

# 2023 NJOMA Conference Information

## September 11, 12, and 13, 2023

Early Check-in on September 10 at 2:00 p.m.

Registration Information	Hotel Information	Exhibit/Vendor Information
<p><b>Early Registration Deadline</b> <b><u>June 30, 2023</u></b></p> <p><b>Final Registration Deadline</b> <b><u>September 1, 2023</u></b></p> <p>Adults Only:  <b>Early Registration (ends 6/30) \$750</b>  <b>Registration (Jul 1-Sep 1) \$850</b>                      "NO" On Site Registration!                      "NO" Student Registration!</p> <p>Adult Registration includes <b>four (4) meals</b> (lunch x 2, cultural dinner and banquet) – no other meals included                      Extra Banquet Tickets \$50</p> <p><b><u>NEED TO KNOW:</u></b></p> <ul style="list-style-type: none"> <li>• Online registration only - access through <a href="http://www.njoma.com">www.njoma.com</a></li> <li>• Forms of payment accepted are credit card and business check. No personal checks!</li> <li>• Purchase Orders are accepted with a <b>hard deadline date</b> of September 1, 2023; however, credit cards, business checks and cash are preferred.</li> <li>• No Refunds! (See info below)</li> </ul>	<p><b>Hotel Group Rate deadline:</b> <b><u>August 14, 2023</u></b></p> <p>Hyatt Regency O'Hare Chicago                      9300 Bryn Mawr Ave.                      Rosemont, IL 60018                      (847) 696-1234</p> <p>Group reservation link, phone number, group code and more can be found on the website.  <a href="http://www.njoma.com">www.njoma.com</a></p> <p>Conference Hotel Rate                      \$169.00/night + resort fee                      + state and local taxes</p> <p><b><u>NEED TO KNOW:</u></b></p> <ul style="list-style-type: none"> <li>• A credit card for guaranteed reservations is required and will be charged for the first night's deposit (room and tax).</li> <li>• Room cancellations within 72 hours of arrival will forfeit any room deposit.</li> <li>• Free shuttle to hotel. Taxis and Ubers are available at guest expense.</li> <li>• Materials shipped to hotel and/or deliveries will be subject to shipping/handling charges by the hotel.</li> </ul>	<p><b><u>Exhibit/Vendor</u></b></p> <p>Registration (one table) \$200                      Electricity to the booth \$150  <b>Full payment by credit card due prior to set up. No exceptions!</b></p> <ul style="list-style-type: none"> <li>• Online registration only - access through <a href="http://www.njoma.com">www.njoma.com</a>; must accept "Release of Liability" clause on registration document.</li> <li>• Includes one 6' skirted table and two chairs.</li> <li>• Set up is available after 2:00 p.m. on Sunday, 9/10/2023 – No exceptions! Check in at Registration table for booth location.</li> <li>• Materials shipped to hotel can arrive after 9/8/2023 and will be subject to shipping/handling charges by the hotel.</li> </ul> <p><b>Student Strand Information</b></p> <p>"No" Student Strand activities this year.</p>

### **ADULT REGISTRATION – PLEASE READ IMPORTANT INFORMATION:**

<ul style="list-style-type: none"> <li>• <b>Paid registration fees are non-refundable!</b></li> <li>• Registrations may be transferred to other persons in the same organization.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Balance due registrations which are cancelled</b> after September 1st will be invoiced a cancellation fee of \$100. Substitutions will be accepted at no charge.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>No Shows</b> (balance due registrations with no cancellation notice) will be invoiced a full registration fee of \$750.</li> </ul>
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