

UNION VALE TOWN BOARD MEETING MARCH 5, 2025

249 DUNCAN ROAD, UNION VALE, NEW YORK

UNION VALE TOWN HALL 7:30 PM

PRESENT: Supervisor Steve Frazier

Town Council: Kevin Harrington, Kevin Durland, Kevin McGivney, John Welsh

Town Clerk: Andrea Casey

Highway Superintendent: Ed Kading - Absent

Town Attorney: Ian Lindars

Supervisor Frazier opened the meeting at 7:30PM with a Salute to the Flag

Motion Approve Minutes: Councilman Welsh made a motion to approve February 5, 2025 meeting minutes which was seconded by Councilman Harrington and all were unanimously in favor.

Supervisors Report

- General Checking: \$415,318.00 MSC Receipts: \$191,080.00, General MM: \$94,883.00 General NYCLASS: \$2,659,654.00, General NYCLASS-Reserve: \$ 5,010.00 General NY CLASS- ARPA \$840,000.00 **General Fund Total \$3,366,785.00**
- Highway Checking: \$54,284.00, Highway MM: \$28,114.00, Highway NYCLASS: \$71,363.00, Highway, Highway W. Clove Mtn Bridge \$590,949.00, NYCLASS- Reserve \$150,674.00, **Highway Fund Total: \$895,384.00 Grand Total: \$4,262,169.00**
- Councilman Welsh motioned to move the Parks Employee High discussion to executive session to discuss resume, seconded by Councilman McGivney and all were unanimously in favor.

Board Member Reports

Councilman Welsh- researching truck prices to assist, he found the Supervisor did a thorough job in finding 2 components separately, the dump body and the chassis, was most cost effective.

Councilman Harrington – staying abreast of the library issue.

Councilman McGivney- update on letter to school districts about volunteer fire dept and EMS, Millbrook did implement the exemption, waiting to hear back from Dover & Arlington CSD.

Councilman Durland- looking into truck purchase and will add to discussion later

Town Clerk

Clerk Casey reported the burn ban is effective beginning March 16th to May 14th.

Tax Collector Report- Wished a happy birthday to Councilman Kevin McGivney. As of today, at 85%, still waiting 171 bills. Each town check was cut as well as the Fire Department. Beginning March 1, a 2% penalty is implemented. Thanked the town board for their promised assistance with stuffing envelopes.

Recreation Report, submitted by Recreation Director Maggie Collins

Registration for our Egg Hunts for All event, scheduled for Saturday, April 19th is officially open on our Parks and Recreation website. We will once again be running two Traditional Egg Hunts for ages 6 and under and 7-10 years old, a Wheelchair Accessible Hunt, a Low Vision Hunt, and a Sensory Friendly Hunt. Registration is required for these egg hunts and further details on each specific hunt can be found on our website. Additionally, we plan to once again host volunteer hours to help us stuff the eggs, once scheduled we will post details on our website and our social media pages. This Friday we will be hosting our annual St. Patrick's Day TGTT Party. Students K-5th can enjoy their day off from school enjoying themed crafts and activities and time outside at Tymor Park. Registration and further information on the program can be found on the Parks and Recreation website.

Parks Report,

- We have continued clearing trees and brush along the creek-side past the concrete bridge towards the Furnace Pond hiking trail and have made a lot of headway into clearing the area.
- Our dump truck should hopefully be finished by the end of this week, which will be helpful for when we have to bring the cans and bottles from the recycling center to the redemption location and if we have any more snow or ice this winter, as well as moving around brush and trees we take down.

- With the temperature rising and the ice melting, conditions on trails and parking lots have gotten pretty muddy. Please be careful, especially at Trail K on Bruzgul Road and Godfrey park. Both of which have tire ruts that have developed in the muddier areas.
 - We are still taking down Christmas decorations, which has gotten easier as the ground has started to thaw.
- Supervisor Frazier noted Trail K is too muddy so will remain closed

Senior Center Report- next meeting

Public Comment on Agenda Items- None

Website Discussion

Supervisor Frazier spoke about the current site which is nearly obsolete hosted by GoDaddy, the Town is the only one still using that particular platform. They received 2 quotes, 1 of which withdrawn. The sole return that met the RFP was the firm, he offered the Town Board to review the RFP and a resolution could be drawn up.

