City of Cisco, Eastland County, Texas.

By the acceptance of this Grant of License, Grantee, agrees for himself, his heirs, successors and assigns, that should the Encroachment cease to exist this Grant of License will terminate as to such encroachment.

EXECUTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Stephen Forester, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Osborne, City Secretary

THE STATE OF TEXAS    )  
                                      )  
COUNTY OF EASTLAND    )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by STEPHEN FORESTER, Mayor of the City of Cisco, Texas, a Municipality, on behalf of said Municipality.

\_\_\_\_\_  
NOTARY PUBLIC STATE OF TEXAS  
PRINTED NAME: \_\_\_\_\_  
COMMISSION EXPIRES: \_\_\_\_\_

EXHIBIT A

Draft

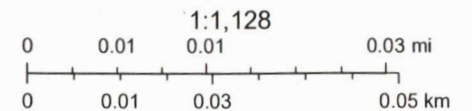
# Eastland CAD



6/3/2025, 9:41:41 AM

Parcel Points  Parcels

History Line



Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri  
Community Maps contributors, Map layer by Esri

Eastland CAD

This product is for informational purposes and is not prepared for, or be suitable for legal, engineering, or surveying purposes. Information contained on this map is not warranted and the Appraisal District or Pritchard & Abbott, Inc. is not liable for any errors.

NEW

60 FT DRIVE  
60 FT.

Address

1200 W. 10<sup>th</sup> Street  
CISCO TEXAS 76437

Alley  
40 FT. →  
DRIVEWAY NOW  
cancel 60 FT.

