

# **PLEASE POST**



## **ALL FULL-TIME CLERKS**

**PHILADELPHIA BID INSTALLATION**

### **AUTOMATED VACANCY NOTICE**

**(5 PAGES)**

**CLERK POSTING # 225100**

**OPEN: 5-22-2020 CLOSE: 6-2-2020**

**PHONE JOB BIDDING 1-877-477-3273 OPTION 2  
TDD 1-800-877-8339**

#### **Job Bidding on LiteBlue**

**LiteBlue is available on the internet at [LiteBlue.usps.gov](http://LiteBlue.usps.gov)**

**BIDS CAN BE SUBMITTED FOR POSTED POSITIONS THROUGH ENTRY INTO ANY OF THE AVAILABLE AUTOMATED BIDDING OPTIONS 24 HOURS A DAY, 7 DAYS A WEEK DURING THE TIME THE POSING IS OPEN.**

R0206  
BC416544 Philadelphia(PA) Bid  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/20/2020 14:31:49  
Page: 1 of 5

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 225100 Clerk Opening Date : 05/22/2020 Closing Date : 06/02/2020  
JOB ID: 71758626 2320-0015 CUSTOMER RETENTION P7 06 TOUR II LDC:76 EG:1=Full Time  
AGENT  
Bidding Vacant 21080181 PHILADELPHIA - CUSTOMER BUSTLETON Clerks -  
RETENTION TEAM NonHQ

JOB SLOT COMMENTS: PAA # Sales Retention Team (SRT). Domiciled in Bustleton Post Office,  
9925 Bustleton Avenue, Philadelphia PA 19115  
Position performs other duties as assigned.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : SHAHAR NASAGI EMP ID: 8168 ON DATE: 05/08/2020

\*\*\*\*\*

JOB ID: 71758627 2320-0015 CUSTOMER RETENTION P7 06 TOUR II LDC:76 EG:1=Full Time  
AGENT  
Bidding Vacant 21080181 PHILADELPHIA - CUSTOMER BUSTLETON Clerks -  
RETENTION TEAM NonHQ

JOB SLOT COMMENTS: PAA # Sales Retention Team (SRT). Domiciled in Bustleton Post Office,  
9925 Bustleton Avenue, Philadelphia PA 19115  
Position performs other duties as assigned.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : HALIMAH HARPER EMP ID: 5790 ON DATE: 05/08/2020

\*\*\*\*\*

R0206  
BC416544 Philadelphia(PA) Bid  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/20/2020 14:31:49  
Page: 2 of 5

JOB ID: 71819340 0203-0013 HR CLERK - SAFETY P7 06 TOUR II LDC:63 EG:1=Full Time  
Bidding Vacant 00046536 SAFETY AND HEALTH (DOCS) PHILADELPHIA Clerks -  
METRO NonHQ  
DISTRICT

JOB SLOT COMMENTS:

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	OFF OFF OFF OFF OFF OFF	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030

POSTING COMMENTS :

VACATED BY : Renee Shelton-Bailey EMP ID: 4645 ON DATE: 04/03/2020

\*\*\*\*\*

JOB ID: 72316982 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC  
Bidding Vacant 00032197 MAIN OFFICE DELIVERY PHILADELPHIA Clerks -  
NonHQ

JOB SLOT COMMENTS: Include Distribution/SSA/Back-up T7/Passport Training & other duties as  
assigned. May be required to work Penns Center, Middle City, 30th Street  
Train Station & University City. Former Rev Position 71110458

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: MAIN OFFICE DELIVERY

WORK SCHEDULE: 0745-1645-60L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	07:45 16:45 060	07:45 16:45 060	07:45 16:45 060	OFF OFF OFF OFF OFF OFF	07:45 16:45 060	07:45 16:45 060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

\*\*\*\*\*

JOB ID: 95274902 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time  
ASSOCIATE  
Bidding Vacant 00032179 DAVID P RICHARDSON CARRIER GERMANTOWN6711 Clerks -  
STATION GERMANTONNonHQ  
WN AVE

JOB SLOT COMMENTS: Must be a SSDA, SSA, Distribution Window Clerk & Window Clerk for at  
least one (1) year. May be required to work Germantown & Mt Airy Retail.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: MOUNT AIRY

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk From To Brk From To Brk From To Brk From To Brk From To Brk	OFF OFF OFF OFF OFF OFF	09:00 18:00 060	09:00 18:00 060	09:00 18:00 060	09:00 18:00 060	09:00 18:00 060

POSTING COMMENTS :

VACATED BY : Dilsie Jackson EMP ID: 8040 ON DATE: 04/30/2020

\*\*\*\*\*

R0206  
BC416544 Philadelphia(PA) Bid  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/20/2020 14:31:49  
Page: 3 of 5

JOB ID: 72317248 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 00032188 POINT BREEZE CARR STA POINT BREEZE Clerks -  
NonHQ

JOB SLOT COMMENTS: INCLUDES OTHER DUTIES AS ASSIGNED. MAY BE REQUIRED TO WORK POINT BREEZE  
AND P  
POINT BREEZE RETAIL.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: POINT BREEZE

WORK SCHEDULE: 0600-1500-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

\*\*\*\*\*

JOB ID: 70620957 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 00032188 POINT BREEZE CARR STA POINT BREEZE POINT BREEZE Clerks -  
NonHQ

