

**Meeting of Council for the Rural Municipality of Grayson No. 184 Held the 8<sup>th</sup> day of December 2021 in the  
Municipal Office located at 131 Taylor Street at Grayson, SK**

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<b><u>Present</u></b>	Reeve: Dustin Grant Councillor Division 1: Vacant Councillor Division 2: Mike Lang Councillor Division 4: Kevin Lang	Councillor Division 5: Trent Duczek Councillor Division 6: David Graff Administrator: Sarah Dietrich
<b><u>Absent</u></b>	Councillor Division 3: Roger Ell	
<b><u>Call to Order</u></b>	A quorum present, Reeve Dustin Grant called the meeting to order at 9:00 a.m.	
<b><u>Agenda</u></b>	<b>279/21 T. Duczek:</b> That the agenda as presented to Council be accepted.	<b>Carried</b>
<b><u>Minutes</u></b>	<b>280/21 K. Lang:</b> That the minutes of the regular meeting of Council held on November 19, 2021 be approved as presented.	<b>Carried</b>
<b><u>Financial Statement</u></b>	<b>281/21 M. Lang:</b> That the bank reconciliation and statement of financial activity for the month of November, 2021 be approved as presented.	<b>Carried</b>
<b><u>Correspondence</u></b>	<b>282/21 T. Duczek:</b> That the correspondence presented to Council, be acknowledged and filed.	<b>Carried</b>
<b><u>Business:</u></b>		
<b>Class 1 Employee Training</b>	<b>283/21 M. Lang:</b> That Council authorizes the Administrator to apply for the Canada-Saskatchewan Job Grant for employee Connor Ricketson for the purposes of obtaining a SGI Class 1A license.	<b>Carried</b>
<b>Road Maintenance Training</b>	<b>284/21 D. Graff:</b> That Council authorizes the Administrator to enroll Council and employees, Donnie Shrumm and Connor Ricketson in Road Maintenance Training provided by Evolution Training and Consulting Ltd.	<b>Carried</b>
<b>In-Camera Session</b>	<b>285/21 D. Grant:</b> That Council move to an in-camera session to discuss legal matters. In-camera session began at 9:23 and ended at 9:47. All Council members and the Administrator were present.	<b>Carried</b>
<b>Order to Remedy a Contravention</b>	<b>286/21 D. Grant:</b> That in consultation with Legal Counsel, the R.M. of Grayson No.184 Council requests the Development Officer to issue an Order to Remedy a Contravention on Lot 4 Blk/Par A Plan 59M00155-01 in the Hamlet of Sunset Beach.	<b>Carried</b>
<b>Revenue Sharing Grant</b>	<b>287/21 M. Lang:</b> The Council of the Rural Municipality of Grayson No.184 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: 1. Submission of the Audited Financial Statement to the Ministry; 2. The Municipality does not run a Municipal Waterworks System; 3. In Good Standing with respect to the reporting and remittance of Education Property Taxes; 4. Adoption of a Council Procedures Bylaw; 5. Adoption of an Employee Code of Conduct; 6. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and that Council authorizes the Administrator to sign and submit the Declaration of Eligibility.	<b>Carried</b>
<b>Deputy Reeve</b>	<b>288/21 T. Duczek:</b> That Council appoint David Graff as Deputy Reeve from December 2021 to November 2022.	<b>Carried</b>
<b>SARM Insurance</b>	<b>289/21 K. Lang:</b> That the R.M. of Grayson No. 184 continue to participate in SARM Excess Liability Insurance, SARM Liability Self-Insurance, and SARM Property Self-Insurance and further that Council acknowledges that Fidelity Bond Self-Insurance is required as per Section 113 of <i>The Municipality Act</i> , therefore will renew the coverage at the same rate as 2021.	<b>Carried</b>
<b>SARM Benefits</b>	<b>290/21 M. Lang:</b> That the Rural Municipality of Grayson No. 184 continue to participate in the SARM Benefits Plan for the 2022 year with Level 2 Extended Health Care and Level 2 Dental Coverage, Short Term Benefits, Long Term Disability Benefits, Group Insurance Life Benefits, and Group Coverage for Elected and Appointed Officials to thirty thousand dollars (\$30,000).	<b>Carried</b>
<b>Wages</b>	<b>291/21 D. Graff:</b> That the 2022 wage for Connor Ricketson be increased to twenty seven dollars (\$27.00) per hour with holiday pay and Benefits according to Policy No.1000.	<b>Carried</b>
<b>Vacation Carry-Over</b>	<b>292/21 M. Lang:</b> That Council acknowledges that Administrator, Sarah Dietrich has twelve (12) unused vacation days to carry-over to 2022.	<b>Carried</b>
<b>Outstanding Accounts</b>	<b>293/21 M. Lang:</b> That Council requests the Administrator to add the outstanding amounts to the tax roll pursuant to Section 369 of <i>The Municipalities Act</i> effective December 31, 2021.	<b>Carried</b>
<b>December Invoices</b>	<b>294/21 T. Duczek:</b> The Administrator and additional signing authority have authorization to pay all outstanding accounts for December and further that the Administrator present these amounts at the January 2022 meeting.	<b>Carried</b>
<b>Board of Revision</b>	<b>295/21 D. Graff:</b> That the Reeve and Administrator be authorized to sign the Service Agreement between Western Municipal Consulting Ltd (WMC) and the R.M. of Grayson No. 184 appointing WMC as the Board of Revision effective January 1, 2022.	<b>Carried</b>

