**EAST RANGE WATER BOARD**

**Monthly Meeting Minutes**

**Wednesday, February 19, 2025 4:30 P.M.**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, David Skelton; Dennis Schubbe;*

***Appointed Board Members for the Town of White:*** *Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

***Absent Board Members:***

***Others Present:*** *Luke Heikkila (COA),**Jodi Knaus (TOW); Jim Gentilini (COA), Brian Guldan (Bolton-Menk); Jacob Crispo (Bolton & Menk); Jake Berndt (HL), David Jarvela (HL); Craig Anttila; Hannah Patenaude (Bolton & Menk);*

1. A board meeting was called to order by Chairman Gregor at 4:30 P.M.

2. Consent Agenda:

1. Approval of January 15, 2025 Regular Meeting minutes & Re-Organization Meeting minutes
2. Treasurer’s Report – Fund Balances
3. Approval of Disbursements and Payroll for January 2025:

1. Employee wages, FICA/Medicare - $64.60

2. Magney Construction Application for Payment No. 4 – Intake - $532,950.00 – pages 5-7

3. Magney Construction Application for Payment No. 8. – Plant - $679,598.98 – pages 8-25

4. Dakota Supply Group – $4,491.15 – pages 26

5. League of MN Cities Insurance Trust - $1,220.00 – pages 27-30

6. Bolton & Menk – Invoice #0354615 - $11,300.50 – page 31

7. Bolton & Menk – Invoice #0354616 - $54,441.75 – pages 32-39

8. MN DNR - $488.75 (approved last month)

d. Correspondence - None

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED. MOTION CARRIED**

3. Legal matters – Updates including but not limited to:

* 1. Creation of New Legal Entity Timeline & Guidance – tabled to end of Project
  2. Hoyt Lakes joining Water Board & Administrative Meetings – Guldan updated meeting structure and topics to be discussed in the future; financing request at the Capitol is necessary for funding gap to increase WIF and/or an additional $5 million to the Project is needed. The Board discussed how the make-up and role of the Board will change over time as the Project progresses to 2030 and beyond.

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI TO EXPAND THE WATER BOARD BY ADDITONG TWO EX-0FFICIO NON-VOTING MEMBERS FROM THE CITY OF HOYT LAKES AND ONE ALTERNATE TO ATTEND MONTHLY BOARD MEETINGS AND BECOME A PART OF THE DISCUSSIONS MOVING FORWARD. MOTION CARRIED**

1. Guests – None
2. Construction Management Updates – Bolton & Menk – February 2025 Project Status Report Memo was reviewed by Patenaude;
   1. Funding Initiatives & Project Financing Report – Jon, Doug, Luke, and David will be going to the Capitol Monday, March 10th to seek funding.
   2. Engineering Work & Construction Updates were discussed
   3. Permitting & other pending Items – David Skelton inquired about the modeling Project updates and this is slated for April’s meeting.

6. Community Outreach – Bolton & Menk will ensure the Project website is being updated frequently.

7. Other Business:

a.) St. James Pit & current water plant updates – pumping for the last month

8.) Next Meeting Date: Wednesday, March 19, 2025 4:30 p.m.; Guldan, Berens, and Knaus will be absent

9.) Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DAVID SKELTON TO ADJOURN AT 5:04 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder