

1 **Rockford Town Regular Council Meeting**
2 **February 19, 2020 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,
11 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works Director Dave
12 Thompson were also in attendance.
13

14 **Mr. Benson made a motion to approve the amended agenda. Mr. Laude seconded the motion. Motion**
15 **was carried.**

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17 **Mr. Benson made a motion to approve the minutes from the 02/05/2020 regular meeting. Mr. Fricke**
18 **seconded the motion. Motion was carried.**
19

20 ANNOUNCEMENTS

21 None
22

23 COUNCIL REPORTS

24 Ms. Harnois reported that there will be a "census outreach" dinner/open house provided to Rockford
25 residents on 03/26/2020 at 5:30pm. The purpose of the dinner is to get the residents information about the
26 importance of completing the census. There will be an opportunity to fill out their census survey online
27 during the open house, for anyone who wants to. The cost of the event is covered by grant funds from
28 Washington Non-Profits Association. Also, for the purpose of allowing residents to fill out their census
29 information online, Town Hall will also be open at later hours a couple of times and a Saturday morning
30 before the census deadline.
31

32 Mr. Thompson asked if Mr. Benson has gotten anywhere on getting the game cams installed. Mr. Benson
33 said no.
34

35 COMMISSION REPORTS

36 None
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38 COMMITTEE REPORTS

39 None
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41 PUBLIC COMMENT

42 Resident Tom Tyler asked what time the census outreach is. Ms. Roecks said 5:30pm.
43

44 ORDINANCES/RESOLUTIONS

45 None
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47 OLD BUSINESS

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49 NEW BUSINESS

50 Ms. Harnois said that there was a man selling roses out of his truck last week. He came into Town Hall to fill
51 out a temporary use permit for which there is no fee. Ms. Harnois said that Council should discuss possibly

52 adding a fee for the permit application. After some discussion, it was decided that the town would charge
53 \$50/year. The fee will be formally adopted at the next regular meeting with a new fee schedule resolution.

54
55 STAFF REPORTS

56 Public Works

- 57 - Mr. Thompson said that he got notice that Rockford's Project Engineer for the Transportation
58 Improvement Board, Gloria Bennett, will be retiring on 02/27/2020. She mentioned to Mr.
59 Thompson that it is now up to the towns to do their own bidding on TIB funded projects and that
60 he should get started on the crack-sealing project bids. Mr. Thompson has contacted JUB and
61 they will help with the process.
- 62 - Regarding previous discussions with Council over the last couple of years, Mr. Thompson spoke
63 with JUB Engineers' Layne Merritt, who said that updating Rockford's Design Construction
64 Standards will cost approximately \$6700. These standards will mimic the standards of Deer
65 Park, which Council has previously reviewed.
- 66 - The storm drains may need to be cleaned out by hiring Big Sky Industries to use their Vactor
67 Truck. The State used to clean them, but now say that it is the town's responsibility.

68
69 Clerk/Treasurer

- 70 - January's Treasurer Report shows a total of \$568,582.50 in all funds.
- 71 - Per the previous regular meeting, Deputy Clerk Jennie Hagen received a copy of the agreement
72 with Spokane County to have access to their recorded documents for each parcel in town.
73 **Ms. Harnois made a motion to accept the Spokane County Document Viewer Subscription**
74 **Agreement. Mr. Fricke seconded the motion. Motion was carried.**
- 75 - Mrs. Johnson said that the State Auditors contacted her to say that because the town's annual
76 revenue is less than \$2 million, going forward they will be doing an accountability audit every two
77 years instead of an accountability and financial audit every three years.
- 78 - Ms. Harnois thanked Ms. Hagen for working on some very big projects that will really help the
79 future of the town.

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81 PUBLIC COMMENT

82 None

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84 APPROVE CHECKS

85 **Mr. Stevenson made a motion to reapprove checks 16446-16461, with check number 16455 being**
86 **voided, for a total of \$8,016.22. Mr. Benson seconded the motion. Motion was carried.**

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88 **Mr. Stevenson a motion to adjourn the meeting at 7:37pm. Mr. Benson seconded the motion. Motion**
89 **was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor