

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

*Thank you for choosing Aspire Dance Studio! Below you will find our studio policies.*

**All policies must be agreed to at online registration.**

### **1. REGISTRATION**

All dancers must be registered prior to the first class.

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES:** In-person ongoing classes have a \$37.00 registration fee per individual dancer or \$60.00 per family will be assessed at the time of registration. This registration fee is collected only once during the 2022-2023 dance season.

**OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, AND SPECIAL EVENTS:** Outdoor classes, 6-week sessions, 8-week sessions, drop-in classes, master classes, and special event classes do not have a registration fee.

### **2. TUITION and PAYMENT POLICIES**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES:** All tuition payments must be made through our online auto-pay program. Tuition is run on the 1st of the month. **It is the responsibility of the client to update any expired cards, changes in card numbers, lost or stolen cards, etc. A late fee of \$30 will be posted to the account on the 5th of every month for any unpaid tuition.** If an auto-pay card is declined, and tuition remains unpaid, the account will be charged an 18% late fee. **If the balance is not paid in its entirety within 7 days from the card decline, the dancer may not attend their classes** and Aspire Dance will remove them from their registered classes. Aspire Dance will not relinquish the payment responsibility of the dancer's guardian's for any reason, nor will they authorize extended late payment plans. If an account remains unpaid for 30 days, the appropriate collections agency will be contacted. There will be a \$25.00 service charge for all returned checks.

**Aspire Dance Studio does not pro-rate tuition for missed classes. Aspire Dance Studio does not issue refunds of any kind.**

Aspire Dance Studio has a 14-day Cancellation Policy. **In order to remove a student from a class, you must provide written notice by email 14 days in advance.** Once a dancer has dropped, their spot will no longer be held. If you wish to re-enroll after canceling, you must re-register. Class availability is not guaranteed upon re-enrollment.

**Our dance year is based on a 40-week schedule and tuition remains the same whether it is a long or short month.** This includes months that a holiday break is scheduled and we strongly recommend dancers make-up any missed classes during a scheduled break. We do not refund tuition or make adjustments for missed classes. **Make-up classes are available and must be used within 30 days of an absence. Make-up classes cannot be used in a class that the student is currently registered in.** Make-up classes must be used in **other** classes that the student is not registered in. If a dancer needs to pull from classes for any particular month, their class slot is not guaranteed and the process of re-registration will begin upon re-registering for class.

**Every month tuition is due in the full amount. We do not pro-rate tuition unless you are a new student starting mid-month.**

**OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:** Outdoor classes, 6-week sessions, 8-week sessions, drop-in classes, master classes, and special event classes will be assessed a one-time fee upon registration, and needs to be paid in full at the time of registration. You will not be charged any further unless you register again for more classes.

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

### **3. ATTENDANCE**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES:** 2022-2023 in-person classes begin Tuesday, September 6, 2022 and run through Saturday, June 17, 2023. Outdoor classes, 6-week sessions, 8-week sessions, drop-in classes, master classes, and special event classes will run as scheduled.

It is very important that dancers have consistent attendance. This is especially imperative for the months that we are working on our Holiday Showcase and Spring Recital dances. If a dancer is inconsistent in class, they may be removed from a portion of the dance or be required to take private lessons. It is important that our weekly classes remain progressive and that the class as a whole is moving forward in their dance training. If a dancer needs to miss a class, we ask that Aspire be notified by either calling into the front office or emailing the studio.

We strongly encourage students to make up any missed classes. **Make-up classes are available and must be used within 30 days of an absence. Make-up classes cannot be used in a class that the student is currently registered in.** Make-up classes must be used in **other** classes that the student is not registered in. *Make-up classes are only available to currently registered students—if a student drops from classes, makeup classes can no longer be used.* **Make-up classes must be requested and approved before attending. Email or call the studio to request a make-up class.**

**Dancers must be picked up on time after their class is finished.** Aspire Dance Studio is not responsible for dancers that are left unattended at the studio.

**OUTDOOR CLASSES:** Outdoor classes cannot be transferred to regular indoor classes mid-session.

### **4. DISCONTINUED CLASSES**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, AND SPECIAL EVENTS:** Aspire Dance Studio reserves the right to discontinue a class for various reasons (ex: does not have high enough enrollment). Students will be placed in another similar class if this occurs, or offered a refund.

### **5. CHOREOGRAPHY RIGHTS/USE**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES:** We own all rights to all choreography taught in class and in rehearsals at Aspire Dance Studio. You must get permission from the teacher/choreographer to post, use, or perform any choreography outside of the studio.

### **6. CLASS REQUIREMENTS**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES:**

•Jazz, Contemporary, Lyrical and Turns & Jumps Classes (levels 3,4,5): **Must also be enrolled in at least 1 ballet class.**

•Pre-Pointe/Pointe: **Must also be enrolled in at 2 ballet classes.**

# Aspire Dance Studio, LLC STUDIO POLICIES

## Fall 2022-Spring 2023

### 7. CLASS DRESS CODE

REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES:

#### REQUIREMENTS:

- Appropriate dance clothes required for all classes.
- Street/school clothes are not allowed for any class.
- Make sure sneakers are clean and do not have sand in them.
- Hair must be in a ballet bun for all ballet classes and securely pulled back from the face (in a ponytail or better) for all other classes.

