



July 22, 2020

Dear Valued Y Members and Friends,

Regrettably, we learned recently that a member of our staff has been diagnosed with COVID-19. This individual had a confirmed positive test on July 20<sup>th</sup>, 2020. The individual began self-quarantine on July 18<sup>th</sup>, 2020 and has been in quarantine since notification of the test results.

Upon notification of the positive test, we have been in contact with the Grant County Health Department to continue follow up on this matter and ensure we are taking all proper steps to maintain a healthy environment for everyone.

**Action steps for our Staff:**

1. Our staff are still required to wear masks and will continue to do so. We will continue to maintain social distancing of at least 6 feet and ensure our members are doing the same.
2. We will be conducting temperature checks as our staff enter the building for their shift. If they have a temperature, they will be asked to leave the facility until they are fever free for 24 hours. Please note that all of our director-level staff have been or are in the process of being tested.
3. We have taken steps to disinfect and deep clean all areas our employee frequented last week.

**Cleaning and Disinfection plan that is still in place:**

The following protocols have been added to our regular procedures for cleaning and disinfection:

- Hand sanitizer available for Members and Staff throughout the building
- Program & exercise equipment disinfected between each use
- Frequently touched surfaces including locker rooms, showers, etc. disinfected once/hour

If you have any questions related to the above statement, please feel free to contact our Senior Leadership Team and we will answer them the best we can. You are welcome to call the Y between 9am and 5pm at 765.664.0544 or you can contact us via e-mail. Thank you for your understanding.

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