

**Minutes of the Regular Meeting
Joint Powers Board
September 21, 2022**



**NORTHWEST SUBURBAN
INTEGRATION SCHOOL DISTRICT**
A Global Community Learning and Growing Together

Call to Order

Chair Eric Gordee called the regular meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, September 21, 2022 via Zoom with the following members present: Nikki Aune, Eric Gordee, Erin Heers-McArdle, Jackie Mosqueda-Jones, Ben Woksonsommers, and ex-officio Melissa Jordan. Absent: Christi Tullbane, Bob Sansevere. Also in attendance: ISD 728 Superintendent Dan Bittman, Dustin J. Reeves, Business Manager, and Sue Anderson, NWSISD.

Approval of Agenda

Motion by Woksonsommers, seconded by Mosqueda-Jones, to approve the agenda as presented for September 21, 2022. Upon roll call, all voted in favor, none voted against. Motion carried.

NWSISD Programs and Other Reports

1. NWSISD Financial Report: Reeves presented the monthly financial report, including the high school grant update and federal grant update.
2. Executive Director Report: Jordan provided an overview of the Essence and Step-Up programs; draft copy of the 2022-23 Strategic Action Plan, and draft copy of the 2022-23 Executive Director goals.

Discussion/Approval Items

Designation of Identified Official with Authority for the MDE External User Recertification

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). BE IT RESOLVED by the Joint Powers Board of Northwest Suburban Integration School District to authorize Melissa Jordan to act as the Identified Official with Authority (IOWA) for Northwest Suburban Integration School District 6078-62. Motion by Heers-McArdle, seconded by Mosqueda-Jones to approve as presented. Upon roll call, all voted in favor, none voted against.

Transportation Management Services RFP

Motion by Mosqueda-Jones, seconded by Heers-McArdle, in favor of the NWSISD Executive Director and Transportation Sub-committee to execute the RFP for Transportation Management Services, with the understanding of minor additional language may be added to the RFP as presented to the JPB on September 21, 2022. Upon roll call, all voted in favor, none voted against.

Board Meeting Format – Virtual/In-Person Discussion

Motion by Woksonsommers, seconded by Gordee, for continuation of board meetings to be held virtually for the 2022-23 school year and that members must identify their location when participating in meetings per Open Meeting Law. Due to the distance several board members must travel, virtual meetings are prudent for business to be conducted. Upon roll call, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Heers-McArdle, seconded by Gordee, to approve the Consent Agenda of routine action items including Check register for June, July and August 2022; Minutes from the regular Joint Powers Board Meeting held on June 15, 2022 and Resignation of Nneka Onah, FCE Program Specialist. Upon roll call, all voted in favor, none voted against. Motion carried.

Written Information

- IDP: Bdote Sacred Sites Tour – October 5, 2022
- 2022-23 College and Career Tour Site Visits

Adjournment

Motion by Heers-McArdle , seconded by Woksonsommers. to adjourn the meeting at 7:00 PM. Upon roll call, all voted in favor, none voted against. Motion carried.

Bob Sansevere, Board Clerk