RESOLUTION 21 of 2025 TO REPORT STANDARD WORK DAY HOURS FOR TOWN COUNCIL & BOOKKEEPER TO THE SUPERVISOR TO NYSLRS (see resolutions)

RESOLUTION NO. 22 OF 2025 APPOINTING PART-TIME DEPUTY BUILDING INSPECTOR (see resolutions)

Budget Amendments – Tabled

Park Truck Replacement

Supervisor Frazier explained the mini bid and the option of purchasing the body and chassis separately however, this would require going to public bid and would cost \$2,500 in administrative fees alone and there is another issue of the extended time. He further explained the mini-bid on OGS, there is \$2.6 million in the general fund balance that this could be paid for from. The Board agreed due to the extensive rust damage it should be replaced, resolution can be drawn up. Supervisor Frazier estimated 20-30k for auction if existing truck and plow is auctioned. Councilman Harrington made a motion for the attorney to draw up the resolution which was seconded by Councilman Durland and all were unanimously in favor.

Public Comment on Town Issues - None

Salt Shed Update

Engineer Tom Harvey handed out the prepared public bid packet and discussed the timeline. This will be advertised in the paper and contractors will request bid packets through the town clerk's office and will be tracked. It was suggested to also post on the Town Website as well.

Motion to Authorize Bid Documents

Councilman Welsh made a motion to authorize the Town Clerk/ Town Engineer to advertise the bid packet drawn up by the town engineer for the Salt Shed, seconded by Councilman Durland and all were unanimously in favor.

Executive Session Councilman Welsh made a motion to enter executive session at 8:03PM to discuss personnel, which was seconded by Councilman McGivney and all were unanimously in favor.

Executive Session Councilman Welsh made a motion to exit executive session to resume the regular meeting at 8:16 PM which was seconded by Councilman McGivney and all were unanimously in favor. Supervisor Frazier advised that no decisions were made and no funds allocated.

Motion to Create Resolution for Parks Employee

Councilman McGivney made a motion to direct the attorney to draw-up a resolution to hire a replacement park employee which was seconded by Councilman Harrington and all were unanimously in favor.

Approve Budget Adjustments, Transfers, Warrants, Pay Bills

Councilman Welsh made a motion to pay the bills and which was seconded by Councilman Harrington and all were unanimously in favor.

Next meeting is March 19th 7:30PM

Motion to Adjourn At 8:17 PM Councilman Welsh made a motion to adjourn the meeting which was seconded by Councilman Harrington and all were unanimously in favor.

Respectfully Submitted,

A handwritten signature in black ink that reads "Andrea Casey". The signature is written in a cursive, flowing style.

Andrea Casey, Town Clerk



**TOWN OF UNION VALE TOWN
BOARD RESOLUTION NO. 21 OF 2025:**

**RESOLUTION TO REPORT STANDARD WORK DAY
HOURS FOR**

TOWN COUNCIL & BOOKKEEPER TO THE SUPERVISOR TO NYSLRS

WHEREAS, the Town of Union Vale is required to report standard work days for hourly, salaried, elected and appointed officials to the New York State and Local Retirement System (NYSLRS) based on the record of activities maintained and submitted by these officials to the clerk of this body, and

WHEREAS, the Town of Union Vale has received the hours for the standard work day for A Town Councilman, an elected official and the Bookkeeper to the Supervisor, an appointed official in the Town of Union Vale, and

WHEREAS, the following specifies the standard work days for:

Title	Name	Standard Work Day	Term	Reportable Days	Participates In Time Keeping
Town Council	John Welsh	6	1/1/2022- 12/31/2025	3.27	No
Bookkeeper to the Supervisor	Sarah Cross	6	2/5/2024- 12/31/2025	20.95	No

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby adopts and approves the standard work day for its elected official, John Welsh,

Town Council and its appointed official, Sarah Cross as included and made a part hereof;
and

BE IT FURTHER RESOLVED, that a copy of the standard work day hours shall be kept
on file in the office of the Town Clerk.

