REGULAR MEETING

**September 3, 2020**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Vice Chairman Kippley at 5:00 P.M., on Thursday, September 3, 2020, via teleconference in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Kippley; Clerk-Knaus; Treasurer-Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Mike Skinner

1. **APPROVAL OF AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE AGENDA. AYES 2, NAYES 0; MOTION CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON AUGUST 6, 2020. AYES 2, NAYES 0; MOTION CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF AUGUST 2020, LISTED RECEIPTS IN THE AMOUNT OF $367,313.46 AS READ BY TREASURER GROSS:**

|  |  |
| --- | --- |
| 2019 Taconite Production Tax  Disparity Reduction Aid  SLC Road Maintenance Agreement  2020 MN DNR Pilt  2nd Qtr Capital Charges City of Aurora  Refunds & Reimbursements  Garbage Bag Revenue  Sale of Materials & Supplies/Culverts  Refuse Revenue | 159,639.00  114,191.00  85,000.00  3,121.83  2,359.69  301.02  1,560.00  732.00  359.79 |
| Interest Earned | 49.13 |
| **TOTAL** | **$367,313.46** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF AUGUST 2020 RECEIPTS AS READ. AYES 2, NAYES 0; MOTION CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 Fire Department Updates

a.) Truck Estimate – Utlimate Body and Frame provided an estimate in the amount of $2,000.00 Skinner recommended we table as it is not a priority right now. Warren Koskiniemi will be sending informatin to Office.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. AYES 2, NAYES 0; MOTION CARRIED**

b.) Grants – Awarded $2,000 MBFTE funding, not awarded VFA grant this year.

c.) Fire Hall Lighting Estimate from Amptek – Board would like to see competitive quotes;

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. AYES 2, NAYES 0; MOTION CARRIED**

d.) Skinner Updates – Reid completed FF1 & FF2 training; Marafiot & Grego training completion is pending; Mark’s Drilling came to look at the pump house and believes it should be covered under warranty. An estimate will be received. Working with PSTrax building the program and inventory online; Frying pan dry hydrant is not being used so Skinner recommended removing the tank;

**IT WAS MOVED BY SKELTON SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. AYES 2, NAYES 0; MOTION CARRIED**

5.2 Office Remodel – Technology ordered and needs to be installed; City of Hoyt Lakes referred Lenci for the office remodel. We have advertised and noone has responded with quotes.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY DIRECTING KNAUS TO CALL LENCI INC. TO SEE IF THEY WILL COME AND GIVE AN ESTIMATE FOR THE COST OF THE OFFICE REMODEL. AYES 2, NAYES 0; MOTION CARRIED**

5.3 Army Corps of Engineers Section 569 Project Update – Final approval of the project is pending from the Army Corps. The Construction Services Agreement proposed by SEH was signed by all parties. Easements Engineering invoice #390248 in the amount of $1,156.38 for services was reviewed. Many property easements are required for this project and in progress. The additional Collins property easement was reviewed. This is the second easement for his property.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING INVOICE #390248 IN THE AMOUNT OF $1,156.38.00 FOR PAYMENT TO SEH FOR ENGINEERING SERVICES. AYES 2, NAYES 0; MOTION CARRIED**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING THE COLLINS PROPERTY EASEMENT PREPARED BY ATTORNEY KEARNEY FOR THE ARMY CORPS PROJECT. AYES 2, NAYES 0; MOTION CARRIED**

5.4 Joint Water Project Update – Project is moving forward. No PFA funding awarded this year. Next small group meeting is 9/18/20 that Knaus and Skelton will attend.

5.5 Stepetz Road –Final payment is pending.

5.6 Cemetery Land Title/Legal Description – No new updates.

5.7 LLCC Repairs Update – No new updates.

5.8 Radtke’s Corner/Road 45/Lane 51 Abandon Road Sections – No new updates.

5.9 St. Louis County KGM Conditional Use Permit Application – Hearing was postponed; St. Louis County will notify the Township of the new date/time.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TABLE ITEMS 5-9 TO NEXT MONTH. AYES 2, NAYES 0; MOTION CARRIED**

**6. NEW BUSINESS:**

6.1 COVID-19 Updates – Facilities remain closed to the public and the Governor’s Executive Order was extended. Vivian Williams called and requested to use LLCC for PMSG meetings and another citizen would like to rent the Twin Lakes Pavilion for a funeral service. The Board is monitoring the situation but felt at this time it is too much risk to open the building or allow use of it.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO NOT ALLOW VIVIAN WILLIAMS OR THE PMSG TO USE THE LOON LAKE COMMUNITY CENTER AT THIS TIME. AYES 2, NAYES 0; MOTION CARRIED**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO DENY THE REQUEST TO USE THE TWIN LAKES PAVILION BECAUSE IT IS CLOSED. AYES 2, NAYES 0; MOTION CARRIED**