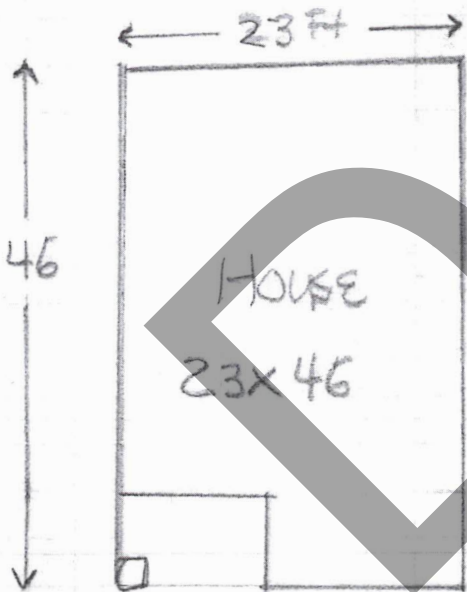
60 FT. PIPE

← ALLEY  
DRIVE WAY  
40 FT.  
DRAIN PIPE  
60 FT. LONG

OPEN 3<sup>1</sup>/<sub>2</sub> inch  
HARD plastic

1 FT X 5 FT.

open  
DRAINAGE  
5 FT. A CROSS



1 FT. wide  
WALL  
3 1/2 FT.  
High  
WALL

← 5 FT. →

OPEN  
Ditch  
of 60 FT.  
Long  
Between  
2 FT. up 4 FT  
High WALL

OPEN Ditch  
of 60 Feet  
cancel

City Road  
covered  
with  
Asphalt

← 50 FT. ACROSS →

TREE

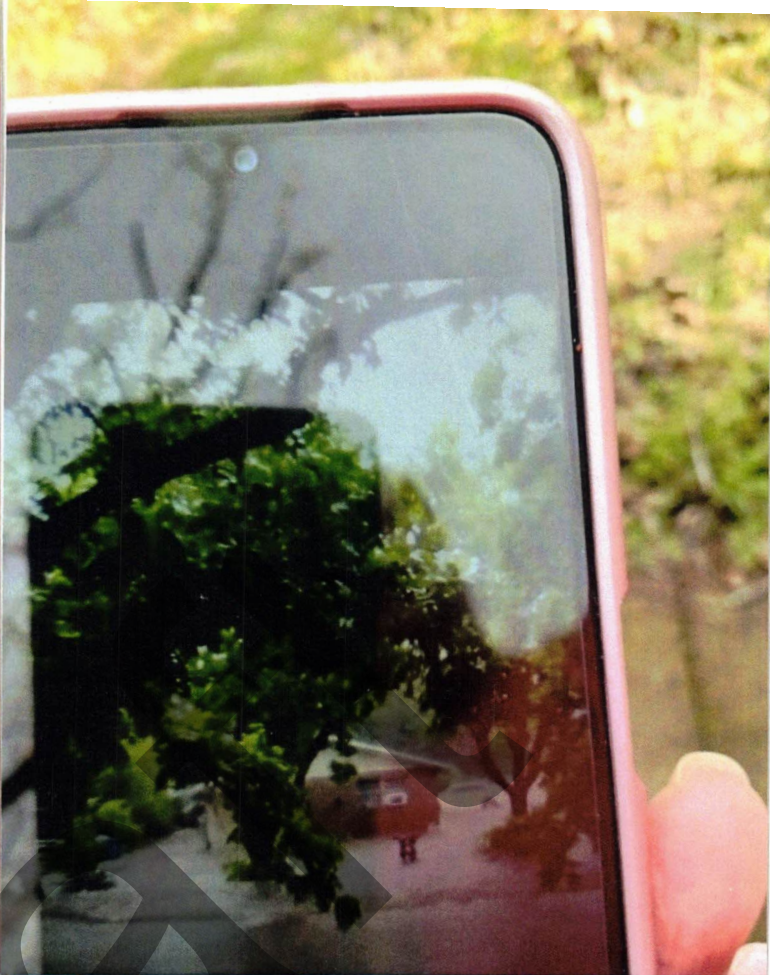
TREE

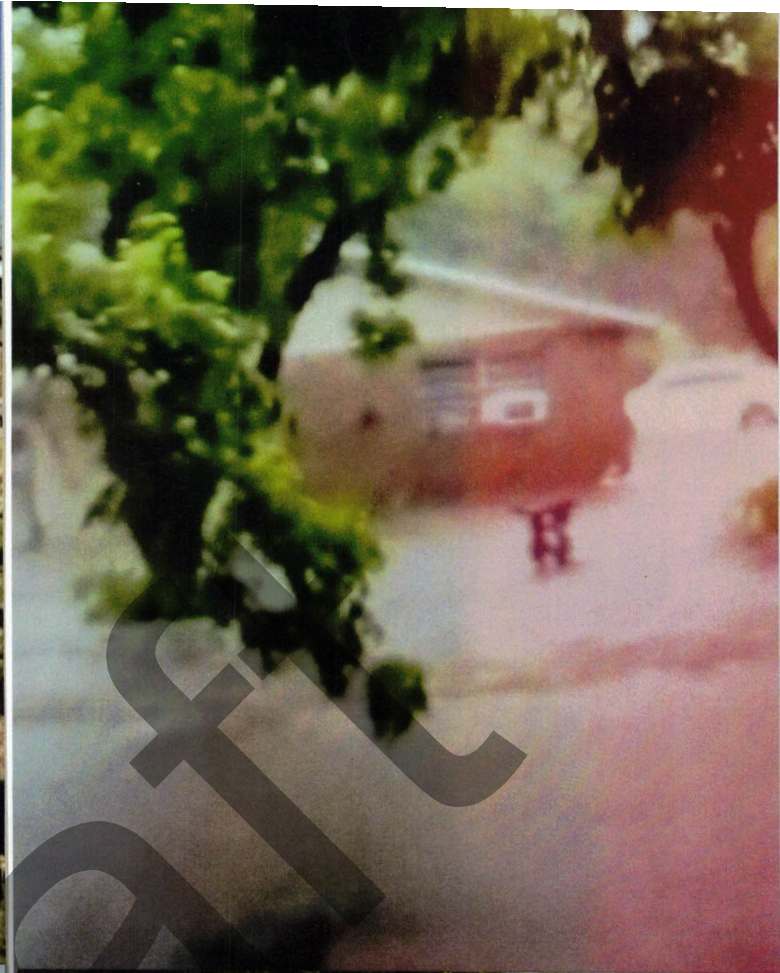
TREE

city sign  
yield

15

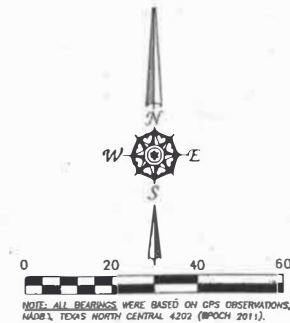
underground  
Pipe







Showing: Real property and visible improvements situated  
'48' of Lot 1, McDaniel & Schilling Resubdivision of Lot 4,  
04, City of Cisco, Eastland County, Texas, according to the  
or map thereof recorded in Slide 91, Plat Records, Eastland  
y, Texas, being that same tract of land described in a deed  
bby Dave Hogue et. al. recorded in Instrument No.  
.000612, Official Public Records, Eastland County, Texas.



SURVEY EXAMINED AND ACCEPTED  
BY PURCHASER(S) / BORROWER(S)

DATE: 3-20-2025

LEGEND

- SET 1/2" REBAR ROD WITH SURVEY CAP STAMPED NPS 4324; UNLESS OTHERWISE NOTED HEREON
- FOUND 1/2" REBAR ROD (CONTROL MONUMENT)
- FOUND 3/8" REBAR ROD WITH SURVEY CAP STAMPED NPS 4378 (CONTROL MONUMENT)
- GAS METER
- UTILITY POLE
- TELEPHONE PEDestal
- WATER METER
- DOWN CUT
- FOURCE LINE
- OVERHEAD UTILITY LINE
- EASEMENT LINE
- BUILDING LINE
- LOT/DEED LINE
- SURVEY LINE
- DESCRIBED TRACT
- COVERED AREA
- CONCRETE AREA

Notes: According to the Flood Insurance Rate Map for The City of Cisco, Eastland County, Texas, Community Panel No. 480203 0001 B, Dated August 6th, 1997, this lot is in Zone C, which is defined as areas of minimal flooding.



