



Sherilyn Fletcher, Principal,  
Dearrana Aguilar, Assistant Principal

Life Changers Christian Academy  
4635 N US Highway 1  
Melbourne FL, 32935

**Before/After School Care Registration Form 2021-2022**

PLEASE SELECT:

- Before Care Only
- Aftercare Only
- Both – Before & Aftercare

HOMEROOM TEACHER: \_\_\_\_\_ GRADE: \_\_\_\_\_

Student's Last Name: \_\_\_\_\_ FirstName: \_\_\_\_\_

Siblings attending LCCA:

Sibling: \_\_\_\_\_ Grade: \_\_\_\_\_

Sibling: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Information:

Parent's Name: \_\_\_\_\_ CellPhone: \_\_\_\_\_

Email: \_\_\_\_\_

Other Adults Authorized To Pick Up Student:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

PLEASE LIST ANY ALLERGIES: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

EPI PEN: YES or NO

**OFFICE USE ONLY - DO NOT WRITE IN THIS AREA**



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Month	Paid	Credit Card	Check/Money order	Date Received	Late Fee
August					
September					
October					
November					
December					
January					
February					
March					
April					
May					



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The LCCA Before/After School Care Program follows all school-wide discipline procedures with some additional policies specific for the B/A School Care Program routines.

- NO STUDENT WILL BE ACCEPTED INTO THE PROGRAM WITHOUT A REGISTRATION FORM AND PAYMENT.
- Registration and Payments: Each year you must re-register your child. Registration does not roll over year to year. ALL payments are due the first day of each month. LATE PAYMENTS MADE AFTER THE FIRST WEEK OF THE MONTH WILL BE ASSESSED A \$10.00 LATE FEE.
- Failure to pay MONTHLY payments in a timely manner will result in termination from the Before/After School Care Program. The family registration fee of \$25.00 is non-refundable, must be paid in advance of enrollment and separate from tuition.

**Payments can be made by credit card, check, or money order payable to LCCA.**

Before School Care students must be dropped off by 6:00 AM

After School Care students MUST be picked up by 6:00 PM.

**An additional charge of \$10.00 per minute will be charged for late pick up after 6:00 PM.**

#### **Before/After School Care Program Safety**

ALL students MUST be signed in & out by someone 18 years of age or older and identified on the student's registration form. Any person picking up a student WILL be asked to provide identification for verification. Students will not be dismissed to anyone that does not have a proper ID.

#### **Switching Classes**

Once students are placed in an AFTERCARE class they cannot be switched to another class. All classes are made up by student-teacher ratio and must adhere to the guidelines.

#### **Lost or Stolen Items**

The LCCA B/A School Care program is not responsible for any misplaced or broken items and/or clothing. Once the classrooms are locked for the day they cannot be re-opened by any staff member. We kindly ask that students do not bring any toys to school. We provide all materials for students' enrichment activities.



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**I have read all of the above and understand the policies and procedures of the DCSC Before/After School Care  
Program.**

**Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_**