

1 **Rockford Town Public Hearing & Regular Council Meeting**  
2 **July 7, 2021 7:00pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
7

8 Mayor Carrie Roecks opened the public hearing at 7:00pm. She stated that the purpose of the hearing was  
9 to take public input on placing a Fire Levy Proposition on the November ballot.

10 Clerk/Treasurer Heidi Johnson explained what the proposition was for, that it would be replacing an existing  
11 levy and that the amount per \$1000 of assessed value would remain the same as previous years.

12 Resident Ivan Willmschen asked if the amount would be \$.51 per \$1000 of assessed value would be the  
13 same. Mrs. Johnson said yes. There being no other public comment, Ms. Roecks closed the public hearing  
14 at 7:05pm and called the regular meeting to order with Mr. Fricke leading the Pledge of Allegiance.  
15

16 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Tim Fricke, Clint  
17 Stevenson and Micki Harnois. Mayor Carrie Roecks noted that Councilmembers Brian Laude and  
18 Rachelle Arriaga were absent. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were  
19 also in attendance.  
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21 Mrs. Johnson said that Ms. Arriaga emailed earlier in the week explaining that she was out of town for  
22 business.  
23

24 **Mr. Stevenson made a motion to excuse Ms. Arriaga from the meeting. Mr. Fricke seconded the**  
25 **motion. Motion was carried.**  
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27 **Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**  
28 **Motion was carried.**  
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30 **Mr. Stevenson made a motion to approve the minutes from the 06/16/2021 regular meeting. Ms.**  
31 **Harnois seconded the motion. Mr. Fricke requested that, on line 15, "Ms. Roecks" should say "Mr.**  
32 **Fricke". Motion was carried.**  
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34 **Mr. Stevenson made a motion to approve the minutes from the 06/22/2021 Public Hearing and**  
35 **Special Meeting. Mr. Fricke seconded the motion. Motion was carried.**  
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37 ANNOUNCEMENTS

- 38 - Ms. Harnois asked if the chairs in the exhibit building are available to be used during events in  
39 the park. Mrs. Johnson said that the chairs belong to the Lion's Club, so they would have to be  
40 asked.  
41

42 COUNCIL REPORTS - None

43 COMMISSION REPORTS - None

44 COMMITTEE REPORTS

45 Asset Management Committee

46 The committee plans to meet at 11am on 07/14/2021.  
47

48 American Rescue Plan Act Committee

- 49 - Staff and the mayor will have a meeting and come up with a few thoughts for use of the ARP funds  
50 that have been allocated. They will bring the ideas to council for a final decision.  
51

52 PUBLIC COMMENT - None

53

54 ORDINANCES/RESOLUTIONS

55 **Mr. Stevenson made a motion to approve Resolution 21-07 for the Fire Protection Levy Proposition.**

56 **Ms. Harnois seconded the motion. Motion was carried.**

57

58 OLD BUSINESS

59 Furnace/AC upgrade

60 Mr. Fricke brought in a quote from Banner for several different options in upgrading Town Hall's furnace  
61 and/or AC unit. Mrs. Johnson will work on getting additional bids.

62

63 NEW BUSINESS

64 **Mr. Fricke made a motion to approve the agreement with JUB Engineers for on-call services. Ms.**

65 **Harnois seconded the motion. Motion was carried.**

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67 Ms. Harnois reported the Department of Commerce has opened their Complete Street program and she  
68 would like to work on getting the Stringham Sidewalk Project nominated. She will work on getting the  
69 nominations and letters from local businesses and the school district. If nominated, Commerce will send the  
70 recommendations to the Transportation Improvement Board for potential funding.

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72 STAFF REPORTS

73 Public Works

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- Town Hall has approved a building permit for 111 E A Street, Collins Construction.

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- 523, 609 and 637 have had a lift station delivered and installed. Mr. Thompson reported this to  
76 Council because the lift stations look like septic tanks. He wants to be sure Council knows that they  
77 are not actually septic tanks.

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- Four million gallon of water was used in June, which is above normal this early in the summer.

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- Hydroseeding has been done in the park where the ditches were dug for the new electrical. Paul  
80 Dashiell donated they hydroseed and time to complete this. Some areas may need to be hand  
81 watered,

82

- Mr. Thompson gave Council a quote from Dew Drop to add an additional irrigation zone in the Town  
83 Park, next to the Food Booths.

84

**Mr. Stevenson made a motion to accept the Dew Drop bid of \$4,307.24. Mr. Fricke seconded  
85 the motion. Motion was carried.**

86

87 Clerk/Treasurer

88

- There were no utility bill adjustments to report for the month of June.

89

- Mrs. Johnson gave the Treasurer's Report, stating that the total amount in all funds at the end of  
90 June was \$811,957.16.

91

- Mrs. Johnson asked Council if they wanted to continue the Zoom subscription. It was the consensus  
92 to cancel our subscription.

93

- It was reported that the office sent certified letters, to 106 E A Street and 206 N First Street, asking  
94 the owners to discontinue using RVs as permanent dwellings. It was requested that a third be sent to  
95 the owners of 308 E Lake Street. Mrs. Johnson said she would send the third letter the next day.

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97 PUBLIC COMMENT

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- Resident Ivan Willmschen asked about several checks listed on the register. Mrs. Johnson explained  
99 what each questioned check was for.

100

101 APPROVE CHECKS

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**Mr. Stevenson made a motion to approve checks 17095 thru 17122, and 4 EFTs, for a total of**

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**\$34,101.05. Mr. Fricke seconded the motion. Ms. Harnois mentioned that there were 6 EFTs, not 4.**

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**Mr. Stevenson rescinded his motion.**

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**Mr. Stevenson made a motion to approve checks 17095 thru 17122, and 6 EFTs, for a total of \$34,101.05. Mr. Fricke seconded the motion. Motion was carried.**

**Mr. Stevenson made a motion to adjourn the meeting. Ms. Harnois seconded the motion. Motion was carried.**

The meeting was adjourned at 8:04pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor