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Members of the public are invited to the next meeting of Naunton Parish Council, which will take place on Monday 20<sup>th</sup> May 2024, starting at 7.00 pm. The meeting will take place in the village hall.

M Freeman, Clerk to the Council

16<sup>th</sup> May 2024

*Members of the public are welcome to attend and are invited to address the council at item 4 on the agenda.*

## AGENDA

### Call to order

- 1) **To elect the Chairman of the council for the year 2024/25**
- 2) **To appoint the Vice Chairman of the council for the year 2024/25**
- 3) **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
- 4) **To hear representations from the public regarding items on the Agenda**
- 5) **Approval and signing of the previous meeting's minutes** (March 2024)
- 6) **Matters Arising** (Clerk's Report and update from Chairman)
- 7) **Village traffic survey.** Cllrs Barnes and Gibberson to report on progress and results of the survey. Councillors to decide on further action.
- 8) **Motion requesting GCC to implement a 20mph limit.** Councillors to decide whether to support a motion requesting a 20mph limit on any street where people, live, work, shop, play or learn in Gloucestershire. The motion is:

"Naunton Parish Council:

- Supports the '20's Plenty for Gloucestershire/20s plenty for us' campaign;
- Calls on Gloucestershire County Council to implement 20mph in Naunton; and
- Will write to Gloucestershire County Council to request 20mph speed limits on streets throughout Gloucestershire where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit."

If approved the motion would be copied to GCC Highways Cabinet Member, and to the Head of Highways. Councillors to consider whether to buy bin stickers/banners/car stickers for use by residents. See Clerk's Report for details.

- 9) **Quarry traffic on Summerhill Lane** Councillor Hanks to provide information relating to this issue. Councillors to decide on any action. See the Clerk's report for further details..
- 10) **Large trees in Naunton.** Councillor Pickup to provide information on this item. See Clerk's report for further details. Councillors to decide on any action.
- 11) **GPFA membership.** Councillors to consider whether to renew membership of Gloucestershire Playing Fields Association.
- 12) **Planning applications**

To comment on: None

To confirm comments made between meetings:

24/00872/TCONR Trimming of 5 trees at 2 Village Avenue, Naunton. Clerk posted no objections comments as per Minute 7, 15th November 2021

To note changes since the last meeting:

[23/0067/CWMAJM](#) New cutting shed at Grange Hill quarry. Permitted. See the Decision Notice for conditions.

[24/00487/TDC](#) (Technical Detail Consent) at Land and building East of 3 Littleworth, Naunton. Withdrawn.

[23/03879/FUL](#) Conversion of agricultural barn into a dwelling with associated works. Land and Barn South East Of Naunton Downs Farmhouse, Salperton Park Estate, Naunton. Revised information provided, which addresses comments from Highways and Landscape Officer. Awaiting decision.

[23/01371/FUL](#) Appeal re: Land and barn west of Church Farm House. Application Reference: 23/01371/FUL, Appeal Reference: APP/F1610/W/23/3331701. Awaiting decision. Delays at the Planning Inspectorate.

[23/03959/FUL](#) Opening up ground floor by removing walls, Littons. Permitted 10<sup>th</sup> April. Clerk received confirmation that the skip had a license provided it was lit and coned off.

**13) Insurance.** Councillors to review insurance quotations and decide on a provider. See Clerk’s Report for details.

**14) Review of annual payment for village associations for use of recreation field.** Councillors to decide whether to continue current requested payments:

Naunton Music Society	Annual fee for use of recreation field		100.00
Naunton Social Committee	Annual fee for use of recreation field		300.00
Naunton Village Hall Soc	Annual fee for use of recreation field		100.00

**15) To approve the Certificate of Exemption for 2023/2024**

**16) To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2023/2024**

**17) To approve Accounting Statements (Section 2 of the Annual Return) for 2023/2024**

**18) To note dates for the period for the Exercise of Public Rights (3<sup>rd</sup> June to 12<sup>th</sup> July)**

**19) To review and adopt the Standing Orders for Naunton Parish Council**

**20) To review and adopt the Financial Regulations for Naunton Parish Council** (Note: new Model Financial Regulations have been drafted by NALC. Clerk has adapted the model Financial Regulations to reflect Naunton PC e.g. remove refs to committees, remove refs to Wales etc. But further clarification has been requested for items 4.4 (unspent budgets) ref to 6.12 which is not included – is this 5.12?)

**21) To review the Asset Register** (unchanged since new playground equipment added)

**22) Assets and risk assessment.** To receive reports on council assets and decide on any action required.

Recreation field (including dog waste) & benches	Cllr Hanks to report.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group.
Village Hall	Cllr Russell to report on Village Hall Committee
Bench	Councillors to consider range of replacement benches listed in the Clerk’s report and decide whether to order one of these.

**23) Finances**

**a) To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £24739.30 (12 May 2023)

Deposit account balance A/c 01612290: £486.62 (12 May 2023).

**Naunton Parish Council Reconciliation**

Period 1 April to 12 May 2024

Current account 00462740 Online		
Balance @ 12 May 2023	24739.30	
Deposit account 01612290 Online		
Balance @ 12 May 2024	486.62	
<b>Total</b>	<b>25225.92</b>	
Less outstanding cheques		0.00
Reconciled balance	25225.92	
Cash book summary		
Opening balance 1.4.24	12387.90	
Add receipts to date	12838.02	
Less payments to date		
<b>Cash book balance</b>	<b>25225.92</b>	

Signed:

Clerk & RFO .....

Chairman .....

Date: 20th May 2024

**b) To approve payments and note receipts**

<b>The following payments to be approved</b>				
Epay	ROSPA	Annual playground inspection	LGA 1892 s.8 (1) (i)	111.00
Epay	GPFA	Annual subscription to Glos Playing Fields Assoc	LGA 1972 x. 143	50.00
Epay	Lyster Contracts	Replace gate and gate post on Recreation field	LGA 1892 s.8 (1) (i)	256.10
Epay	t.b.d.	Annual Insurance Premium	LGA 1972 s.111	t.b.d.
Epay	M Freeman	Clerk's salary April May 2024 @ £235.17 p m	LGA 1972 s.112 (2)	470.34

<b>The following credits have been received:</b>				
	CDC	CDC Precept part 1		11955.00
	CDC	CDC CIL payment		441.41
	HMRC	VAT refund		440.59
	Deposit a/c	Interest April 2023		0.50
	Deposit a/c	Interest May 2023		0.52
<b>The following payments were made between meetings:</b>				
DD	PWLB	Village hall loan 1 repayment	LG(MP)A 1976 s.19(3)	1610.97
Note: The total amount outstanding of the £100,00 loan from the PWLB was £77,465 at year end.				

**24) To review existing standing orders and direct payments for FY 24/25**

PATA	Quarterly and annual payroll admin	LGA 1972 s.112 (2)	25.85
St Andrews PCC	Annual lease of the recreation ground	LG(MP)A 1976 s.19(3)	£1.00

**25) To agree dates for meetings in FY 2024/2025** (usually third Mondays i.e. 18th July, 19th September, 21st November, 16th January, 20th March, 15th May)**26) Any other business**

The next meeting will be held on Monday 18<sup>th</sup> July 2024 at 6.30 p.m. in the village hall (t.b.d).

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*