

1 **Rockford Town Regular Council Meeting**
2 **November 7, 2018 7:00pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor pro-tem Micki Harnois called the meeting to order at 7:00pm.
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10 **Mr. Benson made a motion to excuse Mayor Roecks from the meeting. Mr. Fricke seconded the**
11 **motion. Motion was carried.**
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13 Mr. Stevenson lead the group in the Pledge of Allegiance.
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15 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois (acting as
16 Mayor pro-tem), Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and
17 Public Works' Dave Thompson were also in attendance.
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19 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion**
20 **was carried.**
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22 **Mr. Stevenson made a motion to approve the minutes from the 10/17/2018 regular meeting. Mr.**
23 **Laude seconded the motion.**
24

25 LAYNE MERRITT AND BRYAN JENSEN, JUB ENGINEERS
26 2018 CDBG Sewer Project

27 Mr. Merritt explained to council the additional conditions that Union Pacific Railroad has put in place during
28 the project because of an issue that came up with the same type of project in Texas.

29 He told Council that the size of the casing for the sewer line had to be increased from an 18" to a 24", which
30 increased cost. The amount of the increase is about \$23,000, which used up any cost savings the Town had
31 from earlier in the project. This extra increase from this upgrade should not affect the bottom line when the
32 project is complete.

33 Mr. Merritt then explained that the extra observation/inspection by Rail Pros, required by Union Pacific, will
34 cost the Town close to an additional \$10,000 and is not eligible for reimbursement by CDBG.
35

36 Greg Johnson, 321 N First Street

37 Mr. Johnson addressed Council asking if they could brainstorm some new ideas on how he can get sewer
38 up to his property where he wants to build a house. Mr. Stevenson said he would get some numbers on the
39 cost he incurred when doing a similar project. Once he got numbers, Council can discuss having Public
40 Works install the line at the owner's expense. Having the Town do the project should cost less than having a
41 contractor do it. Heidi Johnson said she would ask the attorney if the town could do the project and have the
42 owner pay the Town in installments. Staff will work on getting this information and get back to Council.
43

44 **ANNOUNCEMENTS**

45 - The North Palouse Chamber of Commerce will have their annual Business Expo at the Fairfield
46 Community Center on 11/13/18.

47 - The 2019 Preliminary Budget Hearing and Special Meeting is scheduled for 11/13 at 6pm.

48 - The 2019 Final Budget Hearing will be 11/21 at 7pm.

49 - The Fairfield Service Club is offering a prime rib dinner on 11/10 at 5:30pm at the Community Center.

50 - Fairfield is recognizing Veteran's at their Veteran's Wall on 11/11 at 2pm.

51 - The Conservation District and some local farmers are meeting at the Community Center on 11/12.

52 - The 2019 Fire Levy proposition passed.

53 COUNCIL REPORTS

54 Ms. Harnois attended the IACC conference the last week of October. She mentioned there are several grant
55 opportunities for many different projects. She encouraged the rest of Council to attend next year.

56
57 PUBLIC COMMENT

58 Resident Vicki Bergstrom asked for some clarification on the discussion Council had with Greg Johnson.
59 Resident Ivan Willmschen asked if he heard correctly that the sewer project was going to cost the town an
60 additional \$10,000.

61
62 COMMISSION REPORTS

63 Planning and Zoning/Comprehensive Plan – Ms. Harnois said that the last revisions for the planning and
64 zoning maps will be done by the end of the week and that two public meetings will need to be scheduled for
65 public input on the new and existing regulations. It was decided that the two meetings will be 11/21 at
66 6:45pm and 12/05 at 6:30pm.

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68 COMMITTEE REPORTS

69 None

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71 ORDINANCES/RESOLUTIONS

72 1996 Truck and Plow Surplus

73 **Mr. Benson made a motion to approve Resolution 18-09, surplusing the property as noted. Mr. Fricke**
74 **seconded the motion. Motion was carried.**

75
76 2002 Ford CV

77 **Mr. Stevenson made a motion to approve Resolution 18-10 surplusing the property as noted. Mr.**
78 **Fricke seconded the motion. Motion was carried.**

79
80 OLD BUSINESS

- 81 - 236 Pacific Street Nuisance update – no update
- 82 - Lion's Club Lease – no update
- 83 - Fee Schedule Updates – no update

84
85 NEW BUSINESS

86 Attorney Fees

87 **Mr. Fricke made a motion to approve the agreement with Ogden, Murphy and Wallace regarding their**
88 **2019 fees. Mr. Laude seconded the motion. Motion was carried.**

89
90 2019 Fire Station Rental Contract

91 **Mr. Benson made a motion to approve the rent/utilities agreement with Fire District #11. Mr.**
92 **Stevenson seconded the motion. Motion was carried.**

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94 PUBLIC COMMENT - None

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96 STAFF REPORTS

97 Public Works

- 98 • Mr. Thompson told Council that all fire hydrants in Town have been tested and reported to the Fire
99 Chief. He said that there are a couple that need repairs.
- 100 • Mr. Benson requested that Public Works install a street sign for Cliff Court. Mr. Thompson said he
101 would.

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103 Clerk/Deputy Clerk

- 104 • Past Dues for October where submitted.

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- **Mr. Stevenson made a motion to approve the Utility Bill Adjustments for October. Mr. Fricke seconded the motion. Motion was carried.**
- Mrs. Johnson said she had the October Dispatch Report from the Fire Department if anyone wanted to review it.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 14630 - 14660, and one EFT, for a total of \$46,661.34. Mr. Benson seconded the motion. Motion was carried.

Mr. Fricke made a motion to adjourn the meeting at 8:26pm. Mr. Benson seconded the motion. Motion was carried.

Heidi Johnson, Clerk/Treasurer

Micki Harnois, Mayor pro-tem