



# Blue Ridge Fire District

## Strategic Management Plan Committee Meeting

928-477-2751 <http://www.brfdaz.org/>  
5023 Enchanted Lane Happy Jack, Arizona 86024

March 5, 2025 10:30 AM

### Minutes

1. Call to Order
  - a. Meeting called to order at 11:26 by Chair Casey Samsill
2. Pledge of Allegiance
3. Roll Call of Committee members
  - a. Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill, Chief Phil Paine and BC Billy Chester
4. Call to the Public--None

#### CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda
    - a. Mike moved and Brian 2<sup>nd</sup> motion to adopt the agenda
    - b. Motion passed unanimously
  6. Review and update the Strategic Management Plan
    - a. Continue editing
      - i. Chair Casey reviewed previous edits
    - b. Discussion
      - i. Priorities: (rewrite) Maintain/Upgrade apparatus, facilities, and equipment
      - ii. History? The first part of the introduction...a paragraph
      - iii. Move introduction to first, right after title page
      - iv. Invest in personnel: Personnel requirements for Ambulance Transport, and for volunteer firefighters....Billy will update language
      - v. New heading: Maintain/upgrade apparatus, facilities and Equipment
        1. Discussion over life expectancy and replacement plan
      - vi. BRFD has adopted a capital improvement plan which is currently being executed and will be integrated in the Strategic Management Plan. (incorporate into plan)
      - vii. Consider SCBA must be replaced after 10 years
      - viii. Facilities
        1. Discussion:
        2. Safety upgrades to facilities are needed, re: cancer risks
        3. Suggestions include: short term; doors into turnout room; maybe hall to separate bays from offices;
        4. Long term: move offices out of the bays.
        5. Additional station(s)?
7. Next meeting is March 19 at 10:30 am
8. Adjournment  
Linda moved and Brian 2<sup>nd</sup> motion to adjourn; Motion passed unanimously
9. Meeting adjourned at 12:32 Respectfully Submitted, Laurie Hawke