

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES July 21, 2020

---

Chairman Niece called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

### Roll Call:

Donald Niece, Chairperson	Drew Kiszonak (entered at 7:31 pm)
Everdina O'Connor, Vice Chairperson	Morris Scott, Jr, Absent
Robert Piazza, Treasurer	
Chad Chamberlain, Secretary	
Sidney Deutsch	
Laurel Napolitani	
Robert Nyland	

Also, in attendance: Stephen Donati, P.E., Authority Engineer; Brian Tipton, Esq., Authority Legal Counsel; Kim Francisco, Authority CFO; Kevin Shoudt, Authority Consultant and Patricia Kasperen, Administrative Assistant. Brent "Brad" Carney, Esq. (Special Conflict Counsel) was also present.

Mr. Kiszonak entered the meeting.

Chairman Niece led everyone in the Pledge of Allegiance then read the Introductory Statement.

### MINUTES

Mr. Nyland moved, and Mr. Deutsch seconded to approve the minutes of the June 16, 2020 regular meeting, as presented. The motion passed; roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Scott	Absent
Ms. Napolitani	Yes	Chairman Niece	Yes
Mr. Nyland	Yes		

### CORRESPONDENCE

Mr. Chamberlain recapped the correspondence listed below:

- 1) A letter dated May 29, 2020, from Michele Potter, Manager, Office of Quality Assurance, NJDEP, to the Authority's laboratory manager informing him that the Belvidere WWTF laboratory performed acceptably on all parameters for the 2020 Non-Potable Water Proficiency Test Study.
- 2) A letter dated May 29, 2020, from Michele Potter, Manager, Office of Quality Assurance, NJDEP, to the Authority's laboratory manager informing him that the Oxford WWTF laboratory performed acceptably on all parameters for the 2020 Non-Potable Water Proficiency Test Study.
- 3) A letter dated June 5, 2020, from Michele Potter, Manager, Office of Quality Assurance, NJDEP to the Authority's laboratory manager enclosing the FY2021 Certificate and Annual Certified Parameter List for the Belvidere WWTF laboratory.
- 4) A letter dated June 5, 2020, from Michele Potter, Manager, Office of Quality Assurance, NJDEP to the Authority's laboratory manager enclosing the FY2021 Certificate and Annual Certified Parameter List for the Oxford WWTF laboratory.
- 5) A representation letter dated June 12, 2020, from Chairman Niece and Treasurer Piazza to Nisivoccia LLP regarding our FY2019 Audit.
- 6) A Notice of a Virtual Special Meeting of the White Township Planning Board held on June 30, 2020, from Becrett of White Township, LLC. (This involves the property behind Luigis Rancho on Route 46)
- 7) A letter dated June 24, 2020, from B&B Lightning Protection, LLC to the Authority regarding the expiration of the Oxford WWTP Building's Lightning Protection UL Master Label.
- 8) A memo dated June 25, 2020, from Alex Lazorisak, Warren County Administrator, informing all that the Freeholder Meetings for July 22, 2020 and August 26, 2020, have been cancelled.
- 9) A letter dated June 26, 2020 from Nisivoccia to the Authority about our FY2019 Audit.
- 10) A memo dated July 2020 from the Municipal Excess Liability Joint Insurance Fund to members, regarding the 2021-2022 Employment Practices Liability Program.
- 11) A letter dated July 7, 2020, from Joseph Mikulka, CPM, Senior Regulatory Specialist, CP Engineers, LLC to Mr. Naik, Bureau of Pretreatment & Residuals, NJDEP, reporting on the Local Limits Evaluation for Nitrate for the Oxford Area WWTF.
- 12) A letter dated July 13, 2020, from Stanley Puszcz, P.E., President, CP Engineers NJ, LLC requesting written consent to assignment of contracts due to a name change from CP Engineers, LLC to CP Engineers NJ, LLC.

## EXECUTIVE SESSION

At approximately 7:33 pm, Mr. Piazza moved, and Mr. Nyland seconded to adopt Resolution #20-33, to enter an executive session to discuss a contract negotiation and attorney-client privilege matter. All in favor, motion carried. Mr. Tipton stepped out due to conflict purposes. Mr. Carney advised Mr. Kiszonak to also recuse himself from the executive session because he sits on the White Township Planning Board.

At 8:00 p.m., Mr. Piazza moved, and Ms. O'Connor seconded to return to open session. All in favor, motion carried.

Mr. Tipton and Mr. Kiszonak reentered the open session.

