

**Recycling Coalition of West Virginia
Meeting Minutes
June 12, 2025
WVDEP Headquarters**

Present:

Mark Holstine, Kyla Morris, Chelsea Runion, Michael Grunau, Rebecca Friend, Rob Vanater, Terri Tyler, Erica Young, Kathy McKinley, Lisa Facemyer, and Annette Hoskins

This meeting was called to order by Chair Mark Holstine at 10:03 am.

Approval of Minutes:

Chair Holstine asked for a motion to approve the minutes from the April 15, 2025 meeting. Rob Vanater made a motion to approve the minutes. Michael Grunau seconded the motion and it passed.

Financial Report

Vice Chair Morris reported that the Coalition had a general operating balance of \$27,581.30 as of April 30th, 2025. There was no activity in the bank account or Visa bank card. As of May 31st, the Coalition's general operating balance remained at \$27,581.30. Michael Grunau motioned to accept financial status. Rob Vanater seconded the motion and it passed.

Bylaws

Chair Holstine expanded on the goals of the Coalition's future via amendments to the current bylaws to be aligned with 501(c)(3) requirements and to give the Coalition true meaning through organizational restructuring. Chair Holstine asked for suggestions on bylaws. The Coalition agreed that the bylaws must define the board of directors, officers, and members and the processes for accepting membership and election of said persons. Discussion occurred to emphasize the importance of representation of Solid Waste Authorities across the state of West Virginia. Other suggestions included changing verbiage in several areas and an amendment to Article IX, clarifying processes.

Any other suggestions for bylaw amendments will be reported to Vice Chair Morris via email.

Networking

Vice Chair Morris asked Rob Vanater to speak to the Coalition about networking opportunities. Rob reported he has contacted Toyota's biodiversity group, Nucor, APG Polytech, Phoenix Technologies, Mountain State Waste, and Clover Stem 4-H about partnering with the Coalition. Other suggestions from the Coalition included possible partnership with Hurt Dirt Composting Company, Conservation Districts, Holly Morgan with the WV Farmers Market Association, Family Resource Networks, and libraries.

Any other suggestions for partnership will be reported to Vice Chair Morris via email.

Vice Chair Morris asked for suggestions pertaining to advertising. Suggestions included announcing the Coalition's upcoming changes, communicating ReFashion Show information with educators more effectively, and utilizing YEP and Carrie Jones at DEP as resources and partners in communicating educational materials.

Survey

Vice Chair Morris reminded members to fill out the survey made available via email and Facebook.

Adjournment

Michael Grunau motioned to adjourn. Rob Vanater seconded the motion and it passed. The meeting was adjourned at 11:17 am.

Next meeting

The next meeting will be held Tuesday, July 8th, 2025 at 10:00 am at the WV DEP Headquarters.