**CREATIVE MOVEMENT CLASS (ages 2-3):** Dancers must wear a leotard (any color), and pink or skin-colored tights. They may also wear a ballet skirt or tutu if they choose. Pink (or skin-colored) ballet shoes must be worn.

**BALLET/TAP COMBO CLASS (ages 3-4):** Dancers must wear a leotard (any color), and pink or skin-colored tights. They may also wear a ballet skirt or tutu if they choose. Pink (or skin-colored) ballet shoes must be worn for ballet and black tap shoes are required.

**JAZZ/HIP HOP COMBO CLASS (ages 3-4):** Appropriate dance attire required. Leggings or dance shorts, dance bra tops, leotards or fitted tanks for class. No loose clothing. Tan slip-on jazz shoes are required for jazz, and sneakers are required for hip hop.

**BALLET (level 1 and up):** Dancers must wear a leotard (any color) and pink or skin-colored tights, and pink (or skin-colored) canvas ballet shoes with the elastic appropriately sewn in. Appropriate **ballet** cover-ups may only be worn in the beginning of class if approved by the ballet teacher. **Hair must be pulled into a clean and secure bun.** No jewelry should be worn in ballet, with the exception of studded earrings.

**JAZZ, TURNS & JUMPS, MUSICAL THEATER (level 1 and up):** Leggings, booty shorts, dance shorts or jazz pants, dance bra tops, leotards or fitted tanks for class. It is important that attire allows the instructor to see the body. No loose clothing. Tan slip-on jazz shoes are required.

**CONTEMPORARY/LYRICAL (level 1 and up):** Leggings, booty shorts, dance shorts or jazz pants, dance bra tops, leotards or fitted tanks for class. It is important that attire allows the instructor to see the body. No loose clothing. Bare feet, foot undies, half-shoes, or tan slip-on jazz shoes are acceptable if needed.

**TAP (level 1 and up):** Black **lace-up** tap shoes (no high heels). Sweat pants, leggings, booty shorts, dance shorts, jazz pants, or any appropriate dance clothing is acceptable. *\*No street/school clothes.*

**HIP HOP (level 1 and up):** *Clean* sneakers (no split-soled dance sneakers). Dance or athletic wear. *\*No street/school clothes.*

**MODERN, ACRO (all ages & levels):** Leggings, booty shorts, dance shorts or jazz pants, dance bra tops, leotards or fitted tanks for class. It is important that attire allows the instructor to see the body. No loose clothing. Bare feet.

**BALLROOM (all ages & levels):** Leggings, booty shorts, dance shorts or jazz pants, dance bra tops, leotards or fitted tanks for class. It is important that attire allows the instructor to see the body. No loose clothing. Jazz shoes or barefoot for ages 6-10. Ballroom dance shoes are required for ages 11+.

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

### **8. CLASS LEVELING**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES:** Aspire Dance Studio teachers and staff will determine the appropriate class level for each dancer. Dancers may not switch class levels mid-dance year, unless suggested by and approved by the teacher.

### **9. CODE OF CONDUCT**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES:**

Dancers and parents are asked to conduct themselves in a professional, positive, and respectful manner: both at Aspire Dance Studio and regarding Aspire Dance Studio at all times. Any inappropriate behavior demonstrated by a dancer or parent may lead to the student's dismissal from the studio with cause, as determined by Aspire Dance Studio.

Dancers and parents must agree to abide by the rules, regulations and privileges of participation outlined in these policies, as well as throughout the studio. Dancers and parents agree that while they participate at Aspire their conduct will be such that it presents no danger to other dancers, parents or staff, and does not interfere with the classes or the lobby at the studio, or disrupt the staff in performing their duties.

#### **DANCER CONDUCT**

Dancers are expected to bring a positive attitude to each dance class, rehearsal, and performance. They are expected to conduct themselves in an appropriate and responsible manner. They are expected to be respectful, friendly, and positive towards all their fellow dancers, teachers, and other parents. Negative attitudes towards themselves, their classmates, their teachers, and other parents will not be tolerated.

#### **PARENTAL CONDUCT, INVOLVEMENT AND PARTICIPATION**

Parents are expected to treat all dancers, teachers, and other parents with respect and positive attitudes at Aspire. Parents are also responsible for making sure that the dancer is always prepared and on time for classes, rehearsals, and performances. We look forward to creating a successful dance year with you!

### **10. EMAIL**

**Aspire Dance Studio conducts all its important communication through email.** Please make sure to provide us your correct email address(es) on your registration form, and add [aspiredancestudio@yahoo.com](mailto:aspiredancestudio@yahoo.com) to your list of contacts to ensure that you receive our emails. Please update us immediately when an email address changes. **Please check and read your emails from us regularly, in order to keep up-to-date on important information from the studio!**

### **11. INJURIES**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:**

***Aspire Dance Studio is not liable for any injuries. This includes our indoor studio, our outdoor studio, and at home while taking online classes.***

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

### **12. MEDIA**

#### **REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS:**

Aspire Dance Studio may post photos and videos on behalf of the studio on various social media sites. Dancers may be in these photos or videos. By signing, you are releasing the use of these images for promotional purposes.