Mr. Carney left the meeting.

Chairman Niece asked Mr. Kiszonak if any official action was taken by the White Township Planning Board. Mr. Kiszonak brought him up-to-date. There was a brief discussion regarding Becrett. Chairman Niece asked Mr. Donati to review his files on Becrett and report back at our next meeting. Currently, there is no sewer line running down this portion of Route 46; this has been discussed in the past. There was further discussion on the matter.

### CFO'S REPORT

Mr. Francisco summarized the monthly financial report. As of June 30th, our cash position was \$5.6 million dollars. We are up by almost \$90,000 from the beginning of the year. However, our \$900,000 debt service payment is due August 1, so, as expected, our cash balance will decrease. Third quarter payments from our users are due August 1 and fourth quarter payments are due November 1. We are in good shape at this time. We are 50% through the year, revenue is at 49%, expenses 47%. The last page is an accounting of the Jaindl escrow account, which has a healthy balance.

Ms. Kaspereen distributed the FY2019 Audit and passed around the Group Affidavit Form to the commissioners. We had another good year. There were no negative findings, comments, or recommendations. Mr. Francisco presented the resolution for approval of the FY2019 Audit.

Mr. Piazza moved, and Ms. O'Connor seconded to adopt Resolution #20-34, approving the Authority's FY2019 Audit; each board member signed the Group Affidavit Form. The motion passed unanimously on a roll call vote.

### GENERAL COUNSEL'S REPORT

Mr. Tipton reviewed the bid documents from DeMaio Electric for Contract #20-01. They are compliant from a legal counsel perspective.

Chairman Niece reviewed the Personnel Policy and noticed on page 45, Article 55, there is a section about reviewing and updating the manual every two years. He asked Mr. Tipton if anything needed to be changed from a legal standpoint? Mr. Tipton said he will review it and report back.

### ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

He explained the reason for correspondence #12.

Sewer Extensions: Paul Tubergen, from DSM, contacted the Authority and CP Engineers about possibly connecting office/warehouse facilities to the sewer system. He was looking for costs involving hookup. Mr. Donati provided him with the information.

Operations: As discussed last meeting, there was a Capital Projects meeting. A rough draft of the 5-year plan was presented for review by the subcommittee. The main purpose of the meeting was to discuss the rehab of the Belvidere WWTP clarifier. Mr. Donati felt these meetings should be held more often. Chairman Niece agreed. Ms. Napolitani was one of the commissioners who volunteered to be on this subcommittee and encouraged the other subcommittee members to attend these meetings. She expressed her appreciation to both Mr. Donati and Mr. Shoudt for the education provided. In the past, CP Engineers used to do an annual inspection report for the Authority and it is not a very expensive report (\$2,000-\$3,000). The last report was done in 2012. Ms. Napolitani was very impressed by the report and thinks we should continue the practice. Chairman Niece agreed.

Permitting: The Local Limits Analysis has been completed. The Authority is in good shape, said Mr. Donati.

Belvidere Climbing Screen: It is ready to go out to permit.

Oxford UV Installation: Bids were opened earlier today. Four (4) really good bids were received. The lowest bid was from DeMaio Electric, who has done work for the Authority in the past and did a very good job. CP Engineers recommended award to DeMaio Electric for a total bid price of \$233,575.00.

Mr. Nyland moved to adopt Resolution #20-35, awarding Contract #20-01 for construction of the Oxford WWTP UV Disinfection project, to the lowest responsive and responsible bidder DeMaio Electric Company, Inc., for a total contract price of \$233,575.00. Ms. O'Connor seconded. Mr. Donati and Mr. Shoudt answered some questions asked by Mr. Kiszonak. The motion passed unanimously on a roll call vote.

#### AUTHORITY CONSULTANT

Mr. Shoudt recapped his report.

Belvidere STP: The mixer discussed at last month's meeting has been replaced. We still have not received the quotes from the local electricians for new LED lights for the garage and generator room. There was a problem with the sand-filter PLC programming (this is on the 5-year plan for replacement). A contractor came out and reprogrammed it. Mr. Shoudt was looking into installing Dissolved Oxygen meters. There are problems with the UV system screens.

Oxford STP: Started work on the replacement of the doors. During a power outage, one of the generator transfer switches did not transfer over. The operator manually switched it over. This issue has been fixed.

Ms. Napolitani would like to see the cell phone policy reinforced. Mr. Tipton was consulted.