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- Appointments** 296/21 **K. Lang:** That the Appointments as indicated on the list attached hereto and forming part of these minutes be approved by Council effective December 2021 to November 2022. **Carried**
- Signing Authorities**  
297/21 **K. Lang:** That the signing authorities for the Rural Municipality of Grayson No. 184 as per Section 115 (5) of *The Municipal Act* are to be the Administrator, Sarah Dietrich and one of the following: Reeve Dustin Grant or Deputy Reeve David Graff or Councillor Trent Duczek. **Carried**
- Septic Tender Opening at 10:26 a.m**  
298/21 **M. Lang:** That tenders for Septic Services for the R.M. of Grayson No.184 located at 131 Taylor Street Grayson, SK be opened and are as follows:  
  
G & C Septic Services  
MACH One Septic Services **Carried**
- Tender Award** 299/21 **D. Grant:** That Council awards the tender for Septic Services for the R.M of Grayson No. 184 located at 131 Taylor Street Grayson, SK to MACH One Septic Services Inc for the tender amount of one hundred dollars (\$100.00) plus GST per pump out from January 1, 2022 to December 31, 2023. **Carried**
- COVID-19 Employee Policy**  
300/21 **D. Grant:** That Council requests the Administrator to create a COVID-19 Employee Policy for Council's Review. **Carried**
- Expired Building/Development Permits and Unresolved Building Official Orders**  
301/21 **K. Lang:** That effective January 1, 2022 any expired Building/Development Permits must be reapplied for with a non-refundable fee of five hundred dollars (\$500.00) and further that an interest will be registered on the building title for any unresolved building official orders and expensed to the applicant. **Carried**
- Waste Management Site**  
302/21 **T. Duczek:** That Waste Management Site Regulation and Fees for 2022 as per attached hereto and forming part of these minutes be approved by Council. **Carried**
- Construction Rates**  
303/21 **D. Graff:** That the Construction Rates are as follows for the 2022 year:  
  
**Borrow Pits:** as per market value of the land/crop at the time - per acre  
**Crop Damage:** as per market value of the crop at the time - per acre  
**Ground Disturbance/Loss of Production (for the purpose of Clay Removal):** \$500 per acre  
**Land Purchased:** as per market value of the land at the time - per acre **Carried**
- Banking Services**  
304/21 **D. Grant:** That the R.M of Grayson No. 184 invite quotes for Banking Services and further that the Administrator send out the requests. **Carried**
- Permit** 305/21 **M. Lang:** That the Development and Building Permit application to build a garage on Lot 9 BIK/Par 2 Plan M3718 in the Hamlet of Sunset Beach is tabled until the submission of a site plan is received outlining the building setbacks to ensure compliance with Section 8.4.3 of the Zoning Bylaw 2004-02. **Carried**
- Permit** 306/21 **K. Lang:** That the house constructed on the NE 35-18-04 W2 is in violation as no permit was issued therefore a Building and Development Application must be submitted for Council's review no later than December 31, 2021. **Carried**
- Tax Cancellation**  
307/21 **K. Lang:** That the Municipality cancel the following taxes due to the land(s) changing to Reserve Status:  
  
SW 33-19-05 W2: Municipal Portion: \$201.23      School Portion: \$49.75  
NW 05-20-05 W2: Municipal Portion: \$221.38      School Portion: \$54.78  
SW 05-20-05 W2: Municipal Portion: \$201.65      School Portion: \$49.90
- Accounts** 308/21 **D. Graff:** That the accounts as presented be approved for payment in the amount of one hundred fifty seven thousand, nine hundred seventy four dollars and ninety two cents. (157,974.92) **Carried**
- Adjournment** 309/21 **T. Duczek:** That the meeting be adjourned at 12: 11 a.m. **Carried**

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Reeve

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Administrator