6.2 Resolution 2020-010 Accepting CARES Act Funding

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2020-010 ACCEPTING CARES ACT FUNDING. AYES 2, NAYES 0; MOTION CARRIED**

6.3 MPCA Citation #Non2020001 – ODAY Smart Service Proposal $1,285.88; Niemi stated 5/6 corrections are completed.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE ODAY SERVICE CONTRACT PROPOSAL IN THE AMOUNT OF $1,285.88. AYES 2, NAYES 0; MOTION CARRIED**

6.4 Frontier Request – Lane 49 Telephone Utilities Install

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING FRONTIER’S REQEUST TO INSTALL TELEPHONE UTILITIES ON LANE 49. AYES 2, NAYES 0; MOTION CARRIED**

6.5 St. Louis County Variance Request – Michael & Sharon Wefel – Road 38; Documentation submitted to St. Louis County was reviewed. No action was taken by the Board**.**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TAKE NO ACTION ON THE WEFEL VARIANCE REQUEST AND LET THE ST. LOUIS COUNTY BOARD OF ADJUSTMENT DETERMINE THE OUTCOME. AYES 2, NAYES 0; MOTION CARRIED**

6.6 Resolution 2020-011 Election Judges

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2020-011 ELECTION JUDGES FOR THE 2020 GENERAL ELECTION. AYES 2, NAYES 0; MOTION CARRIED**

6.7 Resolution 2020-012 Absentee Ballot Board

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2020-012 ESTABLISHING ABSENTEE BALLOT BOARD FOR THE 2020 GENERAL ELECTION. AYES 2, NAYES 0; MOTION CARRIED**

6.8 Resolution 2020-013 Cafeteria Plan Adoption

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2020-013 ADOPTING THE TOWN OF WHITE CAFETERIA PLAN THROUGH AUGUST 31, 2021. AYES 2, NAYES 0; MOTION CARRIED**

6.9 St. Louis County Maintenance Programs for 2021

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. AYES 2, NAYES 0; MOTION CARRIED**

6.10 Sight In Days at Shooting Range - Discussion was held and as long as safety conditions are met as submitted the Board will allow being this is an outside event.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING THE SIGHT IN DAYS AT THE SHOOTING RANGE. AYES 2, NAYES 0; MOTION CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board July 28, 2020 minutes

7.2 Northspan Monthly Consultant Report – August 2020

7.3 Northspan Proposal for Loan Fund Technical Assistance Services, Loan Guidelines, and $1500.00 Recipients List

7.4 RAMS June 2020 minutes

7.5 East Range CAP 2019 Summary

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL MINUTES. AYES 2, NAYES 0; MOTION CARRIED**

**8. REPORTS:**

Clerk’s Report

1.) Elections: Absentee Voting begins on September 18, 2020 for the General Election held on November 3, 2020.

2.) The LMCIT property inspections/appraisals for insurance will take place on Wednesday, September 16, 2020.

3.) The presentation for the Continuation of Annual Meeting next Tuesday is enclosed for your review. Please get any changes to me as soon as possible.

4.) Jim Jones called and Vicki Green, a resident of Palo would like to donate a new dryer to the Loon Lake Community Center. Also, recently the ice machine was fixed along with the thermostats in the kitchen.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY ACCEPTING VICKI GREEN’S DONATION OF A NEW DRYER FOR THE LOON LAKE COMMUNITY CENTER. AYES 2, NAYES 0; MOTION CARRIED**

5.) AEOA will be hosting a food distribution at the Loon Lake Community Center parking lot on Friday, September 18th at Noon until gone; we will need two volunteers to help distribute food which will be 50 pounds of produce, 50 pounds of taco meat, and 50 pounds of shelf stable boxes. I believe each person/family gets one pound of each box.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. AYES 2, NAYES 0; MOTION CARRIED**

Niemi – New mower is here and the radio was installed; Shouldering on Highway 100 with County; Summer Laborers did an excellent job this summer and are done working for the year;

Giants Ridge lift station annual inspection was completed and it was discovered the pump was faulty;

Anttila – Mower looks nice! He would like the dead trees at Twin Lakes taken care of; Public Work’s is doing a great job;

Kippley – He would like the mowing on the roads to be double-cut & done in the Fall; Zitto Broadband doesn’t have any maps available of where the current infrastructure is located.

