
GRIEVANT/UNION

NATURE OF ALLEGATION

DATE OF REQUEST

DATE INFORMATION PROVIDED

TO _____ TITLE _____

FROM _____ TITLE _____

SUBJECT: REQUEST FOR INFORMATION & DOCUMENTS RELATIVE TO
PROCESSING A GRIEVANCE.

WE REQUEST THAT THE FOLLOWING DOCUMENTS AND/OR WITNESSES BE
MADE AVAILABLE TO US IN ORDER TO PROPERLY IDENTIFY WHETHER OR
NOT A GRIEVANCE DOES EXIST AND, IF SO, THEIR RELEVANCE TO THE
GRIEVANCE.

1. The Union requests that management provide for review ANY
and ALL documentation relied upon by management in arriving
at the decision that "Just Cause" for disciplining the Grievant
existed and that it was reasonable and necessary to take
disciplinary action against the Grievant.

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

ARTICLE 17, SECTION 3, REQUIRES THE EMPLOYER TO PROVIDE FOR
REVIEW OF ALL DOCUMENTS, FILES AND OTHER RECORDS NECESSARY IN
PROCESSING A GRIEVANCE. ARTICLE 31, SECTION 3, REQUIRES THE
EMPLOYER MAKE AVAILABLE FOR INSPECTION BY THE UNION ALL RELEVANT
INFORMATION NECESSARY FOR COLLECTIVE BARGAINING OF THE
ENFORCEMENT, ADMINISTRATION OR INTERPRETATION OF THIS AGREEMENT.
UNDER ARTICLE 6a (5) OF THE NATIONAL LABOR RELATIONS ACT IT
IS AN UNFAIR LABOR PRACTICE FOR THE EMPLOYER TO FAIL TO SUPPLY
RELEVANT INFORMATION FOR THE PURPOSE OF COLLECTIVE BARGAINING.
GRIEVANCE PROCESSING IS AN EXTENSION OF THE COLLECTIVE BARGAINING
PROCESS.

() REQUEST APPROVED () REQUEST DENIED

REASON DENIED: _____

DATE: _____ SIGNATURE _____

REQUEST FOR INFORMATION-DISCIPLINE