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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Roecks called the regular meeting to order with the Pledge of Allegiance.

Roll call took place. Those present were Mayor Carrie Roecks, and Councilmembers Tim Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Public Works' Dave Thompson and Clerk/Treasurer Heidi Johnson were also in attendance.

Mr. Fricke made a motion to excuse Clint Stevenson from the meeting. Mr. Whitman seconded the motion. Motion carried.

Mr. Fricke made a motion to approve the amended agenda. Mr. Whitman seconded the motion. Motion carried.

Mr. Whitman made a motion to approve the minutes of the 05/21/2025 regular meeting. Mr. Fricke seconded the motion. Motion carried.

ANNOUNCEMENTS

- Freeman High School graduation June 7th at 3pm
- Town Hall closed 06/19 for Juneteenth
- Fairfield's Flag Day celebration 06/14, parade starts at 11am

COUNCIL REPORTS - None

COMMITTEE REPORTS - None

PLANNING COMMISSION

- Gregg Tenner, Planning Commission President, said that two of the Planning Commission members, Julie Hoffmeyer and Beth Bowan, offered to do more extensive research regarding what was needed for the town to hire a Code Compliance Officer. Council agreed to this.

PUBLIC COMMENT - None

ORDINANCES/RESOLUTIONS

Mr. Fricke made a motion to approve Ordinance 25-01, amending the 2025 budget. Mr. Whitman seconded the motion. Motion carried.

Mr. Whitman made a motion to approve resolution 25-03, updating the town's fee schedule. Mr. Fricke seconded the motion. Motion carried.

OLD BUSINESS

- Ms. Roecks updated Council with the nuisance issues at 206 N First Street. She has not heard back from the owner regarding all of the violations. She asked Mrs. Johnson to contact the town's attorney and have him send an additional letter.

NEW BUSINESS

- Council discussed a request made by a potential property buyer, requesting permission to have an ADU that has a common sewer and water service with a primary residence. Council reviewed the regulations, and the majority agreed that one utility connection for each service could be allowed on a lot with single ownership. Mrs. Johnson will contact the requestor, Joseph Boger.

55 STAFF REPORTS

56 Public Works

- 57 - Mr. Thompson reported that there are still three concerning trees that need to be addressed in
58 town. Based on the quotes received last spring, Janson McElfish Tree Care was the cheapest.
59 Mrs. Johnson called to get a new quote from McElfish, and they said they would honor last
60 year's quote.
61 **Mr. Fricke made a motion to approve the quote from McElfish Tree Care. Mr. Whitman**
62 **seconded the motion. Mr. Whitman suggested double checking that the cottonwood on B**
63 **Street is healthy enough that it shouldn't come down completely. Motion carried.**
64 - Mr. Thompson said that Public Works will be starting the utility work on Lake Street on June 23rd.
65 This project will replacing the lateral sewer lines to the property lines on the north side of East
66 Lake Street and later replacing the water mainline. Homeowners will be notified.
67 - The Transportation Improvement Board project will begin in July, with Spokane County doing the
68 work. The amounts quoted from the County were far less than the grant awards, so there have
69 been some amendments to the contract.
70 - Ziply Fiber has requested a right-of-way (ROW) permit to install fiber lines throughout town.
71 There are several things that need to be addressed before allowing for ROW
72 construction/obstruction. Council would like to see a ROW permit for each road on each block
73 (from intersection to intersection), and applicable fees included. Mr. Thompson said he has
74 additional notes, as well.
75

76 Clerk/Treasurer

- 77 - Mrs. Johnson showed Council a brochure on a program called textmygov. This program can
78 receive and send text messages from groups to alert them (or the town) of important issues or
79 events coming up. A map can be used to capture phone numbers in a certain area of town to
80 notify them of any potential leak or other issue.
81 **Mr. Fricke made a motion to approve the quote from textmygov. Ms. Harnois seconded**
82 **the motion. Motion carried.**
83 - The past due list was reviewed.
84 - **Mr. Fricke made a motion to approve the May Utility Bill adjustments. Mr. Whitman**
85 **seconded the motion. Motion carried.**
86 - Mrs. Johnson gave the Treasurer's Report, stating that the total amount of all funds at the end of
87 May was \$849,653.04.
88

89 PUBLIC COMMENT

- 90 - Mr. Tenner said congratulations to the two SE Spokane County Fair princesses who live in
91 Rockford, Maddy Johnson and Morgan McIntire.
92

93 APPROVE CHECKS

94 **Mr. Fricke made a motion to approve checks 19009-19031, and 3 EFTs, for a total of \$36,371.74. Mr.**
95 **Whitman seconded the motion. Motion carried.**

96
97 **Mr. Willms made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion**
98 **carried.**
99

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101
102 Meeting was adjourned at 8:21pm.
103
104
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107 _____
Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor