

December 11th, 2019

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, December 11th, 2019 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Councillors - Chris Balyski
- Welma Bartel
- Sheldon Luciw
- Darin Newton
- Stacey Strykowski
Administrator- Lorelei Karcha

Regrets: Mayor - Garth Harris
Councillor - Mark Bourassa

Deputy Mayor Chris Balyski called the meeting to order at 8:01 pm.

Agenda	431-19	Newton/Strykowski: That the agenda be approved.	CARRIED.
Minutes	432-19	Strykowski/Luciw: That the minutes of the last regular meeting of Council held Wednesday, November 13 th , 2019 be approved.	CARRIED.

8:04 pm – Town Foreman Ashley Ward joined the meeting.

Water/ Sewer Inspections	433-19	Luciw/Newton: That the Waterworks Compliance Inspection Report and the Lagoon Compliance Inspection Report provided by the Water Security Agency, Environmental Project Officer, Rick Sheichuk from the inspections he conducted on November 13 th , 2019 be acknowledged as presented.	CARRIED.
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Sewer Camera Policy	434-19	Bartel/Strykowski: That it be a policy of the Town of Preeceville that sewer line camera services will be provided as follows: 1) If the property owner requests this service, the sewer line has reoccurring issues and if the Town Foreman determines the camera service is necessary, the camera services will be done free of charge, and 2) If the property owner or another person requests this service, such as an interested purchaser of the property, and the sewer line has not had reoccurring issues, the camera services will be done at a charge of \$250.00 plus taxes, the property owner must provide consent for the service to be done if the person requesting it is not the owner and if the person requesting it is not the property owner the sewer line camera fee has to be paid prior to the Town performing the service.	CARRIED.
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Foreman's Report	435-19	Luciw/Bartel: That the Foreman's Report be acknowledged and filed.	CARRIED.
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Accounts	436-19	Strykowski/Newton: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated December 11 th , 2019 be approved and paid.	CARRIED.
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8:31 pm – Deputy Mayor Chris Balyski declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers. In Deputy Mayor Chris Balyski's absence, Deputy Mayor Welma Bartel chaired the meeting.

	437-19	Newton/Strykowski: That the account of Preeceville Home Hardware in the amount of \$1,608.48 be approved and paid.	CARRIED.
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8:33 pm – Deputy Mayor Chris Balyski was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with. Deputy Mayor Chris Balyski resumed chairing the meeting upon his return to the council chambers.

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438-19 Strykowski/Newton: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated December 11th, 2019 be approved and paid. CARRIED.

8:39 pm – Town Foreman Ashley Ward left the meeting.

Bylaw Enforcement 439-19 Newton/Luciw: That the Bylaw Enforcement Officer's Reports from November 13th and December 4th, 2019 be acknowledged and filed. CARRIED.

Municipal Revenue Sharing 440-19 Newton/Bartel: The Council of the Town of Preeceville confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations'
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filled and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.

Communities In Bloom 441-19 Bartel/Strykowski: That it be acknowledged that the Town of Preeceville was the 1st place winners of the 2019 Communities In Bloom Competition for the 1001-2000 population category. CARRIED.

Rec Director Report 442-19 Luciw/Newton: That the Recreation Director's Report be acknowledged and filed. CARRIED.

Employee Compensation 443-19 Newton/Strykowski: That the following employee wages and compensations be approved effective January 1st, 2020: Chief Administrative Officer: Salary \$85,224.00 per annum; Office Assistant #1: Wage \$22.66 per hour; Office Assistant #2: Wage \$20.34 per hour; Community Development and Recreational Coordinator: Wage \$25.00 per hour; Town Foreman: Salary \$64,272.00 per annum; Labourer 1.5: Wage \$23.00 per hour; Labourer II: Wage \$22.66 per hour and Labourer III: Wage \$23.69 per hour. CARRIED.

Caretaker Wages 444-19 Bartel/Strykowski: That the following Caretaker wages be approved effective January 1st, 2020: Library Caretaker: Wage \$14.42 per hour; and Recreation Centre, Legion Hall and Administration Building Caretaker: Wage \$18.03 per hour. CARRIED.

Arena Manager/Shop Labourer 445-19 Newton/Strykowski: That it be acknowledged that the Arena Manager /Shop Labourer's salary/wage was set at the following amounts effective September 30th, 2019: Salary \$2,000.00 bi-weekly from October to March; and Wage \$20.00 per hour from April to September. CARRIED.

Auditor's Letter 446-19 Bartel/Strykowski: That the Auditor's Management and Engagement Letters provided by Bakertilly SK LLP for services to be provided for the Town of Preeceville's 2019 Audit be accepted, and further that the Administrator be authorized to sign the engagement letter on behalf of the Town. CARRIED.

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Tax Levy Error	447-19	Luciw/Bartel: That it be acknowledged that the assessment of following Town Tax Title Properties has been changed to tax exempt; and, further that the 2019 Taxes levied in error on these properties have been cancelled: 20 Main Street N and 49 3 rd Avenue NW. CARRIED.
Write off Acc Payable	448-19	Luciw/Newton: That the following Accounts Payable be written off as they are no longer owing by the Town: 2016 Accounts Payable – B&B Enforcement Services, Building Permit Inspection Fees: \$210.00. CARRIED.
Council Meeting	449-19	Luciw/Newton: That at the request of the Administrator, the January 2020 regular meetings of Council be rescheduled to Wednesday, January 22 nd , 2020. CARRIED.
CAO Report	450-19	Luciw/Strykowski: That the Chief Administrative Officer's Report be acknowledged and filed. CARRIED.
Financial Activities	451-19	Luciw/Strykowski: That the Statement of Financial Activities – Condensed and Bank Reconciliation for the period ending November 30 th , 2019, be accepted as presented. CARRIED.
Councillor Resignation	452-19	Luciw/Newton: That Councillor Mark Bourassa's resignation from the Town of Preeceville Council effective December 11 th , 2019 be acknowledged. CARRIED.
Municipal By-Election	453-19	Luciw/Strykowski: That the Town of Preeceville hold a By-Election to fill the one Councillor position vacancy on March 18, 2020. CARRIED.
Lot Lease Agreements	454-19	Luciw/Newton: That the Lot Lease Agreements between the Town of Preeceville and the property renters of the following vacant un-serviced town owned lots be approved as presented and further that the Deputy Mayor and Chief Administrative Officer be authorized to sign these agreements on behalf of the Town and they be attached to and form a part of these minutes: 215 5 th Street SE; 225 3 rd Avenue NW and 213 3 rd Avenue NW. CARRIED.
Cadet Agreement	455-19	Luciw/Strykowski: That the Lease Agreement between the Town of Preeceville and the 606 Harvard Royal Canadian Air Cadet Squadron, Preeceville, for the rental of the Preeceville Community Legion Hall be approved as presented and further that the Deputy Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town and it be attached to and form a part of these minutes. CARRIED.
Fire Department	456-19	Luciw/Bartel: That it be acknowledged that the current members of the Preeceville Fire Department be updated as follows: Fire Chief Trevor Bartel, Deputy Fire Chief Cliff Prestie, and Fire Fighters Don Phillipow, Ashley Ward, Corwin Tonn, Darin Newton, Taylor Sliva, Nathan Draper, Pete Prestie, Rodney Serhan, George Kidder, Ryan Weinkauf, Paul Barnachea, Alfie Jaway, Hein Bertram, Steven Geistlinger, Domingo Pinaroc, Zanthony Olson, Alex Nagy, Noah Tonn, Welma Bartel, Shelly Ward and the current Town Shop Employees. CARRIED.
Parkland Library Board	457-19	Newton/Luciw: That it be acknowledged that Councillor Welma Bartel, the Town's representative to the Parkland Regional Library Board will no longer hold a position on the Regional Library's Executive Board. CARRIED.

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| Committee Reports | 458-19 | Luciw/Bartel: That the following committee reports be acknowledged:
Parkland Regional Waste Management Authority. | CARRIED. |
| Correspondence | 459-19 | Luciw/Newton: That the correspondence listed below be acknowledged and filed:
- SUMA Urban Updates
- Good Spirit School Division -From the Board Report
- RM of Preeceville – Committee Appointments
- RM of Clayton – Committee Appointments
- SUMAssure News
- Saskatchewan Public Safety Agency
- North East Area Transportation Planning Committee Meeting Minutes
- SaskHealth | |
| Adjourn | 460-19 | Strykowski: That the meeting be adjourned. Time: 11:40 pm. | CARRIED. |


MAYOR


ADMINISTRATOR

