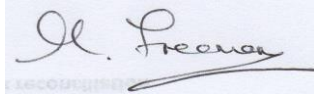


CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG  
Tel: 01451 851988 Email: [nauntonpc@gmail.com](mailto:nauntonpc@gmail.com)  
[www.nauntonpc.org](http://www.nauntonpc.org)

The next meeting of Naunton Parish Council will be held on Monday 18<sup>th</sup> March 2024, starting at 7.30 pm. The meeting will take place in the village hall.



M Freeman, Clerk to the Council

13<sup>th</sup> March 2024

*Members of the public are welcome to attend and are invited to address the council at item 2 on the agenda.*

## AGENDA

### Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (January 2024)
- 4) **Matters Arising** (Clerk's Report and update from Chairman)
- 5) **Planning applications**

#### To comment:

[24/00418/FUL](#) Lavender Hill Farm. Erection of single storey side extension, partial re-skinning and re-roofing of dwelling, and associated works. Deadline 20<sup>th</sup> March.

[24/00487/TDC](#) (Technical Detail Consent) at Land and building East of 3 Littleworth, Naunton. Following 22/03964/PLP, 23/02550/TDC Deadline 16<sup>th</sup> March. Extension requested – officer absent. CDC's tree officer has asked for an assessment of the impact on the trees and the applicant's mitigation plans, a shading assessment and an explanation of the impact on trees during demolition works with appropriate tree protection measures. Clerk has asked for clarification of one of the drawings (

[24/00607/FUL](#) Rear extension and replacement windows at Conifers. Deadline 19<sup>th</sup> April.

[23/03879/FUL](#) Conversion of agricultural barn into a dwelling with associated extensions, alterations and works. Land and Barn South East Of Naunton Downs Farmhouse, Salperton Park Estate, Naunton. Deadline 19<sup>th</sup> March. Note: Highways is recommending refusal as the only mode of transport (cars) is unsustainable.

23/01371/FUL Appeal re: Land and barn west of Church Farm House. Written submissions by 9<sup>th</sup> April. Application Reference: 23/01371/FUL, Appeal

Reference: APP/F1610/W/23/3331701. NPC did not comment on this latest application but can comment at this stage. The comment can be either:

*'I am against the appeal proposals' and explain whether it is for the same reasons as given by the LPA or, if not, explain your own reasons*

*'I support the appeal proposals' and explain why*

The reasons for refusal are listed in detail on the CDC portal under [23/01371/FUL](#) (refused in December 23). The decision notice lists the planning policies which are not complied with: Cotswold District Local Plan Policies: EN1, EN2, EN4, EN 8, EN10, EN12 and EN13; NPPF Sections 12 and 16. NPC objected to the original application. See Clerk’s notes for further information.

To confirm comments made between meetings: None.

To note changes since the last meeting:

[23/03959/FUL](#) Littons. Amendments to approved drawings (Condition 2) of approved application n23/01654/FUL to open up ground floor rooms. Approved plan of ground floor can be found [here](#), for comparison. Awaiting decision. Latest comment is from the Conservation Officer.

[23/03843/FUL](#) Hill Barn Farm. Extension and resubmission of [23/03082/FUL](#) which was permitted in November 2023. This application is to convert a second building, build a link between them for mower storage and add solar panels. Permitted.

[23/04019/TCONR](#) Maintenance to 2 trees at The Old Bakehouse Naunton. Permitted.

23/03259/FUL Replacement animal shelter at Close Cottage. Permitted.

**6) Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field (including dog waste) & benches	Cllr Hanks to report on any works required. See Clerk’s Report for Recreation Field cashbook.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group and partial obstruction in the river at Close Hill bridge.
Village Hall	Cllr Russell to report on Village Hall Committee

**7) Portrait of HM King Charles III.** Councillors to decide whether to apply for a free, framed portrait of HM King Charles which is being offered to community, parish and town councils in the UK. The closing date for applications is 28<sup>th</sup> March 2024. The portrait is A3 sized, 420 mm high and 297mm wide. Size when framed is 640 x 510.

**8) Audit**

Councillors to decide whether to use a GAPTC auditor. Councillors should satisfy themselves that the auditor should be independent of the Council and qualified to audit the Council. See Clerk’s report for further details.

**9) Speeding in the village.**

- a) VAS and 20 mph requirements. See notes in the Clerk’s report for information regarding requirements for mobile VAS as well as requirements for 20 mph speed limit zone and other approaches. Cllrs to decide on any further action.
- b) Councillors to review draft questionnaire requested at the January meeting and decide on any further action.

**10) Finances**

**a) To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £13,996.51 (11 March 2024)

Deposit account balance A/c 01612290: £485.08 (11 March 2024).

**Naunton Parish Council Reconciliation**

Period 1 April to 11 March 2024

Current account 00462740 Online  
 Balance @ 11 March 2024                  £13,996.51

Deposit account 01612290 Online  
 Balance @ 11 March 2024                  £485.60

Total    £14,482.11

Less outstanding cheques    0

Reconciled balance                                  £14,482.11

Cash book summary  
     Opening balance 1.4.23                  £11,289.60  
     Add receipts to date                      £15,434.24  
     Less payments to date                   £12,241.73

Cash book balance                                  £14,482.11

Signed:

Clerk & RFO .....

Chairman .....

Date: 18th March 2024

## b) To approve payments and note receipts

The following payments to be approved				
903	M Freeman	Clerk's salary Feb/March 2024 @ £235.17 p m	LGA 1972 s.112 (2)	470.34
904	PATA	Underpayments for Q3, Q4, Q1	LGA 172 s.111	12.90

The following credits have been received:				
	Deposit a/c	Interest February 2024		0.051
	Deposit a/c	Interest March 2024		0.52
	Current a/c	Rec field rental - Nauntonbury		25.00
<b>Payments between meetings:</b>				
	PATA	Payroll services	SO	23.25
	PWLB	Village Hall loan	DD	1616.95

- c) **Update to PATA quarterly charges.** NPC was unable to update the standing order for £25.80 last year when the rate increased. It has now been increased to £31.05 per quarter for 2024. Councillors to decide whether to approve the new standing order.

**Any other business**

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.*

The next meeting will be held on Monday 20<sup>th</sup> May 2024 at 7.00 p.m. in the village hall. It will comprise the Annual Parish Meeting, followed by the Annual Parish Council Meeting.