**9. CORRESPONDENCE:**

1. IRRR FY21 Guide – Grants & Loans

2. GMen Request to participate in bidding process for waste removal

3. International Union of Operating Engineers – Start Negotiations Request

4. Tomahawk Ford, Inc. to Gardner Environmental Services eff. 9/1/2020

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE BUSINESS TRANSFER AND CURRENT CONTRACT TO GARDNER ENVIRONMENTAL SERVICES EFFECTIVE 9/1/2020. AYES 2, NAYES 0; MOTION CARRIED**

5. Couri & Ruppe 2021 Rate Notice

6. Continuation of Annual Town Meeting Notice 9/8/2020 6:00 P.M.

7. St. Louis County Proposed Sale of State Tax Forfeited Land Notice

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY DIRECTING KNAUS TO CONTACT ST. LOUIS COUNTY AND INFORM THEM WE ARE INTERESTED IN THE TAX FORFEITED LANDS AND WOULD LIKE INFORMATION ON PURCHASE OPTIONS. AYES 2, NAYES 0; MOTION CARRIED**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. AYES 2, NAYES 0; MOTION CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**: NONE

**11. BILLS AND PAYROLL FOR THE MONTH OF AUGUST 2020 AS LISTED:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Vendor** | **Description** | **Total** |
| |  |  |  |  | | --- | --- | --- | --- | | **Check#** | **Vendor** | **Description** | **Total** | | CC08-02-20 | Cardmember Service | Elections, Pandemic, Supplies | $ 495.44 | | D08-12-20 | Empower | Employee Deductions 8/12/20 | $ 427.64 | | DD08122001 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 211.85 | | DD08122002 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,258.34 | | DD08122003 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,634.00 | | DD08122004 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,790.46 | | DD08122005 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,559.17 | | DD08122006 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 626.80 | | DD08122007 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,752.75 | | DD08122008 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,782.86 | | DD08122009 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,059.96 | | DD08122010 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 1,485.38 | | DD08122011 | Payroll Period Ending 08/08/2020 | Regular Payroll Ending 8/08/2020 | $ 632.95 | | F08-12-20 | E.F.T.P.S. | Employee Withholding 8/12/20 | $ 4,961.32 | | M08-12-20 | MN Department of Revenue | Employee Withholding 8/12/20 | $ 869.20 | | P08-12-2020 | P.E.R.A. | Retirement Deductions 8/12/20 | $ 2,560.02 | | 63013 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 247.00 | | 63014 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 234.00 | | 63015 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 234.00 | | 63016 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 208.00 | | 63017 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 247.00 | | 63018 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 208.00 | | 63019 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 273.00 | | 63020 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 208.00 | | 63021 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 195.00 | | 63022 | Payroll Period Ending 08/12/2020 | Primary Election Judge Payroll | $ 208.00 | | ST08-18-20 | MN Dept of Revenue - Sales Tax | August 2020 Tax Due | $ 1,341.00 | | 32718 | Carol Bowman | Travel Expenses | $ 5.75 | | 32719 | Jessica Forsline | Travel Expenses | $ 14.95 | | 32720 | Barbara Harthan | Travel Expenses | $ 11.50 | | 32721 | Glenda Johnson | Travel Expenses | $ 5.18 | | 32722 | Michele Lammi | Travel Expenses | $ 1.15 | | 32723 | Carole Lauseng | Travel Expenses | $ 5.18 | | 32724 | Stephanie Stecker | Travel Expenses | $ 5.75 | | 32725 | Betty Stende | Travel Expenses | $ 6.90 | | D08-26-20 | Empower | Employee Deductions 8/26/20 | $ 428.84 | | DD08262001 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 227.85 | | DD08262002 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,223.34 | | DD08262003 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,614.42 | | DD08262004 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,820.76 | | DD08262005 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,524.17 | | DD08262006 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 521.80 | | DD08262007 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,606.18 | | DD08262008 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,795.77 | | DD08262009 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,024.96 | | DD08262010 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 1,450.38 | | DD08262011 | Payroll Period Ending 08/22/2020 | Regular Payroll Ending 