JOB SLOT COMMENTS: Include other duties as assigned. May be required to work Point Breeze  
& Point Breeze Retail.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: POINT BREEZE RETAIL

WORK SCHEDULE: 0900-1800-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
09:00	18:00	060	OFF	OFF	OFF	09:00	18:00	060	OFF	OFF	OFF	09:00	18:00	060

POSTING COMMENTS :

VACATED BY : Tabitha Parr EMP ID: 674 ON DATE: 01/03/2020

\*\*\*\*\*

JOB ID: 71382882 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 00032188 POINT BREEZE CARR STA POINT BREEZE Clerks -  
NonHQ

JOB SLOT COMMENTS: Includes other duties as assigned, May be required to Point Breeze and  
Point Breeze Retail.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: POINT BREEZE RETAIL

WORK SCHEDULE: 1030-1930-60L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:30	19:30	060	OFF	OFF	OFF	OFF	OFF	OFF	10:30	19:30	060	10:30	19:30	060

POSTING COMMENTS :

VACATED BY : MAUNEERAH BEY EMP ID: 3157 ON DATE: 05/08/2020

\*\*\*\*\*

R0206  
BC416544 Philadelphia(PA) Bid  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/20/2020 14:31:49  
Page: 4 of 5

JOB ID: 95409636 2320-0001 SALES AND SERVICES KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOCIATE

Bidding Vacant 01013927 FAIRHILL POSTAL STORE RETAIL FAIRHILL FAIRHILL RETAIL Clerks - NonHQ

JOB SLOT COMMENTS: Distribution/SSA/Back-up T7 & other duties as assigned. Domiciled in Fairhill Retail but may be required to work North Phila Station.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: FAIRHILL RETAIL

WORK SCHEDULE: 0845-1745-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:45	17:45	060	08:45	17:45	060	08:45	17:45	060

POSTING COMMENTS :

VACATED BY : Kimberly Wilburn-White EMP ID: 9091 ON DATE: 05/08/2020

\*\*\*\*\*

JOB ID: 72317243 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 00032183 ROXBOROUGH CARR STA ROXBOROUGH Clerks - NonHQ

JOB SLOT COMMENTS: Includes Back up T7 and other duties as assigned. May be required to work at Roxborough Retail Unit.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: ROXBOROUGH

WORK SCHEDULE: 0530-1430-60L-Su-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:30	14:30	060	OFF	OFF	OFF	05:30	14:30	060	05:30	14:30	060	05:30	14:30	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

\*\*\*\*\*

JOB ID: 70805825 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01013933 CASTLE RETAIL POSTAL STORE CASTLE Clerks - NonHQ

JOB SLOT COMMENTS: Distribution/SSA/Back-Up T7/Passport Training and other duties as assigned. Domiciled in Castle but may be required to work Penns Landing, Synder or Southwark

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: CASTLE RETAIL STORE

WORK SCHEDULE: 0830-1730-60L-Su-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:30	17:30	060	OFF	OFF	OFF	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060

POSTING COMMENTS :

VACATED BY : Daniel Odonnell EMP ID: 4266 ON DATE: 05/08/2020

\*\*\*\*\*

R0206  
BC416544 Philadelphia(PA) Bid  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/20/2020 14:31:49  
Page: 5 of 5

JOB ID: 95210712 2320-0001 SALES AND SERVICES KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOCIATE

Bidding Vacant 01013931 SNYDER RETAIL POSTAL STORE SNYDER SNYDER Clerks -  
Established PLAZA RETAIL NonHQ  
STORE

JOB SLOT COMMENTS: Include Back-up T7/Passport Training & other duties as assigned. May be required to work Southwark, Castle & Penns Landing.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: SNYDER RETAIL STORE

WORK SCHEDULE: 0800-0845-60L-Su-MoV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
08:00 17:00 060	OFF OFF	OFF OFF	OFF OFF	08:45 17:45 060	08:45 17:45 060	08:45 17:45 060

POSTING COMMENTS :

VACATED BY : Towanda Outing-Tucker EMP ID: 1572 ON DATE: 04/30/2020

\*\*\*\*\*

JOB ID: 72314850 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Newly 01011037 CLKS DBCS AUTOMATION UN PHILADELPHIA Clerks -  
Established TOUR - III NonHQ

JOB SLOT COMMENTS: Perform other duties as assigned.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1200-2030-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
12:00 20:30 030	12:00 20:30 030	OFF OFF	OFF OFF	OFF OFF	12:00 20:30 030	12:00 20:30 030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

\*\*\*\*\*

JOB ID: 70277201 2340-01XX GENERAL CLERK KP0013 P7 06 TOUR II LDC:18 EG:1=Full Time  
Bidding Vacant 01011032 GENERAL CLKS OFFICE UN TOUR PHILADELPHIA Clerks -  
- II NonHQ

JOB SLOT COMMENTS: Include duties in 3rd Level Front Office & other duties for Lead Sr MDO as assigned.

QUALIFICATIONS : 718 BASIC COMPUTER SKILLS

SECTION: TOUR 2

WORK SCHEDULE: 0700-1530-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF	OFF OFF	OFF OFF	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030

POSTING COMMENTS :

VACATED BY : PATRICIA FAHEY EMP ID: 5066 ON DATE: 04/01/2020

\*\*\*\*\*