There was a brief discussion on the matter. This has been discussed in past. Mr. Shoudt will send a memo to all employees reiterating the cell phone policy and the commissioners' comments.

### FINANCE

Mr. Piazza moved that Resolution #20-36 (Certificate No. 407: \$96,540.25) be approved to pay all bills from the Operating Fund, as presented. Mr. Nyland seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #20-37 (Certificate No. 414: \$7,296.37) be approved to pay all bills from the Capital Improvements Fund as presented. Mr. Nyland seconded. The motion passed unanimously on roll call vote.

Mr. Piazza moved that Resolution #20-38 (Certificate No. 006: \$474.00) be approved to pay all bills from the Jaindl escrow account as presented. Mr. Nyland seconded. The motion passed unanimously on roll call vote.

Mr. Piazza asked if any other member read the memo from the MEL JIF (corr. #10) about personnel policies. Telephone use was mentioned in the memo. He was unsure if these were recommendations or requirements to stay with the MEL and/or be eligible for certain discounts. Since the Board authorized Mr. Tipton to review our Personnel Policy, he will have his labor counsel look into this at the same time.

There was question on the validity of correspondence #7. Mr. Donati will check his files and get back to the Board.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

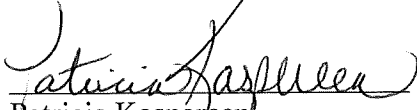
Our current contract with our electrical supplier is expiring soon, and was done through a reverse online auction. Chairman Niece ask the members what they wanted to do. Mr. Tipton asked that we send him any information before he advises the Board.

Ms. Kaspereen announced her retirement date (October 1, 2020). Her last day of employment with the Authority will be September 30, 2020. Many commissioners congratulated her. There was further discussion on her possible replacement. Ms. Napolitani suggested the Personnel Committee meet with Ms. Kaspereen to review her duties. The meeting was scheduled for July 28<sup>th</sup> at 10:00 am. She will provide the committee with a list of her duties and her job description. The committee can then make their recommendations to the full Board at the August meeting.

### PUBLIC COMMENT

There was no public present.

As there was no more business to come before the Authority, Ms. Napolitani moved, and Mr. Nyland seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:55 p.m.

  
Patricia Kaspereen  
Administrative Assistant

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

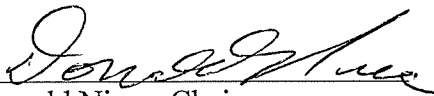
**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

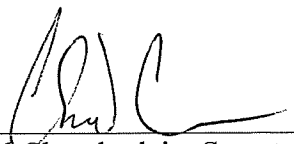
1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contract Negotiation/Attorney-Client Privilege

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

DATED: July 21, 2020

RESOLUTION #20-34

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2019 has been completed and filed with the Warren County (Pequest River) Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15, and


WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Warren County (Pequest River) Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2019, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 21, 2020.

  
\_\_\_\_\_  
Chad Chamberlain, Secretary

7/21/20  
\_\_\_\_\_  
Date



**RESOLUTION RE:       AWARDING WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY CONTRACT NO. 20-01 FOR CONSTRUCTION OF THE OXFORD WASTEWATER TREATMENT PLANT ULTRAVIOLET DISINFECTION PROJECT TO DEMAIO ELECTRIC COMPANY, INC.**

WHEREAS, it is necessary that the Warren County (Pequest River) Municipal Utilities Authority (Authority) proceed with the construction and implementation of an Ultraviolet Disinfection System and the Oxford Wastewater Treatment Facility to assure the proper disinfection of effluent in accordance with the facilities NJPDES Permit No. NJ0035483; and

WHEREAS, bid documents entitled "Contract No. 20-01: Oxford Wastewater Treatment Facility Ultraviolet Disinfection", have been prepared by the Authority's Consulting Engineer and approved by the Authority's staff; and

WHEREAS, the Authority legally advertised for bids in accordance with N.J.S.A. 40A:11-23; and

WHEREAS, sealed bids were received and opened by the Authority on July 21, 2020 in accordance with the Contract Documents and Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

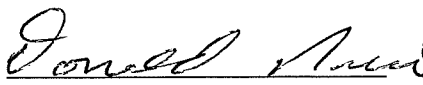
WHEREAS, the bids were reviewed by the Authority's staff and Consulting Engineer who have recommended award to DeMaio Electric Company, Inc., as the lowest responsive and responsible bidder, for a bid price of \$233,575.00; and

WHEREAS, the Authority's has certified that funds for said contract services are available.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Warren County (Pequest River) Municipal Utilities Authority, as follows:

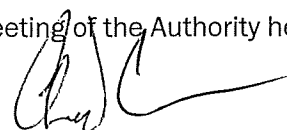
1. That Contract No. 20-01 be awarded to DeMaio Electric Company, Inc., as the lowest responsive and responsible bidder, contingent upon concurrence of General Counsel.
2. That, as conditioned above, the Authority's Consulting Engineer is hereby authorized and directed to award, on behalf of the Authority, Contract No. 20-01 to DeMaio Electric Company, Inc., at a Total Contract Price of \$233,575.00.

**WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY**

By:   
Donald Niece, Chairman

**CERTIFICATION**


I, Chad Chamberlain, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a memorializing resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on July 21, 2020.

  
Chad Chamberlain, Secretary

**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTHS OF JULY 2020.

**I HEREBY CERTIFY**, that the bills listed on the attached Resolution of July 21, 2020, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2020 budget.

  
\_\_\_\_\_  
Chad Chamberlain, Secretary

  
\_\_\_\_\_  
Donald Niece, Chairperson

Certificate No. OP 407

Dated: July 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: July 21, 2020**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:

Date:

Check #19801 - #19815

6/26/20

\$24,362.31

7/21/20

72,177.94

Total \$96,540.25

PENTAMATION  
 DATE: 09/02/2020  
 TIME: 10:51:05

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 9/20

SELECTION CRITERIA: chkstat.disp\_fund='MUA01' and chkstat.rundate='06/26/2020'

DISTRIBUTION FUND: MUA01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL DESCRIPTION
19801	06/26/2020	AFA PROTECTIVE SYSTEMS, I	R	255.00 ACCOUNTS PAYABLE CHECK
19802	06/26/2020	CENTRAL JERSEY EQUIPMENT	R	302.96 ACCOUNTS PAYABLE CHECK
19803	06/26/2020	CENTURYLINK	R	65.01 ACCOUNTS PAYABLE CHECK
19804	06/26/2020	CINTAS CORPORATION	R	371.61 ACCOUNTS PAYABLE CHECK
19805	06/26/2020	COMCAST	R	599.91 ACCOUNTS PAYABLE CHECK
19806	06/26/2020	CRISTAL ASSOCIATES, LLC	R	153.30 ACCOUNTS PAYABLE CHECK
19807	06/26/2020	MAIN POOL & CHEMICAL CO,	R	5197.20 ACCOUNTS PAYABLE CHECK
19808	06/26/2020	NEW JERSEY ANALYTICAL LAB	R	961.50 ACCOUNTS PAYABLE CHECK
19809	06/26/2020	ONE CALL CONCEPTS, INC.	R	8.58 ACCOUNTS PAYABLE CHECK
19810	06/26/2020	RD BOOTS	R	338.00 ACCOUNTS PAYABLE CHECK
19811	06/26/2020	SPECTRASERV INC	R	6384.00 ACCOUNTS PAYABLE CHECK
19812	06/26/2020	THE COUNTY OF WARREN	R	79.61 ACCOUNTS PAYABLE CHECK
19813	06/26/2020	TREASURER - STATE OF NJ	R	4720.63 ACCOUNTS PAYABLE CHECK
19814	06/26/2020	TREASURER - STATE OF NJ	R	4812.68 ACCOUNTS PAYABLE CHECK
19815	06/26/2020	VERIZON WIRELESS	R	112.32 ACCOUNTS PAYABLE CHECK
TOTAL FUND				24362.31

TOTAL REPORT

24362.31

SELECTION CRITERIA: chkstat.disp\_fund='MUA01' and chkstat.rundate='07/21/2020'