I, Harney Dan Arnold, Texas R.P.L.S. No. 8224, do hereby certify to Security Title Company & MGN Land Management and Development that this which accurately represents as on the ground survey done under my supervision and conforms in all ways to the Texas Board of Land Surveying Land & Survey Standards, and plans are genuine monuments, overlaps or (microfilm) scans or sheets.

02-11-2025



**City of Cisco  
City Council Agenda Memo  
Item VII. (G)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** City Council  
**Presented By:** Pat Chesser, City Attorney

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**Agenda Item:**

Consider and Discuss Potential November Election with City Attorney Regarding Possible Uses of Sales Tax Funds Related to a Termination or Reduction in Funds of the Cisco Development Corporation and the Cisco 4A Development Corporation.

**Narrative:**

The City Council will consult with the City Attorney to discuss details of calling an election for the November Uniform Election date, including how sales tax funds can be used if they are no longer allocated to the Cisco Development Corporation and the Cisco 4A Development Corporation.

**Impacts (Citizen, Services, Financial, Personnel):**

Financial Impact to the city's budget and potential increase in city services.

**Legal Review:** ☒ Y/N or ☐ N/A

Discussed with Pat Chesser

**Exhibits:**



**City of Cisco  
City Council Agenda Memo  
Item VII. (H)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Mayor Forester, Councilmember Toof, Councilmember Bruner  
**Presented By:** Mayor Forester

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**Agenda Item:**

Consider Calling A Special Election for the November Uniform Election Date to Propose to the Voters a Proposition to Terminate or Reduce Funding to the Cisco Development Corporation and the Cisco 4A Development Corporation.