8/22/2020 | $ 632.95 | | F08-26-20 | E.F.T.P.S. | Employee Withholding 8/26/20 | $ 4,879.62 | | M08-26-20 | MN Department of Revenue | Employee Withholding 8/26/20 | $ 854.55 | | P08-26-20 | P.E.R.A. | Retirement Deductions 8/26/20 | $ 2,546.49 | | 32726 | Diamond Mowers | Boom Mower Attachment for JD Tractor w/Delivery | $ 49,648.05 | | DD08282001 | Payroll Period Ending 08/28/2020 | Monthly Payroll August 2020 | $ 344.73 | | DD08282002 | Payroll Period Ending 08/28/2020 | Monthly Payroll August 2020 | $ 128.77 | | DD08282003 | Payroll Period Ending 08/28/2020 | Monthly Payroll August 2020 | $ 363.19 | | DD08282004 | Payroll Period Ending 08/28/2020 | Monthly Payroll August 2020 | $ 257.55 | | DD08282005 | Payroll Period Ending 08/28/2020 | Monthly Payroll August 2020 | $ 486.46 | | F08-28-20 | E.F.T.P.S. Monthly | Employee Withholding | $ 192.21 | | M08-28-20 | MN Department of Revenue Monthly | Employee Withholding | $ 51.86 | | P08-28-20 | P.E.R.A. Monthly | Payroll Ending 08/2020 | $ 205.00 | | 32727 | Couri & Ruppe, P.L.L.P. | Legal Services | $ 52.50 | | 32728 | DS Solutions | Election Supplies | $ 54.94 | | 32729 | DSC Communications | Radio Install | $ 536.95 | | 32730 | Colosimo, Patchin, & Kearney, LTD | Monthly Fee | $ 415.00 | | 32731 | CW Technology | Service Contract August 2020 | $ 566.00 | | 32732 | Carquest Aurora | Propane | $ 75.96 | | 32733 | Envirotech Services | Dust Control | $ 3,984.75 | | 32734 | Eveleth Floral Co. & Greenhouse | Niemi & Jones | $ 143.00 | | 32735 | Excel Business Systems | Copier Contract Aug 2020 | $ 190.04 | | 32736 | F.I.R.E. | Live Burn Simulator Trng | $ 700.00 | | 32737 | Hoyt Lakes, City of | Ambulance Agreement | $ 350.00 | | 32738 | Inter City Oil Co., Inc. | Motor Oil | $ 269.75 | | 32739 | Lake Country Power | Electric Service | $ 2,230.00 | | 32740 | Lawson Products | Ty-Raps | $ 22.87 | | 32741 | Minnesota Power | Electric Service | $ 238.34 | | 32742 | Minnesota Power | Electric Service | $ 20.71 | | 32743 | Minnesota Power | Electric Service | $ 196.26 | | 32744 | Pace Analytical Services, Inc. | Water Testing Services 2012020160 | $ 53.50 | | 32745 | Praxair Distribution Inc | INV 98151538 | $ 142.83 | | 32746 | Minnesota Association of Cemeteries | Annual Dues | $ 60.00 | | 32747 | Grande Ace Hardware | Keys | $ 19.90 | | 32748 | Portable John | Toilets @ parks, May, June, Aug | $ 1,148.01 | | 32749 | SeaChange Print Innovations | Election Supplies | $ 170.25 | | 32750 | St. Louis County Public Works Dept. | Fuel July 2020 | $ 1,938.08 | | 32751 | Volunteer Firefighter's Benefit Ass | FF Insurance Policies | $ 168.00 | | 32752 | Vivid Design | Flag | $ 180.00 | | 32753 | Ultimate Safety Concepts Inc. | Gloves | $ 77.57 | | 32754 | Walker, Giroux & Hahne LLC | Annexation payment review | $ 225.00 | | 32755 | Madison National Life Ins Co, Inc | LTD/STD Sep 2020 | $ 345.21 | | 32756 | Central Pension Fund | Retirement Contributions | $ 3,120.00 | | 32757 | Taconite Tire | Tires Volvo Loader | $ 493.00 | | 32758 | Nuss Truck & Equipment | 18 Mack Repair | $ 5,088.81 | | 32759 | Frontier | Telephone & Internet Service | $ 707.76 | | 32760 | APG Media of MN | Annual Mtg Notice | $ 80.10 | | 32761 | League of MN Cities Insurance Trust | Dues 2021 | $ 1,749.00 | | 32762 | XZ2234345 | HCSP Reimbursement | $ 307.95 | | 32763 | XZ6272397 | HCSP Reimbursement | $ 416.67 | | 32764 | XZ7617518 | Health Care Medical Reimbursement | $ 207.18 | | 32765 | Niemi, Clark | Overtime Meals | $ 34.00 | | 32766 | Knaus, Jodi | Overtime Meal | $ 34.00 | | 32767 | Amanda Gross | Overtime Meal | $ 34.00 | | 63023 | MN NCPERS | Employee Deductions Sep 2020 | $ 32.00 | | 63024 | Minnesota Life Insurance Company | Life Insurance - Sep 2020 | $ 171.30 | | 63025 | I.U.O.E. Local 49 | Union Dues Deductions Aug 2020 | $ 280.00 | | 63026 | Colonial Life | Aug 2020 Employee Deductions | $ 592.98 | | JD8-31-20 | John Deere Financial | 2018 Grader Final Payment | $ 75,634.31 | |  |  | **TOTAL** | **$ 204,155.88** | |  |  |  |
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**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING ALL BILLS AND PAYROLL FOR THE MONTH OF AUGUST 2020. AYES 2, NAYES 0; MOTION CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, October 1, 2020 5:00 PM @ City/Town Government Center; Continuation of Annual Meeting: Tuesday, September 8, 2020 @ 6:00 P.M. at Loon Lake Community Center;

**13. ADJOURNMENT**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:31 P.M. AYES 2, NAYES 0; MOTION CARRIED**

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**Jodi L. Knaus, Clerk Edward Kippley, Vice-Chairman**