

MELVINDALE HOUSING COMMISSION

Regular Board Meeting
November 20, 2025

A meeting of the Melvindale Housing Commission Board was held on Thursday, November 20, 2025 at 10:00 a.m. in the Library of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 10:00 a.m.

ROLL CALL: Janette Decaire, Sue Herman and Annette Taylor were present.

Commissioner Decaire moved to approve the absence of Hector Cotto; Taylor seconded. Passed unanimously

Also present: Staff- Cynthia C Telfer, Executive Director, Elizabeth Ray, Operations Manager and Stephanie Spoonamore, Property Manager were present.

I. Approval of Agenda
Decaire moved and *Taylor* seconded to approve the November 20, 2025 agenda. Motion passed unanimously.

II. Approval of Minutes
Herman motioned to approve the Regular Meeting Minutes of November 20, 2025 and *Decaire* seconded. Motion to approve minutes passed unanimously.

III. New Business

Resolution 2025-17 To Write off Uncollectable Accounts

Taylor motioned to approve resolution 2025-17; *Decaire* seconded. A brief review of the list for write off was reviewed.

Motion passed unanimously.

IV. Commission reports
Staff reviewed reports with Board.

V. Public Commentary
None

VI. Announcements by Commissioners

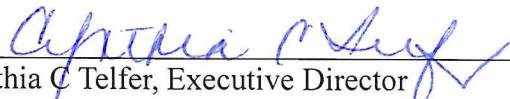
Taylor: I've heard from many residents about the food give away – they were really happy. The Bistro was very good (ham, mac 'n cheese, collard greens). Prayers for Ms. Spoonamore that everything goes well for you as property manager.

Decaire: I hope everyone has a blessed Thanksgiving; hope you can connect with people you haven't seen in awhile.

VII. Adjournment – Motion by *Decaire*; seconded by *Herman* at 11:10 a.m. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director