DISTRIBUTION FUND: MUA01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL DESCRIPTION
19821	07/21/2020	ABB INC.	R	1352.15 ACCOUNTS PAYABLE CHECK
19822	07/21/2020	ADT COMMERCIAL LLC	R	20.00 ACCOUNTS PAYABLE CHECK
19823	07/21/2020	AFA PROTECTIVE SYSTEMS, I	R	255.00 ACCOUNTS PAYABLE CHECK
19824	07/21/2020	AMERIGAS	R	89.91 ACCOUNTS PAYABLE CHECK
19825	07/21/2020	BELVIDERE NAPA AUTO PARTS	R	60.97 ACCOUNTS PAYABLE CHECK
19826	07/21/2020	C & M AUTO PARTS	R	12.93 ACCOUNTS PAYABLE CHECK
19827	07/21/2020	CENTURYLINK	R	135.94 ACCOUNTS PAYABLE CHECK
19828	07/21/2020	CINTAS CORPORATION	R	323.79 ACCOUNTS PAYABLE CHECK
19829	07/21/2020	COMCAST	R	317.14 ACCOUNTS PAYABLE CHECK
19830	07/21/2020	COPPOLA SERVICES INC	R	5300.00 ACCOUNTS PAYABLE CHECK
19831	07/21/2020	COUNTY OF WARREN	R	1000.00 ACCOUNTS PAYABLE CHECK
19832	07/21/2020	CP ENGINEERS, LLC	R	8026.76 ACCOUNTS PAYABLE CHECK
19833	07/21/2020	DEUTSCH, SIDNEY	R	166.67 ACCOUNTS PAYABLE CHECK
19834	07/21/2020	FASSTENAL COMPANY	R	138.53 ACCOUNTS PAYABLE CHECK
19835	07/21/2020	FLORIO FERRUCCI STEINHARD	R	493.00 ACCOUNTS PAYABLE CHECK
19836	07/21/2020	FRANK RYMON & SONS INC.	R	6.68 ACCOUNTS PAYABLE CHECK
19837	07/21/2020	GERO, WAYNE	R	314.26 ACCOUNTS PAYABLE CHECK
19838	07/21/2020	JCP&L	R	10370.40 ACCOUNTS PAYABLE CHECK
19839	07/21/2020	JCP&L	R	3.10 ACCOUNTS PAYABLE CHECK
19840	07/21/2020	JEFCO EQUIPMENT SUPPLIES	R	1555.00 ACCOUNTS PAYABLE CHECK
19841	07/21/2020	KEVIN SHOUDT & ASSOCIATES	R	5416.66 ACCOUNTS PAYABLE CHECK
19842	07/21/2020	KISZONAK, DREW	R	166.67 ACCOUNTS PAYABLE CHECK
19843	07/21/2020	KUSTOM CONTROL SOLUTIONS	R	130.00 ACCOUNTS PAYABLE CHECK
19844	07/21/2020	L.E. RITTER LUMBER CO.	R	44.07 ACCOUNTS PAYABLE CHECK
19845	07/21/2020	LIN SUPPLY INC.	R	57.31 ACCOUNTS PAYABLE CHECK
19846	07/21/2020	MAIN POOL & CHEMICAL CO.,	R	5764.35 ACCOUNTS PAYABLE CHECK
19847	07/21/2020	MAYBERRY SALES & SERVICE	R	299.97 ACCOUNTS PAYABLE CHECK
19848	07/21/2020	NAPOLITANI, LAUREL	R	166.67 ACCOUNTS PAYABLE CHECK
19849	07/21/2020	NEW JERSEY ANALYTICAL LAB	R	296.00 ACCOUNTS PAYABLE CHECK
19850	07/21/2020	NIECE, DONALD L.	R	333.34 ACCOUNTS PAYABLE CHECK
19851	07/21/2020	NISIVOCACCIA LLP	R	7225.00 ACCOUNTS PAYABLE CHECK
19852	07/21/2020	NJ ADVANCE MEDIA	R	94.71 ACCOUNTS PAYABLE CHECK
19853	07/21/2020	NJ ADVANCE MEDIA	R	363.86 ACCOUNTS PAYABLE CHECK
19854	07/21/2020	NYLAND, ROBERT F.	R	166.67 ACCOUNTS PAYABLE CHECK
19855	07/21/2020	PASSAIC VALLEY SEWERAGE C	R	5320.00 ACCOUNTS PAYABLE CHECK
19856	07/21/2020	PIAZZA, ROBERT	R	291.67 ACCOUNTS PAYABLE CHECK
19857	07/21/2020	RAW POWER GENERATOR SERVI	R	5206.50 ACCOUNTS PAYABLE CHECK
19858	07/21/2020	REP PUMP SERVICES, LLC	R	1123.20 ACCOUNTS PAYABLE CHECK
19859	07/21/2020	RIGO GENERAL HARDWARE	R	71.39 ACCOUNTS PAYABLE CHECK
19860	07/21/2020	SANICO INC.	R	260.62 ACCOUNTS PAYABLE CHECK
19861	07/21/2020	SHERWIN-WILLIAMS CO.	R	178.59 ACCOUNTS PAYABLE CHECK
19862	07/21/2020	SPECTRASERV INC	R	7581.00 ACCOUNTS PAYABLE CHECK
19863	07/21/2020	STAPLES CREDIT PLAN	R	139.96 ACCOUNTS PAYABLE CHECK
19864	07/21/2020	THE COUNTY OF WARREN	R	219.18 ACCOUNTS PAYABLE CHECK
19865	07/21/2020	WASHINGTON ONE STOP	R	79.96 ACCOUNTS PAYABLE CHECK
19866	07/21/2020	ZEP SALES & SERVICE	R	1238.36 ACCOUNTS PAYABLE CHECK
TOTAL FUND				72177.94


TOTAL REPORT  
72177.94

**RESOLUTION RE:**

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF JULY 2020.

**I HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

Certificate No. CI 414

Dated: July 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT  
BILLS LIST**

**Dated: July 20, 2020**

1. CP Engineers, LLC Engineering Services Clarifier Rehab May 2020 Belvidere WWTP	.....\$745.00
2. CP Engineers, LLC Engineering Services Climbing Screen May 2020 Belvidere WWTP	.....1,946.25
3. CP Engineers, LLC Engineering Services UV System May 2020 Oxford WWTP	.....420.00
4. CP Engineers, LLC Engineering Services UV System June 2020 Oxford WWTP	.....2,580.25
5. CP Engineers, LLC Engineering Services Climbing Screen June 2020 Belvidere WWTP	..... <u>1,604.87</u>
Total	.....\$7,296.37

PENTAMATION  
 DATE: 07/16/2020  
 TIME: 13:04:37

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 7/20

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19816	10101	07/20/20	CP ENGINEERS, LLC	19002	ENG SERV BEL SCREEN	1,946.25
19817	10101	07/20/20	CP ENGINEERS, LLC	19050	ENG SERV UV SYST OXF	420.00
19818	10101	07/20/20	CP ENGINEERS, LLC	19001	ENG SERV CLARIFIER BEL	745.00
19819	10101	07/20/20	CP ENGINEERS, LLC	19002	ENG SERV CLIMBING SCREEN	1,604.87
19820	10101	07/20/20	CP ENGINEERS, LLC	19050	ENG SERV UV SYSTEM OXF	2,580.25
TOTAL FUND						7,296.37
TOTAL REPORT						7,296.37

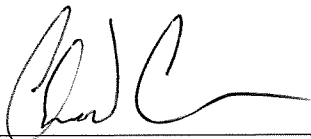


**RESOLUTION RE:**

EXPENDITURES FROM THE ESCROW FUND FOR THE MONTHS OF JUNE/JULY 2020.

I HEREBY CERTIFY that the bills listed for ESCROW are in accordance with the Authority's budget.

  
Donald Niece, Chairperson

  
Chad Chamberlain, Secretary

Certificate No. ESC 006

Dated: July 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Nyland

Yes 8

No 0

Abstain 0

Absent 1

**ESCROW FUND  
BILLS LIST  
Dated: July 21, 2020**

**June 25, 2020**

- |  |               |
|--|---------------|
| 1. CP Engineers, LLC<br>Engineering Services<br>Jaindl Land Company<br>May 2020<br>Jaindl Escrow Account     | .....\$252.00 |
| 2. Maraziti Falcon, LLP<br>Special Legal Counsel<br>Jaindl Land Company<br>May 2020<br>Jaindl Escrow Account | .....138.00   |

**July 22, 2020**

- |   |                    |
|---|--------------------|
| 3. CP Engineers, LLC<br>Engineering Services<br>Jaindl Land Company<br>June 2020<br>Jaindl Escrow Account | ..... <u>84.00</u> |
| Total   | .....\$474.00      |

PENTAMATION  
DATE: 06/26/2020  
TIME: 11:33:15

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 6/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19799	10101	06/25/20	CP ENGINEERS, LLC	20500	ENG SERV JAINDL ESCROW	252.00
19800	10101	06/25/20	MARAZITI FALCON, LLP	20500	SPEC LGL COUNSEL JAINDL	138.00
TOTAL FUND						390.00
TOTAL REPORT						390.00

PENTAMATION  
DATE: 07/16/2020  
TIME: 13:14:27

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 7/20

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19867	10101	07/22/20	CP ENGINEERS, LLC	20500	ENGR'G SERV JAINDL ESCROW	84.00
TOTAL FUND						84.00
TOTAL REPORT						84.00