Councilman Harrington introduced the following resolution, which was seconded by
Councilman Durland. The question of the adoption of the foregoing Resolution was duly
put to a vote on roll call which resulted as follows:

Councilman Harrington	Aye
Councilman Welsh	Aye
Councilman McGivney	Aye
Councilman Durland	Aye
Supervisor Frazier	Aye

DATED: March 05, 2025

Ayes 5

Noes 0

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY
CERTIFY that the foregoing is a true copy of a resolution offered by
Councilman Harrington seconded by Councilman Durland and
adopted at the meeting of the Town Board, held on March 05, 2025.



Andrea Casey, Town Clerk

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

Employer Location Code

3 0 4 6 0

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Union Vale / 30460 hereby established the following standard work days for these titles and will

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
John Welsh			Town Board Member	1/1/2022-12/31/2025	6	3.27	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Sarah Cross			Bookkeeper to the Supervisor	2/5/2024-12/31/2025	6	20.95	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Andrea Casey, secretary/clerk of the governing board of the Town of Union Vale, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 5th day of March, 2025
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Union Vale on this 10th day of March, 2025,
(Name of Employer)

Andrea Casey
(Signature of Secretary or Clerk)

Affidavit of Posting: I, Andrea Casey being duly sworn, deposes and says that the posting of the Resolution began on
(Name of Secretary or Clerk)

March 10, 2025 and continued for at least 30 days. That the Resolution was available to the public on the:
(Date)

☒ Employer's website at: www.unionvalenyous

☒ Official sign board at: 249 Duncan Road, LaGrangeville, NY 12540

☐ Main entrance Secretary or Clerk's office at:

(seal)

**TOWN OF UNION VALE TOWN BOARD
RESOLUTION NO. 22 OF 2025**

RESOLUTION APPOINTING PART-TIME DEPUTY BUILDING INSPECTOR

WHEREAS, the Town of Union Vale has a need for a part-time Deputy Building Inspector to conduct building inspections, issue building permits, certificates of occupancy and perform other responsibilities of the Building Department including enforcement of the New York State Uniform Code and Town of Union Vale Zoning Laws; and

WHEREAS, the position of part-time Deputy Building Inspector is a non-competitive position pursuant to the Rules for the Classified Civil Service of Dutchess County

WHEREAS, the Town Board of the Town of Union Vale has determined it is necessary and appropriate to hire a part-time Deputy Building Inspector; and

WHEREAS, to provide funds to pay the salary of a Deputy Building Inspector, a budget line transfer is required as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Union Vale hereby appoints William Dempsey to the position of part-time Deputy Building Inspector at a salary of \$35.00 per hour, for no more than 20 hours per week, commencing immediately.
3. The Town Board hereby authorizes the following budget line transfer to pay for the salary of William Dempsey:

Transfer from Line	Transfer to Line	Amount
General Fund	A.3620.1 Building Personnel	\$32,000.00

4. The Town Board hereby authorizes and directs the Town Supervisor and the Town Bookkeeper to file any and all documentation necessary to effectuate the intent of this Resolution.

INTRODUCED: Councilman McGivney

SECONDED: Councilman Harrington

The foregoing resolution was put to a vote which resulted as follows:

Supervisor Frazier	Aye
Councilmember Durland	Aye
Councilmember Harrington	Aye
Councilmember McGivney	Aye
Councilmember Welsh	Aye

Dated: Union Vale, New York
March 5, 2025



ANDREA CASEY, TOWN CLERK