

**EMERALD CREST HOMEOWNERS ASSOCIATION
EXECUTIVE BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 18, 2022**

BOARD MEMBERS PRESENT

President Kim Piwowarczyk, Treasurer Paul Rogers via phone, Secretary Fred Smith, Director Charles Crutchley, and Director Ken Bitting.

BOARD MEMBERS ABSENT

None

OTHERS PRESENT

Dustin Marshall via Zoom and Sarah Pellino with Performance CAM, and owners per the sign in sheet.

I. CALL TO ORDER / AUDIO RECORDING

Kim Piwowarczyk called the meeting to order at 6:05 p.m. inside the Performance CAM conference room located at 5135 Camino Al Norte Suite 100, North Las Vegas NV, 89031

II. OWNERS COMMENT AND DISCUSSION PERIOD (Limited to Agenda items)

None

III. APPROVAL OF MINUTES

The Board reviewed the meeting minutes from July 19, 2022. A motion was made by Kim Piwowarczyk to approve the meeting minutes, Charles Crutchley seconded the motion. Motion carried unanimously.

IV. REVIEW OF FINANCIAL STATEMENTS

The Board reviewed the August 31, 2022, financial statements. Paul Rogers motioned to accept the financial statements. Fred Smith seconded the motion. Motion carried unanimously.

V. LITIGATION DISCLOSURE

Dustin Marshall disclosed that the Association is not currently involved in litigation.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

1. 2023 Budget Adoption

The Board reviewed and discussed the 2023 proposed budget as presented with an assessment amount of \$100.00 per month. Upon discussion by the Board, Ken Bitting motioned, seconded by Charles Crutchley to adopt the 2023 Budget with the assessment amount of \$100.00 per month. Call for a vote was Kim Piwowarczyk yes, Paul Rogers yes, Charles Crutchley yes, Ken Bitting yes, and Fred Smith no. Motion carried.

2. Ratification of “No Thru Street” Entrance Signs

Kim Piwowarczyk motioned, seconded by Ken Bitting to ratify the purchase of the “No Thru Street” signs in the amount of \$176.23. Call for a vote was unanimous. Motion carried.

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3. Cascade Crest Irrigation Retrofit Proposals

The Board reviewed proposals submitted by Pierro’s Landscape & Maintenance in the amount of \$3200 and SB Landscaping in the amount of \$3000 to complete a retrofit int the landscape between 10033 and 9965 W. Cambridge and Regena Ave. Upon Board discussion of the two proposals that have been received, Kim Piwowarczyk motioned, seconded by Ken Bitting to approve the proposal submitted by SB Landscaping in the amount of \$3000, which included a warranty of (2) two years. Call for a vote was unanimous. Motion carried.

4. Social Committee Report – 2023 Garage Sale Dates, December Event

The Board discussed the garage sale dates with selecting the dates of March 25, 2023, March 26, 2023, October 14, 2023, and October 15, 2023. The Board selected December 19, 2022 to vote on the holiday decorating event. No further action is needed at this time.

5. 2023 Meeting Schedule

The Board reviewed the tentative 2023 Board Meeting schedule with the following dates of January 17, April 18, July 18, and October 10, 2023. Kim Piwowarczyk motioned, seconded by Ken Bitting to approve the tentative Board Meeting dates for the 2023 calendar year as presented. Call for a vote was unanimous. Motion carried.

6. Discuss Upcoming Election

Management stated that the nomination forms will be mailed out to the homeowners for two volunteers to submit their nomination forms to serve on the Board of Emerald Crest. The nomination forms will be due back in the office by December 10, 2022. No further action is needed at this time.

7. Discuss Curb Painting at Front Entrance

The Board discussed painting the curbing near the front entrance due to parents parking their vehicles in the community in order to pick up after school has been released. Upon further discussion by the Board, it has been decided not to proceed with painting the curbing near the front entrance at this time.

VIII. OWNERS COMMENT AND DISCUSSION PERIOD (Non-Agenda items)

A homeowner brought to the Board’s attention the party wall in between in between houses has water leaching through from the neighboring property.

IX. ADJOURNMENT / AUDIO RECORDING CEASED

There being no further business to discuss, the Board adjourned the regular meeting at 7:46p.m. and the audio recording was stopped.

Submitted by Recorder, Sarah Pellino, Supervising Community Manager
Approved,

By