### **13. PERFORMANCE INFORMATION**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES: We plan to hold our 2022 Holiday Showcase in December of 2022, and 2023 Spring Recital in June of 2023. Dates will be announced ASAP. Upon registration, classes that are performing in the recital will be marked as such.**

If plans need to change for any reason, we will reschedule the show and keep you updated on any changes. We will have a performance, no matter what!

Costumes for the Holiday Showcase will be brought from home. Costumes for the June recital are \$95 per class. The costume payment deadline is January 31, 2022, and after January 31, 2022 costumes will have an additional \$15 late processing fee per costume. **Once a costume is ordered it cannot be returned. Recital costume fees are non-refundable.** After the costume is received, any costume errors, problems, missing pieces etc, must be reported within 48 hours from the date you received the costume.

We ask that students consistently attend their classes during recital time in order to be prepared to be their best on stage! If a dancer is inconsistent in class, they may be removed from a portion of the dance or be required to take private lessons. If a dancer needs to miss a class, we ask that Aspire Dance Studio be notified by either calling into the front office or emailing the studio.

***A dancer can only perform in the Holiday Showcase & June Recital if they are enrolled in that particular class. A dancer cannot perform with a class that they are doing make-ups in.***

### **14. HOLIDAY CLOSINGS \*GENERALLY FOLLOWS CVUSD CALENDAR\***

#### **REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES:**

**Yom Kippur:** Wednesday, October 5, 2022

**Veteran's Day:** Friday, November 11, 2022

**Thanksgiving Break:** Monday, November 21 - Sunday, November 27, 2022

**Winter Break:** Monday, December 19, 2022 - Monday, January 2, 2023

**Martin Luther King Jr. Day:** Monday, January 16, 2023

**President's Day Weekend:** Friday, February 17 - Monday, February 20, 2023

**Spring Break:** Monday, April 10 - Sunday, April 16, 2023

**Memorial Day Weekend:** Friday, May 26 - Monday, May 29, 2023

Holiday closure dates can be found at [aspiredancestudio.com](http://aspiredancestudio.com)

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

### **15. COVID-19 CONTINGENCIES**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS:** If an at-home-order is issued, in-person classes will temporarily be held online. Aspire Dance Studio follows all current LA COUNTY COVID Guidelines. As guidelines change, we will follow.

### **16. SAFETY & HEALTH REGULATIONS**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:** All dancers & parents must follow all current safety & health regulations. Aspire Dance Studio follows all current LA COUNTY COVID Guidelines. As guidelines change, we will follow. Current regulations can be found at [aspiredancestudio.com](https://aspiredancestudio.com)

### **17. COVID-19 WAIVER**

**REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:**

#### **Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

**Aspire Dance Studio, LLC** has put in place preventative measures to reduce the spread of COVID-19; however, cannot guarantee that you or your child(ren) will not become infected with COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending **Aspire Dance Studio LLC** and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at **Aspire Dance Studio LLC** may result from the actions, omissions, or negligence of myself and others, including, but not limited to, **Aspire Dance Studio LLC** employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance or participation in **Aspire Dance Studio LLC's** programs ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless **Aspire Dance Studio LLC**, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of **Aspire Dance Studio LLC**, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any **Aspire Dance Studio LLC** program.

I agree to not enter from **Aspire Dance Studio LLC** for 10 days (and keep children/participants under age 18 home) if they test positive COVID-19. *Symptoms include:* Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.

I agree to follow all the **ASPIRE DANCE STUDIO LLC** COVID-19 Safety and Health Guidelines and Procedures. Health and Safety procedures can be found at [aspiredancestudio.com](https://aspiredancestudio.com).

# **Aspire Dance Studio, LLC STUDIO POLICIES**

## **Fall 2022-Spring 2023**

### **18. WAIVER**

#### **REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS & STUDIO RENTALS:**

As the legal parent or guardian (if dance is under 18), or the dancer (if the dancer is 18 or older), I release and hold harmless Aspire Dance Studio, its owners and operators from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Aspire Dance Studio, its owners and operators or in route to or from any said premises.

### **19. AGREEMENT**

#### **REGULAR ONGOING FALL 2022-SPRING 2023 CLASSES, OUTDOOR CLASSES, 6-WEEK SESSIONS, 8-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS & STUDIO RENTALS:**

Please sign below, acknowledging that all information provided above is correct, and you are in full understanding that Aspire Dance Studio, LLC is not responsible for any injuries or lost or stolen property. By signing below, you are agreeing to the ASPIRE DANCE STUDIO PAYMENT POLICY and authorizing payments to Aspire Dance Studio, LLC. By signing below you are also acknowledging and agreeing to adhere by all of Aspire Dance Studio's Policies and Rules. The Policy and other forms are available at [aspiredancestudio.com](http://aspiredancestudio.com) . I have read and agree to all of the Aspire Dance Studio Policies.