**Narrative:**

The City Council has been hearing from a group of citizens requesting that the Council place a proposition on the ballot (as opposed to them circulating a petition), to terminate the Cisco Development Corporation and the Cisco 4A Development Corporation. The Council can decide to call an election to terminate the corporations altogether or reduce the funding the corporations receive. The Council can also, within the same proposition, choose to reallocate the sales tax funds received from the termination or reduction of the corporations. If the Council wishes to move forward by calling an election, a resolution will be presented after consultation with the City Attorney.

The last day for the Council to call a Special Election for the November Uniform Election date is August 18, 2025.

**Impacts (Citizen, Services, Financial, Personnel):**

Citizens would be able to vote on how sales tax funds are used.

**Legal Review:** ☒ Y/N or ☐ N/A

Discussed with Pat Chesser

**Exhibits:**



**City of Cisco  
City Council Agenda Memo  
Item VII. (I)**

**Meeting Date:** 05/27/25  
**Department:** City Council  
**Requested By:** Sarah Adams, City Manager  
**Presented By:** Sarah Adams, City Manager

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**Agenda Item:**

Consider and Discuss Personnel Matters Regarding Cisco Development Corporation and Cisco 4A Development Corporation. (Executive Session)

**Narrative:**

The Council will retire into Executive Session under Government Code, Section 551.074 Personnel Matters, and discuss personnel matters regarding the Cisco Development Corporation and Cisco 4A Development Corporation.

**Impacts (Citizen, Services, Financial, Personnel):**

**Legal Review:** ☒ Y/N or ☐ N/A

Discussed with Pat Chesser

**Exhibits:**



**City of Cisco  
City Council Agenda Memo  
Item VIII (J)**

**Meeting Date:** All  
**Department:** City Council  
**Presented By:** Mayor Stephen Forester

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**Agenda Item:**

Items of Community Interest

**Narrative:**

It is the intent of this item to provide members of the City Council and/or city staff the opportunity to make a report about items of community interest, which may include:

- ~expressions of thanks, congratulations, or condolence;
- ~information regarding holiday schedules;
- ~honorary recognition of City officials, employees, or other citizens or entities
- ~reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee;
- ~announcements involving an imminent threat to the public health and safety of people in Cisco that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Sections 551.0415 and 551.042.

**Impacts (Citizen, Services, Financial, Personnel):**

None

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** None



**City of Cisco  
City Council Agenda Memo  
Item IV**

**Meeting Date:** All  
**Department:** City Council/Citizens  
**Presented By:** Mayor Stephen Forester

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**Agenda Item:**

Citizen/Visitor Comments

**Narrative:**

City Council has adopted a policy providing guidelines to allow for public comment during Council meetings. Citizens are given the opportunity to give public comment at Regular Council meetings, and Called Council meetings. Comments are limited to five (5) minutes . Because of provisions of the Open Meetings Act, members of the Council are not allowed to respond or take part in any discussion related to the comments made.

Texas Law Requires the following:

~A Council must allow every person who wishes to address the board on an agenda item to do so during or before the board's consideration of the item.

~ A council must allow public comment before or during the board's consideration of agenda items at all open meetings as defined by the OMA;

~A Council may establish reasonable rules for public comments including rules that limit the total time a member of the public can address the Council on a given item

~ A council may not prohibit public criticism of the board, including criticism of any act, omission, policy, procedures, program, or service; and

~ If a council adopts rules limiting the amount of time a member of the public may have to address the board, but does not use simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, then the board must provide at least twice the amount of time for non-English speakers who need a translator.

**Impacts (Citizen, Services, Financial, Personnel):**

Citizens have the opportunity to directly address the City Council with comments or concerns.

**Legal Review:** ☐ Y/N or ☒ N/A

**Exhibits:** None